

Hawkhurst Parish Council

Meeting: **ANNUAL COUNCIL MEETING**

Date: 14th May 2018

Ref: NG.

Copt Hall

Typed: 21st May 2018

PRESENT

Mrs J Newman (Chair), Mr M Appelbe (arrived 7.45), Mr D Blackman, Mrs L Edmeads, Ms. C Escombe, Mr. B Fitzpatrick, Mr J Hunt, Mr P Jones, Mrs J Pyne, Dr M Robertson, Mrs B Weeden, Mr P Whittle.

ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N Gray, Mr. G Bland

- | | | Action |
|-----|---|--------|
| 1. | <u>Election of Chairman</u> | |
| 1.1 | Mrs J Newman was elected as Chairman with 9 for and 1 abstention (BW). | |
| 2. | <u>Declaration of Acceptance of Office for Chairman</u> | |
| 2.1 | Mrs J Newman signed the Declaration of Acceptance. | |
| 3 | <u>Election of Vice Chairman</u> | |
| 3.1 | Ms. C Escombe was elected Vice Chairman. | |
| 4. | <u>Apologies for absence</u> | |
| 4.1 | None | |
| 5. | <u>Review the Minutes of the APCM held on 8th May 2017</u> | |
| 5.1 | The Minutes of the Annual Parish Council Meeting held on May 8 th 2017 were accepted unanimously. | |
| 6 | <u>Appointment of Committees</u> | |
| 6.1 | The Land Committee will be MA, DB, LE, JH, PJ, MR. | |
| 6.2 | The Buildings Committee will be CE, BF, JP, BW, PW. | |
| 6.3 | The Personnel Committee will be DB, CE, BF, PJ. | |
| 6.4 | The NDP Committee is now closed. | |
| 6.5 | Fete Committee: BF, JH, JP. | |
| 6.6 | Hall Working Group: PW, CE. | |
| 6.7 | Planning Advisory Committee: MR, DB, JP, BW. (MA joins the meeting). Members of PAC (MR and DB) and other Members (CE) spoke in favour of the benefit to the Council as a whole of this Committee and its work and all agreed that it should be retained. | |
| 6.8 | F&GP Committee: JN proposed that the Chairman of Personnel ought to be included on F&GP. If a nominated representative from Personnel were also sent to F&GP there would be 7 Members and thus a majority of the Council, so this may be undesirable. JN proposed that <i>the nominated Members from Committees should be removed from F&GP and that the Chairs of Personnel and Planning should be</i> | |

added instead, retaining 5 Members on F&GP. 11 voted in favour and PJ voted against. Therefore henceforth, the F&GP Committee will be made up of the Council Chairman and the Chairs from Buildings, Land, Personnel and Planning Advisory Committees.

7 Appointment of Chairman and Vice Chairman of Committees

7.1 The Members of the Committees will elect Chairman and Vice Chairman of Committees at their first meetings.

8 Approval of Membership and Subscriptions

8.1 Members agreed to continue membership to the following organisations:

- Kent Association of Local Councils
- Action with Rural Communities in Kent
- Kent County Playing Fields Association
- Society of Local Council Clerks
- Transport Accessibility Group

9 To Appoint Representatives

9.1 Members appointed representatives of the Parish Council to the following:

KALC – CE/JN

ARCK – CE/JN

TWBC public Transport Forum – PW

Age Concern (Cranbrook) – PJ

Liaison for trees and ponds – JH

Youth – JH

Transport Accessibility Group – MA

Footpaths - MR

10 Closure

10.1 The meeting closed at 19:58

Signed.....

Date.....

Julia Newman
Chairman