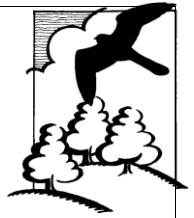


# HAWKHURST PARISH COUNCIL

## AGENDA



To the Members of Hawkhurst Parish Council:

You are summoned to attend a meeting of Hawkhurst Parish Council to be held on

**Monday 9<sup>th</sup> January 2017 at The Copt Hall, Cophall Avenue commencing at 19:45**

**When it is proposed to transact the following business:**

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:
  - i) Update from KCC Member and a TWBC Ward Member
2. APOLOGIES FOR ABSENCE:
3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
4. APPROVAL OF MINUTES:
  - 4.1 Approval and Noting
    - i) To receive Minutes of the Parish Council meeting held on 12<sup>th</sup> December 2016.
    - ii) Note the Minutes of Buildings Committee 19<sup>th</sup> December 2016.
  - 4.2 Matters Arising from the Minutes
    - i. HCT 2016 Governing Document (4.2 (ii)) JN to propose to approve.
    - ii. KALC Award nominees (7.4)
5. STANDING REPORTS:
  - i) Transport & Highways MA
  - ii) Youth matters. JH
  - iii) Police. JH
  - iv) Local Community Interest.
    - a. Community Speed Watch JN
    - b. Footpaths MR
    - c. Hawkhurst Community Trust Clerk
    - d. Car parking MB
6. REPORTS OF COMMITTEE CHAIRMEN:
  - i) Buildings. (meeting held 19.12.16)
  - ii) Land. (meeting due 23.01.17).
  - iii) Finance & General Purposes.
  - iv) Personnel
  - v) Fete
  - vi) NDP
7. MATTERS FOR FURTHER DISCUSSION:
  - i) Budget Approval 2017-2018 JN to propose to approve.
  - ii) Approval of additional wording to Hawkhurst Today section of Hawkhurst Neighbourhood Plan Submission Version. JN to propose to approve.
  - iii) HCT 2016 - Nomination of nominated trustees JN

**All relevant documents are available for inspection at the Parish Office**

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8. CORRESPONDENCE:

9. FINANCE:

10. PLANNING:

11. BURIAL & MEMORIAL:

12. NOTES & INFORMATION:

13. CONFIDENTIAL:

*Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:*

14. CLOSURE:

Nicole Godwin, Clerk to the Parish Council

Agenda Item 8: Correspondence

	Date Received	From	Subject
1	15/12/2016	A resident	Cc of letter to TWBC re: Concern about parking Cophall Avenue and a need for yellow lines.
2	23/12/2016	Porchlight	Sincere thanks for £100 donation.
3	30/12/2016	Lord Lieutenant of Kent	Invitation to Service at Rochester Cathedral 14.03.17

Agenda Item 9: Finance.

**INCOME AND EXPENDITURE DECEMBER**

Accounts for payment	£	4,143.15
Payment received	£	-
<b>Net Expenditure</b>	<b>-£</b>	<b>4,143.15</b>
Cambridge & Counties	£	75,000.00
Cambridge Building Society	£	75,000.00
Lloyds Current	£	10,000.00
Lloyds Access Reserve	£	89,035.18
Petty Cash	£	13.41

9.1 Agreement to pay payments schedule.

9.2 Account reconciliation and petty cash check.

Agenda Item 10: Planning

10.1 Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
22/11/2016	Letter to Rosemary Kidd enclosing SEA/HR screening of Hawkhurst NDP.	Hawkhurst NDP	RK has confirmed by email that she is satisfied with these 15.12.16
15/12/216	Questions from RK re: Hawkhurst NDP	Hawkhurst NDP	Replies being prepared

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22/12/2016 16/07090/FULL	Planning Committee TWBC to consider latest Highgate Hill application 16/07090/FULL mid Feb or early March	Highgate Hill	
16/07797/REM	Approval of Reserved Matters	Birchfield, Rye Road	Change of ownership from Rydon to Riverdale Developments Ltd.

### 10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
16/06666/FULL	Additional window to first floor rear elevation.	2 Gingerbread Lane	
16/06636/FULL	Addition of rear-facing roof extension and 2 rooflights to front slope and amendment to prev. approved single storey rear extension.	1 Homewood Cottages, Ockley Lane	
16/07062/FULL	2 Storey rear extension, infill of terrace; new porch canopy, conversion of stable block.	Sisley Oast, Sopers Lane	
16/07114/LBC	Removal of internal wall between kitchen and dining room and installation of double glazed doors and windows.	Old Highgate House, Rye Road	
16/07164/FULL	Retrospective conversion to annexe	8 Plum Tree Cottages, Horns Road	
16/07198/FULL	Erection of a summer house	Skelcrosse, Horns Hill	
16/06863/FULL	Change of use from pub to private dwelling	The Black Pig, Moor Hill	

### 10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
16/06637/FULL	Ancillary living unit for family member	The Cedars, Tongwood Drive	Scale, siting and extent of accommodation provided means not clearly ancillary to main building and could be tantamount to a separate dwelling in the future. Also visual intrusion and harm to AONB.

### 10.3 Planning Applications received:

[TWBC Planning Portal](#)

Number	Application No	Proposal	Location	Comments
92	16/07617/FULL	Part retrospective - retention of a pond	Cowden Farmhouse, Horns Road	Resubmission, now as a natural pond, not a swimming pond.
93	16/07742/FULL	Part retrospective - adding roof penetrations to accommodate flues	Hawkhurst House, Cranbrook Road	
94	16/07769/FULL	Erection of blind dormer over existing building works for headroom	19 Smugglers	
95	16/07788/FULL and 16/07789/LBC	Part retrospective - amended landscaping, front wall and gate	Lillesden Park, Hastings Road	
96	16/07781/FULL	Single storey extension and associated alterations	Bramwyn, Talbot Road	
97	16/07743/AD	2 x freestanding externally lit	Hawkhurst House,	Prev. application for 3

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V	brick wall care home signage – 1 sign to front and 1 sign to rear of site.	Cranbrook Road	signs, with 2 at front and 1 at rear.
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Agenda Item 11: Burial and Memorial

Interment Date	Deceased	
	None	

Agenda Item 12: Notes and Information

	Date	from	subject
1.	12/12/2016	Penny Ansell	November Speedwatch stats
2.	03/01/2017	TWBC	Parish Chairmen's meeting notes 29.11.2016

**Agenda Notes for Members:**

1. Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that 7.16 may have occurred since they first completed the register of interests.

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