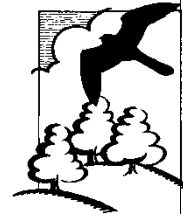


# HAWKHURST PARISH COUNCIL

## AGENDA



To the Members of Hawkhurst Parish Council:

You are summoned to attend a meeting of Hawkhurst Parish Council to be held on

**Monday 11<sup>th</sup> December 2017 at The Copt Hall, Copthall Avenue commencing at 19:45**

**When it is proposed to transact the following business:**

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:
  - i) Update from KCC Member and a TWBC Ward Member
  - ii) Esquire Homes re: planning application
2. APOLOGIES FOR ABSENCE: Cllr Derek Blackman
3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
4. APPROVAL OF MINUTES:
  - 4.1 Approval and Noting
    - i) To receive Minutes of the Parish Council meeting held on 13<sup>th</sup> December 2017.
    - ii) Note the minutes of the Fete Committee 22<sup>nd</sup> and 29<sup>th</sup> November 2017.
  - 4.2 Matters Arising from the Minutes
    - i) HCT 2016 submission (5.2.1)
    - ii) Pedestrian Crossing All Saints 5.2.3 Parish Basic Allowance (5.2.2)
    - iii) Car Parking at The White House (6.3c)
    - iv) Community Transport – KCC Grant Scheme (8.2 )
    - v) Retired HPC Members to Xmas Dinner (13 )
5. STANDING REPORTS:
  - i) Transport & Highways MA
  - ii) Police. JH
  - iii) Local Community Interest.
    - a. Community Speed Watch SS
    - b. Footpaths MR
    - c. Car parking JH
    - d. New Community Hall AH/PW
6. REPORTS OF COMMITTEE CHAIRMEN:
  - i) Buildings (meeting held 27.11.17),
  - ii) Land (meeting held 04.12.17).
  - iii) Finance & General Purposes (meeting held 05.12.17).
  - iv) Personnel
  - v) Fete
  - vi) NDP
7. MATTERS FOR FURTHER DISCUSSION:
  - i) MUGA Scheme AH/MR
  - ii) Nominees for KALC Community Award

**All relevant documents are available for inspection at the Parish Office**

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8. CORRESPONDENCE:

9. FINANCE:

10. PLANNING:

11. BURIAL & MEMORIAL:

12. NOTES & INFORMATION:

13. CONFIDENTIAL:

i) None

*Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:*

14. CLOSURE:

Nicole Godwin, Clerk to the Parish Council

Agenda Item 9: Correspondence

	Date Received	From	Subject
1	20.11.17	A resident	CC of email to Dan Docker TWBC re: TPOs and new developments.
2	24.11.17	A resident	CC of letter exchange with Greg Clark re: narrow footpath from Mercers to Rye Rd
3	30.11.17	KCC	Consultation on Gypsy and Traveller Site allocation policy, deadline 20 <sup>th</sup> December 2017.
4	01.12.17	Dr R Banks	Future Impact of TWBC Civic Centre Plan on Communities Grants
5	04.12.17	A resident	Request for help with finding parking close to Dunks Almshouses
6	04.12.17	TW CAB	Letter of thanks for £200 grant in October.
7	05.12.17	HGBS	Thanks for use of The Moor for Fireworks event.

Agenda Item 10: Finance.

**INCOME AND EXPENDITURE NOVEMBER 2017**

Accounts for payment	£	515.41
Payment received	£	-
<b>Net Expenditure</b>	<b>-£</b>	<b>515.41</b>
Cambridge & Counties	£	76,141.95
Cambridge Building Society	£	75,088.42
Lloyds Current	£	10,000.00
Lloyds Access Reserve	£	76,310.04
Petty Cash	£	13.41

10.1 Agreement to pay payments schedule.

10.2 Account reconciliation and petty cash check.

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10.3 Notification received that the external auditor appointed for 2017/18 for Kent will be PKF Littlejohn LLP

10.4 Notification received of increase in interest rate on Cambridge & Counties Bank deposit of 0.25% to 1.8%,

10.5 – TWBC notification Precept amount due by 19 Jan 2018.

#### Agenda Item 11: Planning

##### 11.1 Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
KCC/TWBC	21 <sup>st</sup> Century Way Cycle Route, TW	Connects Goods Station Rd to North Farm Estate	Consultation closes 20 Dec
17/03191/FULL	Variation of Planning consent 94/00357/FUL to change opening hours from 07.00-23.00 Mon-Sat and 08.00 - 22.00 Sun to: 24 hours with shop and forecourt pumps only 23.00 - 07.00.	Highgate Service Station, Rye Rd	Application withdrawn
KCC Statement, Sean Holden	Position that will object to future development that would add congestion to Highgate crossroads	Highgate A229/A268 crossroads	Meeting held at KCC between Vicki Hubert, Sean Holden and TWBC ward members.
17/00016/SUB	Lighting for Hawkhurst Castle	Hawkhurst Castle, Cranbrook Rd	TWBC compliance officer investigating if correct lighting strength in use.
Brenchley and Matfield NDP	NDP area designated	Brenchley and Matfield Parish	
High Weald AONB Partnership	Increased development in AONBs, especially High Weald	High Weald AONB	
High Weald AONB Partnership	Colour Guidance Document for development in High Weald AONB	High Weald AONB	

##### 11.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
17/03149/LBC	Listed Building Consent – Installation of through floor lift	Wetheringhope, The Moor	
17/03212/ADV	3 non-illuminated freestanding forecourt signs; 7 non-illuminated wall mounted signs	Highgate Service Station, Rye Road	Banner signs not included
17/03116/FULL	2-Storey side extension, demolition of rear conservatory, replacement single storey extension to rear	35 Park Cottages	
17/03331/FULL	Alterations to exterior finishes on industrial units	Pauls Farm, Water Lane	
17/03330/FULL	Replacement conservatory roof covering and 2 roof lights	Pauls Farm, Water Lane	
17/03500/SUB	Submission re: conditions 6 and 7 Trees and Arboricultural statement	Woodham Hall, Rye Rd	

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17/03274/FULL	Convert stable building into residential use and demolish barn and replace with stables and garage	Stables and Barn, Potters Lane	
17/03370/SUB	Submission re: Condition 4 elevation and section drawings	1 Seacox Cottages, High Street	

11.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
	None		

11.4 Planning Applications received:

[TWBC Planning Portal](#)

Number	Application No	Proposal	Location	Comments
68	17/03430/FUL L	Two storey side extension and loft conversion with rear roof extension	3 Bokes Farm Cottages	
69	17/03638/FUL L	Single storey front and rear extensions	Padmore, Stream Lane	
70	17/03543/FUL L	Retrospective - retention of boundary fencing and gates	St Ronans School, Water Lane	
71	17/03660/FUL L	Replacement dwelling	Green Lawns, Stream Lane	
72	17/03483/FUL L	Retrospective - change of use and conversion from residential and office building to holiday let	Merrymead, Water Lane	
73	17/03652/FUL L	Variation of Conditions 2 and 14 of 17/00391/FULL to increase footprint of cookery school and seminar rooms, relocate car parking to east instead of south, change levels and revise mitigation strategy.	The Walled Garden, Hall House, Moor Hill	
74	17/03841/FUL L	Construction of brick built workshop and land levelling	Beacon House, Foxhole Lane	
75	17/03780/OU T	Outline demolition of building and erection of 25 apartments with affordable housing, parking, new highway access.	Brook House, Cranbrook Road	
76	17/03943/FUL L	Erection of 1 x 1-bed starter home with access, landscaping and parking	Land Adjacent to 2 Belgrave, Woodbury Road	
77	17/03880/OU T	Outline for erection of 5 dwellings with access via Woodham Hall development with landscaping and open space	Land South of Woodham Hall, Rye Road	
78	17/04000/TP O	2 Hornbeam crown reduction to 2 metres above hedge height	6 Church Walk	
79	17/04014/FUL L	Single storey rear extension with rooflight	Highwell, Heartenoak Road	

Agenda Item 12: Burial and Memorial

Interment Date	Deceased	
24 Nov 2017	Emily Piper	Interment of ashes

Agenda Item 13: Notes and Information

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	Date	from	subject
1.	13.11.17	Hospice in the Weald	Newsletter
2.	04.12.17	Porchlight	Newsletter

**Agenda Notes for Members:**

Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.

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