

HAWKHURST PARISH COUNCIL

AGENDA



To the Members of Hawkhurst Parish Council:

You are summoned to attend a meeting of Hawkhurst Parish Council to be held on
Monday 14th March 2016 at The Copt Hall, Copthall Avenue commencing at 19:45

When it is proposed to transact the following business:

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:
 - i) Update from KCC Member and a TWBC Ward Member
2. APOLOGIES FOR ABSENCE:
3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
4. APPROVAL OF MINUTES:
 - i) To receive Minutes of the Parish Council meeting held on 8th February 2016.
5. MATTERS ARISING:
 - i) Transport & Highways – Zebra crossing on Rye Rd at Tesco PD
 - ii) Youth matters.
 - iii) Police.
 - iv) Local Community Interest.
 - a. Community Speed Watch – update PD
 - b. Footpath map
 - c. Hawkhurst Community Trust
6. REPORTS OF COMMITTEE CHAIRMEN:
 - i) Buildings. (meeting due 04.04.16)
 - ii) Land. (meeting held 22.02.16)
 - iii) Finance & General Purposes. (meeting held 15.02.16)
 - iv) Personnel - Workplace Pensions 01.04.2017 BF
 - v) Fete.
 - vi) NDP (meeting held 03.03.16)
7. MATTERS FOR FURTHER DISCUSSION:
 - i) Draft Regulation 14 NDP Policy JN
 - ii) Repaint Village Sign at Sawyers Green PD
 - iii) 30 year tenure agreement at KGV AH
 - iv) Action with Communities in Rural Kent Membership £50 PD
 - v) Smaller Authorities' Audit Appointments (replacement for Audit Commission) PD
8. CORRESPONDENCE:
9. FINANCE:
10. PLANNING:

All relevant documents are available for inspection at the Parish Office

\\microshadeapplications.co.uk\Hawkhurst\$\Shared\AGENDAS\Agendas & Minutes\Agendas

15 16\Agenda 14.03.16.doc

11. BURIAL & MEMORIAL:

12. NOTES & INFORMATION:

13. CONFIDENTIAL:

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:

- i) Update on All Saints – PDI

14. CLOSURE:

Nicole Malem, Clerk to the Parish Council

Agenda Item 8: Correspondence

	Date Received	From	Subject
1	08.02.2016	Local Government Boundary Commission	Electoral Review of Kent : Final Recommendations
2	09.02.2016	A resident	CC letter to Conservation Officer re: blue plaque for United Lawn Tennis Club, Hawkhurst
3	10.02.2016	James Armstrong, Waitrose	Confirmation that Waitrose is to acquire the Budgens store in Rye Road.
4	15.02.2016	A resident	CC email to KCC requiring action to reduce hedge for pavement users at Fowlers Park, Rye Road.
5	15.02.2016	A resident	Audruicq Foire Agricole de La Passion info
6	16.02.2016	Samaritans, Tunbridge Wells	Appreciation for £100 donation from HPC.
7	17.02.2016	The Hop Pickers Line Heritage Group	Acknowledges HPC's withdrawal from Hop Pickers Line Heritage Group
8	22.02.2016	Chairman PD to KCC	Concern at accidents at Gills Green on A229 and enquiry re: plans to improve it up to Tubslake.
9	26.02.2016	Hawkhurst Community Hospital League of Friends	Public Access Defibrillators
10	27.02.2016	Sean Holden, KCC	CC email to David Elliott TWBC re: a rubbish tip/recycling centre in the Cranbrook Area
11	04.03.2016	Kent County Playing Fields Association	Request for donation.
12	04.03.2016	Jane Lynch, TWBC	Reply to HPC on email to David Jukes about TWBC Planning Officers and the responsibility to protect High Weald AONB

Agenda Item 9: Finance.

INCOME AND EXPENDITURE FEBUARY 2016

Accounts for payment	£	4,939.94
Payment received	£	6,031.82
Net Expenditure	£	1,091.88
Cambridge & Counties Reserve	£	86,147.60
Lloyds Current	£	10,109.00
Lloyds Access Reserve	£	100,798.13
Petty Cash	£	159.67

All relevant documents are available for inspection at the Parish Office

\\microshadeapplications.co.uk\Hawkhurst\$\Shared\AGENDAS\Agendas & Minutes\Agendas

15 16\Agenda 14.03.16.doc

9.1 Agreement to pay payments schedule.

9.2 Account reconciliation and petty cash check.

Agenda Item 10: Planning

10.1 Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
KCC	Closure for 3 days	Heartenoak Road	From 22 nd March
KCC	Closure for 7 days	Conghurst Lane	From 30 th March
16/501774/PAMEE T	Pre-Application Advice for HPC	All Saints Church	Re: potential for conversion to a community centre
16/501561/NMA ND	Change glazed extension to brick, insert a window and move bi-fold doors to kitchen,	Warrenden, Conghurst Lane	Non-material amendment
16/501104/COUNT Y	Details of materials, colours and finishes of all structures associated with the dryer.	AD Plant, Conghurst Farm, Conghurst Lane	No Objections from TWBC Planning Dept.
TPO No. 5067/2015/TPO	Tree Protection Order	OS Plot 2074 High Street	Dated 01.02.2016
TWBC Planning Enforcement	Illuminated sign	Freeman Forman High Street	May require planning permission as within conservation area
Site Allocations DPD	Consultation on TWBC Modifications	Hawkhurst Parish	Runs 08.02.16 – 21.03.16

10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/ Valid
15/509320/FULL	Conversion of coach house to 2 units of residential accommodation	The Studio (The Coach House), Collingwood House, Hastings Road	
15/509610/FULL	Demolition of single garage and flat roof addition; erection of 2 storey side extension and alterations	6 Plum Tree Cottages, Horns Road	
16/500736/NMA MD	Non-material amendment to 15/509610/FULL to make changes to approved internal layout including a smaller window and French doors at the rear	6 Plum Tree Cottages, Horns Road	
15/508783/FULL	Part retrospective construction of a greenhouse in garden	Slip Mill Cottage, Slip Mill Lane	
15/506074/LBC	LBC for removal of timber windows and replace with timber double glazed windows with dummy sashes. Replace front door with timber door and rear door with timber stable door.	Lower Conghurst Oast, Conghurst Lane	
15/509601/FULL	Erection of single storey rear extension to	7 Highgate Hill	

All relevant documents are available for inspection at the Parish Office

\\microshadeapplications.co.uk\Hawkhurst\$\Shared\AGENDAS\Agendas & Minutes\Agendas

15 16\Agenda 14.03.16.doc

	form garden room, single storey side extension and internal alterations.		
15/509949	Redevelopment of site to provide 3 dwellings comprising one bungalow and 2 chalet bungalows	Watkins & Doncaster, Conghurst Lane	
15/509898/FULL & 15/509895/LBC	Replacement of fenestration to front elevation	Dunks Flats, Rye Road	
15/509800/FULL	Replacement decking to rear of house with new, larger decking	Bakery Cottage, Winchester Road	
15/510399/LBC	LBC for stud partition wall in main room to create separate bedroom and lounge. Doorway to kitchen to be added to stud wall between kitchen and hallway	1 Crane House, Northgrove Road	
15/509164/FULL	Two storey side extension, loft conversion with dormer windows and rooflights	The Spinney, Rye Road	
15/510206/FULL	Two storey rear extension including Juliette balcony	The Coach House, Little Fowlers, Rye Road	

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
15/510248/LBC	Extension of hall into inner courtyard, removal of kitchen/dining room wall and new window and door to kitchen	Home Farm, Water Lane	Harmful to special character and appearance of Listed Building; insufficient information on fabric of internal wall, hence on the impact on the building.
15/505395/FULL	Retrospective application for change of use of industrial units to dog daycare and training.	Units 5 and 7 Springfield Industrial Estate, Cranbrook Road	Noise generated would result in an unacceptable impact on residential amenity of nearby occupiers.

10.4 Planning Applications received:

Number	Application No	Proposal	Location	Comments
88	16/500307/FULL	Internal Alterations, extension to garage, demolition of lean-to and extension to kitchen	Woodsden Oast, Water Lane	
89	16/500500/FULL	Erection of a single storey side extension with a velux window and alterations to fenestration.	Hedges, Hensil Lane	
90	16/500797/FULL	Demolition of existing buildings and structures and erection of 16 residential units together with associated works	Woodham Hall, Rye Road	
91	16/500695/FULL	Demolition of existing detached garage and erection of ancillary guest accommodation. Alterations to existing driveway with extension of dropped kerb to front of property.	The Coach House, Mercers	
92	16/501056/FULL	Erection of a single storey rear extension	Somerby, Rye Road	
93	16/501203/FULL	Variation of Conditions 2 and 9 (15/509949/FULL erection of 3 dwellings) re: windows first and ground floor on House type A	Watkins and Doncaster, Conghurst Lane	
94	16/500944/FULL	Variation of conditions 2 and 7 (14/506521/FULL erection of dwellinghouse) to replace brick with weatherboarding, tile roof with slate and	Crofton House, The Moor	

All relevant documents are available for inspection at the Parish Office

\\microshadeapplications.co.uk\Hawkhurst\$\Shared\AGENDAS\Agendas & Minutes\Agendas

		altered window finish ; dormer to replace rooflight.		
95	16/501397/LBC	LBC to provide temporary polycarbonate covering over Vinery for 5 years and deconstruction of Carnation House pending reconstruction.	The Walled nursery, Water Lane	
96	16/501379/FULL	Demolition of existing double garage and erection of a single storey one bedroom dwelling	Belgrave, 2 Woodbury Road	
97	16/501594/FULL	Construction of a 2 storey extension and replacement and enlargement of existing single storey extension	Rowland Farm, Hensil Lane	
98	16/501033/FULL	Single storey side extension and replacement of existing conservatory to rear with a single oak frame summer room	Pine Trees, Rye Road	
99	16/501118/TCA	Conservation area notification to fell 2 x yew, 2 x holly and overgrown Landii	Lillesden Frith Cottage, The Moor	
100	16/501110/TCA	Conservation area notification to prune 2 Yews and 1 ornamental plane	The Old Vicarage, Hastings Road	
101	16/501428/LAWP RO	Lawful Devpt Cert. for creation of new access off Slip Mill Lane for dwelling house and new parking/turning.	Slip Mill, Slip Mill Lane	

Agenda Item 11: Burial and Memorial

Interment Date	Deceased	
17 th February 2016	Dorothy Lilian Harris	Burial

Agenda Item 12: Notes and Information

	Date	from	subject
1.	20.01.2016	Hawkhurst Community Partnership	Minutes of Final Meeting of HCP
2.	11.02.2016	Hawkhurst Fete Cttee	Minutes of Meeting 11.02.16
3.	23.02.2016	Hawkhurst Fete Cttee	Minutes of Meeting 23.02.16
4.	29.02.2016	Transport Accessibility Group	Minutes of Meeting 12.02.16

Agenda Notes for Members:

1. Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.

All relevant documents are available for inspection at the Parish Office

\\microshadeapplications.co.uk\Hawkhurst\$\Shared\AGENDAS\Agendas & Minutes\Agendas

15 16\Agenda 14.03.16.doc