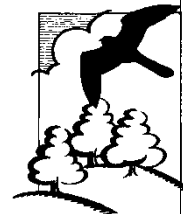


HAWKHURST PARISH COUNCIL

AGENDA



To the Members of Hawkhurst Parish Council:

You are summoned to attend a meeting of Hawkhurst Parish Council to be held on
Monday 14th May 2018 at The Copt Hall, Copthall Avenue commencing at 19:45

When it is proposed to transact the following business:

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:
 - i) Update from KCC Member and a TWBC Ward Member
2. APOLOGIES FOR ABSENCE:
3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
4. CO-OPTION OF A NEW MEMBER
5. APPROVAL OF MINUTES:
 - 5.1 Approval and Noting
 - i) To receive Minutes of the Parish Council meeting held on 9th April 2018 and the Extraordinary General Meeting 4th April 2018.
 - ii) Note the minutes of the Buildings Committee 26th March 2018, Fete Committee 25th April 2018 and the NDP Committee & Working Group and the Planning Advisory Committee 27th March 2018.
 - 5.2 Matters Arising from the Minutes
 - i) HCT 2018 submission (5.2.1)
 - ii) Flashing speed sign (9.1)
6. STANDING REPORTS:
 - i) Transport & Highways MA
 - ii) Local Community Interest.
 - a. Footpaths MR
 - b. New Community Hall PW
 - c. War Memorial Project PJ
7. REPORTS OF COMMITTEE CHAIRMEN:
 - i) Buildings (meeting due 21.05.18),
 - ii) Land (meeting held 23.04.18).
 - iii) Finance & General Purposes (meeting held 30.04.18).
 - iv) Personnel
 - v) Fete
 - vi) NDP
8. MATTERS FOR FURTHER DISCUSSION:
 - i) Risk Register May 2018
9. CORRESPONDENCE:
10. FINANCE:

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11. PLANNING:

12. BURIAL & MEMORIAL:

13. NOTES & INFORMATION:

14. CONFIDENTIAL:

i) TWBC Local Plan Update

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:

15. CLOSURE:

Nicole Godwin, Clerk to the Parish Council

Agenda Item 9: Correspondence

	Date Received	From	Subject
1	16.04.2018	West Kent Mediation	Grant request
2	16.04.2018	A resident	CC of letter of concern at description of planning application 18/01063/FULL for 50 dwellings as Fieldways instead of Copthall Avenue
3	17.04.2018	A resident	CC of letter of formal complaint at description of planning application 18/01063/FULL for 50 dwellings as Fieldways instead of Copthall Avenue
4.	18.04.18	A resident	CC of letter of formal complaint at description of planning application 18/01063/FULL for 50 dwellings as Fieldways instead of Copthall Avenue
5.	23.04.2018	A resident	Lack of affordable and accessible activities for older children in Hawkhurst and proposal for cycle lanes and network to connect activities.
6.	23.04.2018	A resident	CC of letter of concern at traffic impact on Copthall Avenue of proposed planning application 18/01063/FULL for 50 dwellings off Copthall Avenue.
7.	26.04.2018	A resident	CC of letter of concern at traffic impact on Highgate Hill of proposed planning application 18/01063/FULL for 50 dwellings off Copthall Avenue.
8.	01.05.2018	A resident	CC of letter to TWBC ref. planning application 18/01063/FULL and agricultural covenants and Companies House query.
9.	02.05.2018	A resident	CC of letter to Companies House re: planning application 18/01063/FULL and potential breach of the Companies Act.
10.	02.05.2018	Paul Casey TWBC	Licensing Application 18/01001/LAPRE Elm Wood, Ridsden Farm, Ridsden Lane for June 3 day festival and potential for possible planning application requirement.
11.	03.05.2018	TWBC	Invitation to Licensing Hearing TWBC 10.30 22 May 2018. Attendance Form to complete by 16 May.
12.	08.05.2018	A resident	CC of letter to TWBC planning objecting to proposed planning application 18/01063/FULL for 50 dwellings off Copthall Avenue
13.	08.05.2018	Kent, Surrey, Sussex Air Ambulance	Request for £150 grant
14.	08.05.2018	Clerk applicant	Remains interested to serve HPC in the future.
15.	08.05.2018	A resident	Hawkhurst 'town' status overthrown 2013

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Agenda Item 10: Finance.

INCOME AND EXPENDITURE APRIL 2018

Accounts for payment	£	2,411.80
Payment received	£	1,194.80
Net Expenditure	-£	1,217.00
Cambridge & Counties Cambridge Building Society	£	76,141.95
Lloyds Current	£	75,201.05
Lloyds Access Reserve	£	10,001.00
Petty Cash	£	50,211.19
		-

10.1 Agreement to pay payments schedule.

10.2 Account reconciliation and petty cash check.

10.3 Asset register 31.03.2018

10.4 Annual Return:

- i) Internal Audit Statement
- ii) Annual Governance Statement
- iii) Proposed Resolution: *Hawkhurst Parish Council agrees to make a grant to King George V Field Hawkhurst to cover the deficit of year ending 31.03.2017 of £12,894 and to Hawkhurst Community Trust to cover the deficit of year ending 31.03.2017 of £2,049. Hawkhurst Parish Council further agrees to make a grant to King George V Field Hawkhurst to cover the deficit of year ending 31.03.2018 of £12,772.81 and to Hawkhurst Community Trust to cover the deficit of year ending 31.03.2018 of £5,785.49.*
- iv) Accounting Statement and All Bank Reconciliation.

Agenda Item 10: Planning

11.1 Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
12.04.2018 KCC	Thick double yellow lines	Hawkhurst	Sean Holden requesting thin primrose ones. Continued discussion.
KCC/TW/0042 /2018	Create turning head	Wastewater treatment works, Heartenoak Road.	New proposal to mitigate harm to 0.05 ha AONB and ancient woodlands by removing 0.25 ha of rhododendron from other affected local woodland. To seek dormice licence.
18/00894/CO UNTY	Create turning head	Wastewater treatment works, Heartenoak Road.	TWBC raises no objection.

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18/00533/FUL L	Removal of Condition 2 (Occupancy) of Planning Consent 98/00244/FUL	High Banks Nursery, Gills Green	Application withdrawn.
18/00842/LDC EX	Lawful Devpt Certificate Use of building for storage purposes	Agricultural Buildings, Cowden Lane	Application withdrawn.
18/00900/FUL L	Erection of single storey rear extension and front entrance porch	21 Sandrock Villas, Cranbrook Road	Invitation to Planning Committee 15 May 5pm.
NPPF	National consultation for review	National policy	Hawkhurst Parish Council's submission

11.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
18/00341/FULL	Demolition of existing greenhouse and erection of a garden room.	1 Risden Clock House	
18/00514/FULL & 18/00515/LBC	Erection of single storey rear extension, front porch and internal alterations	2 Hunters Cottages, Conghurst Lane	
18/00651/FULL	Single storey rear extension and loft conversion with front facing dormer	Ferncroft, School Terrace	
17/04241/FULL	Barn conversion and change of use from domestic storage to B&B accommodation	Sawyers, Horns Hill	Holiday accom only and max 6 week stay.
18/00520/FULL	2 storey rear extension with dormer windows and adjustment of 0.6m to roofline per 17/02711/FULL	East Lynn, Slip Mill Lane	If replacement dwelling under 11/01877/FUL is constructed, existing dwelling has to be demolished in its entirety.
18/00500/FULL	Demolition of side and rear extensions and erection of 2 x 2 bed dwellings and relocated vehicular access.	Land adjacent to 2 Belgrave, Woodbury Road	Landscaping and tree scheme and surfacing and drainage scheme to be submitted before development. Parking to be completed before other works commence. Obscure glass to rear facing windows.
18/00607/FULL	Loft conversion with front and rear dormer windows. Work to porch and rooflight to side.	9 Mercers	Work restricted to 0800:1800 Mon-Fri and 0800:1300 Sats. No work Sundays or Bank Hols.
18/00318	Variation Condition 2 of 13/02636/FULMJ demolition of care home and replacement with 90 bed care home class C2 to permit alternative service entrance	Hawkhurst House, Cranbrook Road	
18/00711/FULL	Demolition of extension and erection of 2 storey side/rear extension, erection of porch, installation of rooflights and	4 Whitelimes Cottages, Park Lane	

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	replacement windows		
18/00841/FULL	Change of use from ancillary annexe to independent residential dwelling	Yew Tree Oast, Slip Mill Lane	
18/00702/LBC	Internal alterations to create ensuite and wardrobe and roof light.	Clayhill, Rye Road	
18/00229/FULL	Variation of Condition 2 of 17/03430/FULL to extend rear dormer by 85cm to accommodate a shower/WC.	3 Bokes Farm Cottages, Horns Hill	
18/00593/FULL	Dormer on rear facing roof slope and velux on front of roof	1 Ford Villas, Highgate Hill	

11.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
18/00589/FULL	Conversion of steel-framed agricultural barn to create 2 dwellings and associated change of use of land for gardens and parking.	The Barn, Great Pix Hall Farm, High Street	Harmful to visual amenities of AONB by formation of residential curtilages, extensive glazing, formalization of access and parking and proposed landscaping is not felt to overcome the harm. Contrary to NPPF, TW Local Plan and LP1 of Hawkhurst NDP 2018.
17/03899/OUT	Residential development of 62 dwellings	Land at Ockley Road and Heartenoak Road	Significant adverse impact on character and appearance of the area and not conserve the landscape or scenic beauty of High Weald AONB, outweighing the benefit of policies supporting the need for housing in NPPF. Fails to fully assess the impact on the local highway network or provide appropriate mitigation or access by a choice of sustainable transport modes so fails to provide sustainable development. Absence of surveys for birds, badgers, reptiles, great crested newts, bats and dormice as recommended by own phase 1 habitat survey. No legal agreements for contributions.
17/03880/OUT	Erection of 5 dwellings with access via a new roadway to be constructed as part of redevelopment of Woodham Hall	Land south of Woodham Hall, Rye Road	Does not conserve and enhance the AONB and is likely to be harmful to the biodiversity of the site. This harm is felt to demonstrably outweigh the benefits of the proposal and is thereby not sustainable development under NPPF, TWLP and HNPD. Inadequate information to demonstrate the biodiversity on the site and the adjoining Site of Local Conservation Interest would not be harmed. It is part of a larger site making no contribution to affordable housing. No legal agreement for contributions as part of the larger site.

11.4 Planning Applications received:

[TWBC Planning Portal](#)

Number	Application No	Proposal	Location	Comments
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15	18/0106 3/FULL	Demolition of 1 dwellinghouse and storage barn to the rear and erection of 50 dwellings and car parking, cycle parking, sustainable drainage, internal road network and creation of a new access with associated landscaping	OS Plot 3100 Fieldways	Access from Cophthall Avenue
16	18/0079 8/FULL	New shopfront and extension to west and extension to south. Change of use of part of sales building to A1 sandwich bar.	Highgate Service Station, Rye Road	
17	18/0101 4/FULL	Erection of a single storey orangery on western elevation	The Cottage, High Street	
18	18/0104 4/FULL and 18/0104 5/LBC	Erection of a 2 storey rear infill extension, single storey side extension and detached garage; vehicular access to side and landscaping	4 Gingerbread Lane	Approved application 17/02157/FULL
19	18/0120 1/ADV	Advertisement hoarding (retrospective)	Site of former Woodham Hall, Rye Road	
20	18/0120 8/FULL	Installation of ground source heat pump	Gun Green Oast, Water Lane	
21	18/0115 0/FULL and 18/0115 1/LBC	Internal refurbishment, installation of new windows, single storey glazed extension and external decking	Duvals Barn, Whites Lane	
22	18/0095 4/FULL and 18/0095 5/LBC	Conversion from ancillary accommodation to self-contained 4 bed dwelling .	The Granary, Slip Mill Lane	
23	18/0123 1/ADV	1 fascia sign, 1 hanging sign, 1 hoarding sign and 6 panel signs	Part OS8450, Highgate Hill	
24	18/0130 3/FULL	Proposed replacement dwelling with 2 bay car port	Oylers Farm Cottage, Attwaters Lane	
25	18/0131 3/ADV	4 hoarding adverts (retrospective)	Birchfield Grove, Rye Road	

Agenda Item 12: Burial and Memorial

Interment Date	Deceased	
	None	

Agenda Item 13: Notes and Information

	Date	from	subject
1.	17.04.2018	NALC	Legal Topic Note 5 Parish and community council meetings.
2.	17.04.2018	NALC	Legal Topic Note 8 Elections
3.	17.04.2018	NALC	Legal Topic Note 87 Procurement
4.	18.04.2018	TWBC	GDPR Parish Clerks' briefing
5.	18.04.2018	Kent Police and Crime Commissioner	Newsletter
6.	30.04.2018	Kent Police	Rural Matters, rural policing newsletter
7.	30.04.2018	Kent Police	Spring news roundup

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8.	30.04.2018	KALC	Email encryption, GDPR and a 'council' email eg: @Hawkhurst.gov.uk
9.	30.04.2018	KALC	Information Commissioner's statement to NALC
10.	08.05.2018	Transport Accessibility Group	Minutes of Meeting held 20.04.18

Agenda Notes for Members:

Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.

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