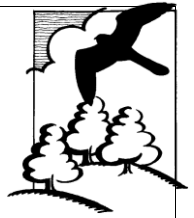


# HAWKHURST PARISH COUNCIL

## AGENDA



To the Members of Hawkhurst Parish Council:

You are summoned to attend a meeting of Hawkhurst Parish Council to be held on  
**Monday 14<sup>th</sup> November 2016 at The Copt Hall, Copthall Avenue commencing at 19:45**

**When it is proposed to transact the following business:**

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:
  - i) Update from KCC Member and a TWBC Ward Member
  - ii) Jeremy Barnard, Manager Waitrose
2. APOLOGIES FOR ABSENCE:
3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
4. APPROVAL OF MINUTES:
  - 4.1 Approval and Noting
    - i) To receive Minutes of the Parish Council meeting held on 10<sup>th</sup> October 2016.
    - ii) To receive Minutes of the Extraordinary General Meeting of the Parish Council held on 5<sup>th</sup> October 2016 – deferred from 10<sup>th</sup> October.
    - iii) To receive Minutes of the Extraordinary General Meeting of the Parish Council held on 2<sup>nd</sup> November 2016
    - iv) Note the minutes of the Land Committee 27th September
    - v) Note the minutes of the NDP Committee 19th October 2016
    - vi) Note the minutes of the Buildings Committee 24<sup>th</sup> October
    - vii) Note the minutes of Fete Committee 11<sup>th</sup> October 2016
  - 4.2 Matters Arising from the Minutes
5. STANDING REPORTS:
  - i) Transport & Highways MA
  - ii) Youth matters. JH
  - iii) Police. JH
  - iv) Local Community Interest.
    - a. Community Speed Watch JN
    - b. Footpaths MR
    - c. Hawkhurst Community Trust Clerk
    - d. Car parking MB
6. REPORTS OF COMMITTEE CHAIRMEN:
  - i) Buildings. (meeting held 24.10.16)
  - ii) Land. (meeting due 28.11.16)
  - iii) Finance & General Purposes. (meeting due 21.11.16)
  - iv) Personnel
  - v) Fete
  - vi) NDP (meeting held 19.10.16)
7. MATTERS FOR FURTHER DISCUSSION:
  - i) Workplace Pension; Staff role MB

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- ii) Councillors' Allowance MC
- iii) KALC Community Awards Scheme nominees JN
- iv) Settlement Role & Function Study Hawkhurst JN
- v) Community Hall – next steps.

8. CORRESPONDENCE:

9. FINANCE:

10. PLANNING:

11. BURIAL & MEMORIAL:

12. NOTES & INFORMATION:

13. CONFIDENTIAL:

*Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:*

- i) Minutes 2<sup>nd</sup> Nov 2016
- ii) Letter Lambert & Foster
- iii) Village amenity funding
- iv) Personnel Report

14. CLOSURE:

Nicole Godwin, Clerk to the Parish Council

Agenda Item 8: Correspondence

	Date Received	From	Subject
1	10.10.2016	KALC	69 <sup>th</sup> AGM 19.11.2016
2	18.10.2016	A resident	Signage at Hawkhurst House
3	21.10.2016	Pageantmaster Bruno Peek	WW1 Beacons of Light
4	24.10.2016	Mayor of TW	Christmas Toy Appeal
5	25.10.2016	A resident	Speeding on Cranbrook Road in 40mph zone, support requested for 30mph zone.
6	25.10.2016	KALC	Policing in Kent survey
7	04.11.2016	A resident	Cc re: Fireworks type and noise for HGBS event
8	04.11.2016	Porchlight	Funds request
9	07.11.2016	Lambert & Foster	See item in Confidential 13.(ii)

Agenda Item 9: Finance.

INCOME AND EXPENDITURE OCTOBER 2016

Accounts for payment	£	5,010.10
Payment received	£	57,001.50
<b>Net Expenditure</b>	<b>£</b>	<b>51,991.40</b>
Cambridge & Counties	£	75,000.00
Cambridge Building	£	75,000.00

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Society

Lloyds Current	£	10,001.00
Lloyds Access Reserve	£	91,480.97
Petty Cash	£	58.41

9.1 Agreement to pay payments schedule.

9.2 Account reconciliation and petty cash check.

Agenda Item 10: Planning

10.1 Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
17.10.16	R16 NDP Consultation, Strutt & Parker	Allocations in Hawkhurst	Forwarded to Kelvin Hinton, TWBC 18.10.16
25.10.16	Naming of road	Circus Field development	<i>HPC to put forward its preference.</i>
25.10.16	HPC suggested responses to Call for Sites	Hawkhurst	Re: new Local Plan. TWBC to seek responses spring 2016.
08.02.16	Meeting with HPC and Dandara	Call for sites - Site 78, Copthall Avenue	Debrief on meeting attended by JN, MB, JH, BW, BF, MA.

10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
16/06245/FULL	Retrospective – erection of fence and walls to front boundary	Sunny Mead, Slip Mill Lane	
16/06442/FULL	Conversion of part of existing retail shop to residential unit at ground and 1 <sup>st</sup> floor.	Trills, Cranbrook Road	
16/06304/FULL	Alterations and extensions to former bank to create 2 residential units.	Barclays Bank plc	

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
16/06494/NMAD	Addition of a blind dormer	11 and 19 Smugglers	Proposal considered to be material and require a full application.
16/06253/FULL	Creation of a driveway with a dropped kerb	2 Gills Green Cottages	No on-site turning space and inadequate visibility so harmful to highway safety.

10.3 Planning Applications received:

[TWBC Planning Portal](#)

Number	Application No	Proposal	Location	Comments
62	16/06543/FULL	External oxygen store	Hawkhurst Castle, Cranbrook Road	
63	16/06795/FULL	Construction of 2 storey detached	Hillside Cottage,	

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		garage	Cranbrook Road
64	16/06524/FULL	Demolition of barn/cowshed and erection of ancillary building for use as a granny annexe	Martlets North Hill Road
65	16/06604/ADV	Collection of new signage outside, some illuminated.	Royal Oak Hotel, Rye Road
66	16/06666/FULL	Additional window to 1st floor rear elevation	2 Gingerbread Lane
67	16/06959/FULL	Demolition of large conservatory and replacement with ashlar stone single storey extension.	Elm Hill House, High Street
68	16/06839/LBC	LBC for work on half of the roof.	2 Conghurst Cottages, Conghurst Lane
69	16/06636/FULL	Addition of rear facing roof extension and 2 rooflights to front plus amendment to single storey extension permission TW/16/504367.	1 Homewood Cottages, Ockley Road
70	16/07114/LBC	LBC to remove internal wall between kitchen and dining room; install double doors and window to kitchen; reposition exiting kitchen window.	Old Highgate House, Rye Road.
71	16/07062/FULL	2 storey rear extension, infill of terrace to create new kitchen/living area; new porch canopy; conversion of stable block to rear; additional rooflights and changes to fenestration.	Sisley Oast, Sopers Lane
72	16/06241/FULL	Change of use of units and outside area for dog daycare and dog training	Unit 5,6,7 Springfield Industrial Estate
73	16/07018/FULL	Part retrospective - construction of a swimming pond	Cowden Farmhouse, Horns Road
74	16/07124/PAYP H	Payphone kiosk removal	Slip Mill Lane, Gills Green
75	16/07123/PAYP H	Payphone kiosk removal	4 Throws Post Office, Rye Rd
76	16/07090/FULL	Variations of conditions 2,3,4,5,6,7,8,9,10,11,12,13,14,16,17,18,19 of application 14/503346/FULL	Land to west of Lorenden Park and The White House, Highgate Hill

#### Agenda Item 11: Burial and Memorial

Interment Date	Deceased	
31 <sup>st</sup> October 2016	Phyllis Ada Catt	Burial

#### Agenda Item 12: Notes and Information

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	Date	from	subject
1.	13.09.16	TWBC	Minutes of Parish Chairs Meeting 13.09.16
2.	20.09.16	KALC	Minutes of Tunbridge Wells Area Committee meeting 20.09.2016
3.	Oct 2016	Speedwatch	Stats for Sept and Oct 2016 and year to date.
4.	03.11.16	KCPFA	Oct newsletter
5.	07.11.16	KALC	Emergency Planning and Resilience Conference 14.12.16

**Agenda Notes for Members:**

1. Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that 7.16 may have occurred since they first completed the register of interests.

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