

## Hawkhurst Parish Council

**Hawkhurst Parish Council**

Meeting:

**Full Council**

Date:

9<sup>th</sup> July 2012

Ref:

am.

**Copt Hall**

Typed:

10<sup>th</sup> July 2012

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### PRESENT

Mr K Brown (Chairman), Mr M Appelbe, Mr J Billingham, Mrs M Brinsley, Mr P Dartnell, Mr G Davies, Mr J Hunt, Mr B Fitzpatrick, Mr P Jones, Mr T Lee, Mrs J Newman, Mrs B Weeden, Mr C Williamson.

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### ADDITIONAL CIRCULATION

Mr. R Weeden, Mrs. B Palmer, Mr. J Cunningham, Mr. R Manning  
KM, K&SC

- 1 Adjournment for public speaking.
- 1.1 TWBC Cllr Cunningham informed the meeting about the arrangements in Tunbridge Wells for the Olympic torch to pass through on 17<sup>th</sup> July. He also informed Members of his involvement in the review of library services being undertaken by KCC. BW and MB attended a meeting with library staff last week at which it was stated that there are no plans to close any libraries but KCC are looking for ways to improve the service at the same time as saving one million pounds. Cllr Cunningham said one way being looked at is the use of volunteers to run the service.
- 2 Apologies for absence:
- 2.1 All Members were present.
3. Declaration of interests:
- 3.1 None
- 4 Approval of minutes of previous meetings
- 4.1 Received Minutes of the Parish Council meeting held on 11<sup>th</sup> June 2012. Abstentions because of absence from GD, JH, PJ and JN.
- 4.2 Received Minutes of the Parish Council meeting held on 29<sup>th</sup> June 2012
- 4.3 Noted Minutes of the Land Committee meeting held on 2<sup>nd</sup> July 2012
- 5 Matters arising
- 5.1 Transport & Highways. (MA) It is understood the six month trial Sunday bus service to Maidstone has been successful and will continue.
- 5.2 Youth Matters. (JH). It appears no one is attending the Friday youth club. JH will be contacting the organisers to discuss this situation and if necessary, seek the refund of any unspent funds given as a grant last year. The Thursday club which works with younger children appears to be well supported. Members felt part of the problem with the former group was the quality of leadership and activities offered.
- 5.3 Police.(JH) Reported crime figures for June were 4.
- 5.4 Local Interest. (KB).
  - a) Olympics events. Local sports clubs have been asked to participate in a village event but this is proving difficult as many people will be away on holiday at that time. There will be a pram race from Gills Green to The Moor. Details to be finalised.
  - b) Village Appraisal 2012. JN has nearly completed the analysis and will make a presentation to Members when ready.
- 5.5 Hawkhurst Community Centre. (BW). BW, BF and MB had had a useful meeting with the Leader of TWBC to advise him of progress and future plans.
- 5.6 Hawkhurst Community Partnership. JH informed Members that the Flix 'n Pix event was now well established as an annual event but it now needs a person to run and set

## Hawkhurst Parish Council

5.7	up the photo exhibition element. Community Involvement Awards. Following the circulation of details of this proposal to all Members, KB had received very little feedback. It was noted that not all Members were supportive of the scheme. This will be discussed in detail at the next F&GP meeting on 16 <sup>th</sup> July.		
6	<u>Reports of Committee Chairmen</u>		
6.1	Buildings Committee. (BW). Condition survey reports for Copt Hall and the Sports Hall have been received and will be discussed at the next meeting of the committee.		
6.2	Land Committee. (MA). There are some vacancies at the Ockley allotments and an advertisement has been placed in the parish magazine.		
6.3	F&GP Committee. (KB). The committee is scheduled to meet next week.		
6.4	Personnel Committee (MB). Nothing to report and there are no outstanding matters.		
6.5	Fete Committee. (KB). Accounts for the Jubilee event are being prepared and any balances can be used for the Olympics event.		
7	<u>Matters for further discussion</u>		
7.1	New Code of Conduct. The Localism Act 2011 has repealed the Standards Board for England and introduced a new statutory framework and obligations. Members noted the options available to the Council in the agenda report. All the district authorities in Kent and KCC have devised the Kent Code which follows the principles as set out in the Localism Act and will continue to be administered by district council Monitoring Officers. It was also noted that the Code had made provision for the activities of parish councils. Members were advised that TWBC had not formally finalised the details of the Code or how it would be administered. With this in mind KB, supported by JN, proposed the Council adopt the Kent Code for Conduct and Interests as presented in the Members File. 12 Members agreed and BW abstained.		
7.2	Members noted that should TWBC make any significant changes to this, the parish council may well have to look at this again.		
8	<u>Correspondence</u>		
.1	25/06/12	KALC (TWBC)	Area committee minutes 29/05/12
.2	25/06/12	Resident	Comment on distribution of the Village Appraisal questionnaire.
.3	25/06/12	Village Society	CC letter to Greg Clark MP regarding Neighbourhood Plans.
.4	08/06/12	South East Water	Current water resources situation
.5	12/06/12	HPC	Letter to resident regarding boundary fence at Copt Hall
.6	02/07/12	Lambert & Foster	Draft condition reports for Copt Hall and the Sports Hall
	.3 Members noted there were some contradictions in information and advice given by Greg Clark MP to the Village Society and information received from CPRE and RTP1 regarding the timing of Neighbourhood Plans. KB urged Members to talk to local residents who may have suitable skills and knowledge of the area who may wish to help set up a Neighbourhood Plan steering group.		

Hawkhurst Parish Council

9. Finance

INCOME AND EXPENDITURE JUNE 2012

Accounts for payment	£	10,865.57
Payment received	£	3,654.41
Net Expenditure	£	<b>7,211.16</b>
Lloyds High Interest Reserve	£	50,000.00
Lloyds Current	£	10,000.00
Lloyds Access Reserve	£	71,359.24
Lloyds Float	£	1,000.00
Petty Cash	£	5.70
Working Balance	£	9,000.00
Direct Debit Allowance	£	3,000.00
Working Balance	£	<b>1,211.16</b>

9.1 KB, supported by BW, proposed the accounts for payment be accepted. All agreed.

10. Planning

10.1 Planning and Highways Information

Ref. No.	Proposal	Location	Comments
Village Society	Road and pavement issues	Parish wide	CC letter to KHS
KCC	Kent Lane Rental Scheme	County wide	Consultation: <a href="http://www.kent.gov.uk/kentlane2012">www.kent.gov.uk/kentlane2012</a>
KCC	PROW Modification	Path WC174 (Potters Lane)	Modification Order
Resident	Hawkhurst Castle site	Query regarding allocation of bed spaces	CC letter to TWBC
Resident	Renaming the road by Pipers former store at The Moor	Road currently listed as The Moor	

10.2 Planning TWBC Approved:

Ref. No.	Proposal	Location	Comments/Valid
12/00735	Lawful Development Certificate (AOC)	Links Farm, Rye Road	08/06/12
12/01361	Detached garage/store	Dell Farm, Horns Road	13/06/12
12/01227	Fenestration alterations	Hawkhurst Place Oast, Rye Road	27/06/12
12/00790	Six dwellings	Holly Shaw	27/06/12
12/01058	Change of use of garden room for lifestyle workshop	Westfield, Highgate Hill	02/07/12 Variation of Condition 6 11/02431

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
12/01051	Tractor and tool store	Marlborough House School, High Street	Too large

10.4 Planning Applications

Item	Application No	Proposal	Location	Comments	Decision	Agree	Against	Abstain	Call in
40	12/01593/ HOUSE/S E2	Two storey extension and window glazing	Apple Tree Barn, Highgate Hill	Amendment to (TW/08/00466)	Agree	All			No

Hawkhurst Parish Council

Item	Application No	Proposal	Location	Comments	Decision	Agree	Against	Abstain	Call in
		change							
41	12/01714/ HOUSE/C LC	Single storey front extension and fenestration changes	The Studio, Grove Mills, Cranbrook Road	Revisions to TW/11/03729	Agree		BF, BW	CW, MB	No
42	12/01854/ HOUSE/S E2	Single storey extension	1Fernhill, Heartenoak Road		Agree	12		GD	No
43	12/01267/ HOUSE/G M2	Extension and dormer - revised	24 Moor Hill		Agree	7	BW	GD, TL, JH, CW	No
44	12/01718/ HOUSE/S E2	Erection of car port and demolition of fence	Beechmere, Horns Road		Agree	12		GD	No

11 | Burial & Memorial

Interment Date	Deceased	
15/06/12	John Nigel Clarke	Interment

12 Notes and Information

	Date	From	Subject
1	24/04/12	Hidden Britain	Newsletter
2	27/04/12	South East Water	Water Resources Update

13	<u>Confidential:</u>
13.1	None
14	<u>Closure</u>
14.1	The meeting closed at 20:48
15	<u>Future Meetings</u>
15.1	The next meeting of the Parish Council will be at Copt Hall on Monday 6 <sup>th</sup> August 2012 at Copt Hall commencing at 19:45. This meeting will to only deal with planning matters and finance.

Signed.....Date.....  
Keith Brown, Chairman of the Parish Council.

*Post meeting note: The TWBC Monitoring Officer has been notified that the Council has adopted the Kent Code Model Code of Conduct but also noted that details as to how TWBC will administer the Code have yet to be finalised. Should these change significantly from the information supplied to the parish council, they may have to revisit this matter at a later date to ensure conformity for compliance.*