

## Hawkhurst Parish Council

**Hawkhurst Parish Council**

Meeting: **Full Council**  
Date: 10<sup>th</sup> June 2013  
Ref: am.  
Typed: 11<sup>th</sup> June 2013

**Copt Hall**

---

### PRESENT

Mr K Brown (Chairman), Mr M Appelbe, Mr J Billingham, Mrs M Brinsley Mr P Dartnell, Mr G Davies, Mr B Fitzpatrick, Mr J Hunt, Mrs J Newman, Mrs B Weeden, Mr C Williamson

---

### ADDITIONAL CIRCULATION

Mr. R Weeden, Mrs. B Palmer, Mr. J Cunningham, Mr. S Holden  
KM, K&SC

- 1 Adjournment for public speaking.
- 1.1 Mr Oliver Campion gave a short presentation as to how his company could provide service to maintain the Visit Hawkhurst web site. This would include refreshing and updating the site. Arrangements could be made for local interest groups to provide up to date information about their activities and to promote local events. This could also be linked to Facebook and Twitter accounts. The service agreement would be at no cost to the Council.
- 1.2 The Chairman welcomed to the meeting the new KCC Local Member, Councillor Sean Holden. Cllr Holden noted the concerns of the Council over the specific issues of the redevelopment of Bowles Lodge, the improvements required to the Highgate cross roads traffic lights paid for by Tesco as part of their planning conditions and the general performance of Kent Highway Services in repairing damaged road surfaces. He has been appointed to the role of deputy Cabinet Member for economic development and commented that KCC are working hard to roll out a programme to bring high speed broad band to the county, covering at least 91% of the population.
- 1.3 The Community Warden reported a problem with the periodic fly tipping of tyres at the top of Queens Road. This is being investigated.
- 2 Apologies for absence:
- 2.1 Apology received from Mr P Jones
3. Declaration of interests:
- 3.1 MB declared a personal interest in planning application 26.
- 3.2 BW declared a personal interest in planning application 25.
- 3.3 GD declared a personal interest in planning application 23.
- 4 Approval of minutes of previous meetings
- 4.1 Received the Minutes of the Annual Parish Council meeting held on 13<sup>th</sup> May 2013. GD and BF abstained as they were not in attendance.
- 4.2 Received the Minutes of the Parish Council meeting held on 13<sup>th</sup> May 2013. GD and BF abstained as they were not in attendance.
- 4.3 Noted the Minutes of the Land Committee meeting on 20<sup>th</sup> May 2013
- 5 Matters arising
- 5.1 Transport & Highways. CW informed Members of the visit he, JN and the Clerk made to the KCC Traffic Control Centre at Aylesford to see how the newly installed traffic cameras operated as part of the planning conditions for Tesco to improve the traffic flow at the Highgate traffic lights. They were surprised to discover these cameras are purely observational and have restricted vision. The TCC staff could not take control of the lights to allow longer green light phases should traffic build up along a particular

arm of the junction as was understood would happen when the agreement was reached between KCC and Tesco in 2011 thus removing KCC's objection to the application before the planning appeal.

In view of the evidence this Council has from the traffic consultants working for the applicant JH believed KCC has deceived both the applicant and the public. The Council will write to KCC asking for a full explanation about why the scheme expected to be installed and paid for has not been installed.

- 5.2 Youth Matters. (KB). An average of 40 youths are attending the visits of the Street Cruiser bus. The bus is also visiting other villages and is now out five evenings a week. KB explained the structure in place to finance the project and has submitted a bill to the Council for its share up to the end of the financial year. He hoped Members would be prepared to accept this.
- The KCC youth staff working with the bus would like the location to be at a playing field where there are public toilets. Members discussed the possibility of the bus parking on the Moor itself but there are still limitations with this as it is on an unmade surface and the road has to be crossed to access the toilets. In the knowledge that the entrance to the KGV playing field is to be widened as part of the community centre project and the existing gates will have to be relocated, it was suggested the gates be removed now which would allow the bus to reverse safely into the car park.
- JH, supported by MA, proposed the gates, including the pedestrian side gate, be removed and set aside into safe storage and allow the Street Cruiser access to the site for youth activities. Members all agreed. KB abstained as he felt he had a conflict of interest.
- 5.3 Police. (JH). There eleven reported crimes in the past month.
- 5.4 Local Interest. (JN). A meeting of the Neighbourhood Development Plan steering group will happen soon when one other volunteer has returned from holiday.
- 5.5 Hawkhurst Community Centre. (BW). The Trust has a meeting following this meeting to consider the draft Governing Document.

## 6 Reports of Committee Chairmen

- 6.1 Buildings Committee. (BF). Nothing of significance to report
- 6.2 Land Committee. (CW). The committee has been discussing the possible siting of a skate board facility. A suggestion was put forward that the tennis court at the KGV field be used as it already has a concrete base, all be it covered with tarmac. Other Members believed the optimum site should be at Heartenoak as this is closer to the majority of potential users. It was agreed this is a difficult, and expensive, ambition but one that needs proper in depth research to establish in better detail the costs, preferred location and number of people who would benefit.
- 6.3 F&GP Committee. (KB). The Committee meets next week. Amongst matters it will discuss will be the Council's banking arrangements, street lighting at the bottom of Highgate Hill and a contribution to Cranbrook PC for a share of the Speed Watch equipment they are purchasing.
- 6.4 Personnel Committee (MB). Nothing to report
- 6.5 Neighbourhood Planning Group. (JN) See 5.4
- 6.6 Fete Committee. (KB). Plans are progressing.

## 7 Matters for further discussion

- 7.1 Website service agreement. Members discussed the proposal for a service agreement to provide a maintenance and administration role for the web site as presented by Mr Campion at the start of the meeting. It was agreed the Clerk and Mr Campion draft a service agreement document for Members to approve.
- 7.2 Locating the youth activity bus at The Moor. This was discussed at 5.2.
- 7.3 Casual Vacancy. The Clerk reported there has not been a petition for an election and the vacancy will now be advertised for co-option.

Hawkhurst Parish Council

8	<u>Correspondence</u>		
1	17/05/13	KALC	CC letter to DCLG regarding Localism.
2	21/05/13	KALC	DCLG Guidance on Community Infrastructure Levy
3	20/05/13	KHWP	Kent High Weald Partnership. Seeking support for new premises at Bedgebury forest walled nursery
4	21/05/13	Manningtons	Annual Return and internal audit 2012/13
5	23/05/13	KALC	South East Water Resources Management Plan Consultation
.3. Members wished to register their support with TWBC for this proposal.			
9.	<u>Finance</u>		
	<u>INCOME AND EXPENDITURE MAY 2013</u>		
	Accounts for payment	£	75,273.82
	Payment received	£	71,856.20
	<b>Net Expenditure</b>	<b>-£</b>	<b>3,417.62</b>
	Lloyds High Interest Reserve	£	50,000.00
	Lloyds Current	£	10,236.90
	Lloyds Access Reserve	£	163,679.21
	Petty Cash	£	130.67
9.1	KB, supported by BW, proposed the accounts for payment be accepted. All agreed.		

- 9.2 Annual Return and Internal Audit 2012/13.  
KB, supported by BW, proposed the Annual Return for 2012/13 be accepted and internal audit comments noted and acted upon. All agreed.

10. Planning

10.1 Planning and Highways Information

Ref. No.	Proposal	Location	Comments
11/03531	Planning Appeal. New house	Lawns End, Talbot Road	Former Skeet's Yard. Appeal refused
KCC PROW	Vegetation clearance programme	Public Rights of Way	
Resident	CC comments to TWBC regarding TCAAP sites 31 & 217	Woodham Hall sites	
Bacchus Partners	Newsletter update on redevelopment plans	Ash's Garage, Cranbrook Road	
TWBC	Tree Preservation Order	Invicta House, Queens Road	
TWBC	Presentation notes from Planning training		From meeting at Copt Hall

10.2 Planning TWBC Approved:

Ref. No.	Proposal	Location	Comments/Valid
13/00586	First floor extension and lean to extension	Warrenden, Conghurst Lane	09/05/13

Hawkhurst Parish Council

13/00703	Replacement dwelling	Springfield, Water Lane	15/05/13
13/00752	Porch extension	Vine House, Theobalds	17/05/13
13/01001	Detached garage	Oak Tree Cottage, Stream Lane	20/05/13

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
None			

10.4 Planning Applications

Item	Application No	Proposal	Location	Comments	Decision	Agree	Against	Abstain	Call in
21	13/01126/ HOUSE/G M2	Garage with log and machinery stores	2 Pixhall Cottages		Agree	All			No
22	13//01140/ FUL/TA1	Two 3 bed semi-detached houses	Adjacent to 4 All Saints Road	Similar to approved scheme 09/04030	Agree	8	BW, BF	CW	No
23	13/01091/ HOUSE/H W1	Ground floor extension, first floor extension and orangery	Lakeside, Stream Lane		Agree	All			No
24	13/01271/ CEU/RH1	Lawful Development Certificate	Ten Oaks Farm, Heartenoak Road	Members do not believe an AOC is applicable	Noted	All			No
25	13/01187/ HOUSE/H W1	Replacement of boundary fence and gates	Ilam House, Horns Road		Agree	All			No
26	13/00841/ CEU/TA1	Lawful Development Certificate	Whiteswood Farm, Whites Lane	Removal of Agricultural Occupancy Condition	Agree	8		GD, MB, CW	No
27	13/01337/L BC/HW1	LBC. Internal alterations	Holmans, Slip Mill Lane		Agree	All			
28	13/01369/ ADV/CP3	Signage (non-illuminated)	Lloyds Bank, Rye Road		Agree	All			

11 Burial & Memorial

Interment Date	Deceased	
03/05/13	Roger John Smith	Interment
22/05/13	Philip Valentine Davenport	Inter ashes

12 Notes and Information

	Date	From	Subject
1	13/05/13	Dunks Trustees	Annual reports for Dunks Alms House Trust and Dunks & Springetts Educational Foundation

13	<u>Confidential:</u>
13.1	Tree works tenders at KGV. Members discussed the report from the Land Committee for the release of funds to undertake the necessary works to remove the dying oak tree and remove dead wood and unbalancing branches from the lime trees at the KGV playing field. Members

Hawkhurst Parish Council

agreed to release the funds from reserves to pay for the lowest tender as reported but it is to be recovered in next years precept budget. JN abstained from the vote.

14 Closure

14.1 The meeting closed at 21:05

15 Future Meetings

15.1 The next meeting of the Parish Council will be at Copt Hall on Monday 8<sup>th</sup> July 2013 at Copt Hall commencing at 19:45.

Signed.....Date.....  
Keith Brown, Chairman of the Parish Council.