

Hawkhurst Parish Council

Hawkhurst Parish Council

Meeting: **Full Council**
Date: 10th Oct 2016
Ref: NG.
Typed: 18th Oct 2016

Copt Hall

PRESENT

Mrs. J Newman (Chairman), Mr. M Appelbe, Mrs. M Brinsley, Mr. P Dartnell, Mr. B Fitzpatrick, Mrs. A Hastie, Mr. J Hunt, Mr. P Jones, Dr M Robertson, Mrs. B Weeden, Mr. P Whittle and Mr. C Williamson.

ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N. Gray, Mr. G. Bland.

- 1** **Adjournment for public speaking.**
 - 1.1 A resident spoke to ask the Members if it was normal practice for the parish council to object to a planning application without reading it first. JN said not. The resident complained that in the Minutes of September 12th, HPC had decided against a change of use at a Bed and Breakfast property because it had disabled access and wanted to see it retained. In fact the disabled access has since been removed and this was stated in the application information. Also, HPC cited that it sought to retain a successful business for the community. The resident reported that with under 30% occupation, the business was not very successful. JN apologized if Members had misunderstood the facts on this occasion and reassured the resident that Members do make reasonable efforts to evaluate all applications carefully before giving their views.
 - 1.2 A resident asked what stage the formation of the new CIO charity had got to. JN replied HPC awaits the new constitution document from the solicitors. The resident then stated that he would be prepared to stand as a council-nominated trustee for the new charity as he has experience of operating community facilities.
 - 1.3 Cllr BP stated that she will chase the site list from the Call for Sites as it had been due to be available at the end of September.
- 2.** **Apologies for Absence:**
 - 2.1 Apologies were received from Miss M. Cronin. Mrs Hastie had notified the Clerk that her arrival would be delayed.
- 3.** **Declaration of interests:**
 - 3.1 MA declared a personal interest in Planning Item 57 as he knows the owner of the property.
 - 3.2 PJ declared a personal interest in Planning Item 57 as he knows the owner of the property.
 - 3.3 PW declared a personal interest in Correspondence Item 8.5 as he is a neighbour of the property.
- 4.** **Approval of minutes of previous meetings**
 - 4.1 The minutes of the Parish Council Meeting of 12th September 2016 were approved.
 - 4.2 The minutes of the Extraordinary General Meeting of 5th October 2016 were deferred for approval to 14th November as they were only issued that day.
 - 4.3 Minutes of F&GP Committee 19th and 28th September, NDP Committee on 14th September and of the Fete Committee 13th September were noted.
- 5.** **Matters arising**
 - 5.1 Transport. There are 2 transport consultations running. The transport Accessibility Group is responding to the KCC one.
 - 5.2 Youth. JH visited Youth Club on the previous Wednesday and activities appeared to be progressing normally.
 - 5.3 Police. JH reported that Crime statistics were 15 for September, including 1 burglary other than a dwelling, 1 theft, 4 criminal damage, 1 vehicle interference, 2 theft from a motor vehicle, 5 assaults and 1 harassment.
 - 5.4 Local Community
 - a. Speedwatch – See Items 8.9 and 10.10. JN reported that there has been a lot of activity from the Speedwatch team in terms of new statistics and raising the profile of rural speeding in

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Hawkhurst. If people volunteer, more areas can be covered and 4 new people have volunteered, 2 of which are now trained.

- b. Footpaths – MR reported that his ‘Walkfest’ idea has gone down well and Easter Bank Holiday Monday is a possibility. His thinking for walking maps is moving towards placing them on the HPC website as printable pdfs, to free up funds to spend on the footpaths themselves. MR noted that Waitrose have placed a fence in front of the footpath map. Members agreed the Clerk would approach the manager at Waitrose if HPC is approached by a concerned member of the public. Members discussed whether to ask the external caretaker to clear the narrow sides of footpaths to the cemetery and to the Hospital. It was agreed to write to Emma Pavitt at KCC.
- c. HCT – JN reported that although the new object for HCT 2016 has been received from VWV (Veale Wasbrough Vizards) a new draft constitution is still awaited and will be chased.
- d. Car Parking. MB reported that we have learnt that the business rates for Fowlers Car Park were £984 per annum in 2015/16, so a £1,000 rental and rates together would come to near £2,000. Northgrove car park is under TWBC consultation until October 21st for 28 spaces at a permit fee of £125 with a balance of 7 spaces for public use with 2 hours free parking. TWBC’s enforcement plans are unclear. An investment of £17,000 will be required to resurface and repaint spaces at Northgrove Road car park, which MB suggested should be borne in mind where Fowlers Park was concerned.

6 Reports of Committee Chairmen

- 6.1 Buildings – a meeting is due to take place on 24th October. A contractor has been agreed for the outside of Copt Hall. The contractor for the streetlighting will be discussed on 24th. Hurstway will be contacted again about employee parking outside the Copt Hall.
- 6.2 Land – A meeting was held on 26th September. The state of the play areas has been made a priority. Climbing frames on KGV and Hearten oak have now been removed per the ROSPA report recommendations as they were considered unsafe and beyond repair. AH is researching options for their replacement. Hanging baskets – traders will be invoiced by HPC for their share of the cost of these, which helps their book keeping. Cemeteries: NTR. A new rate has been set for the allotment tenure and letters are being sent shortly.
- 6.3 F&GP – Meeting was held on 19th September and 28th September. The next full meeting is scheduled for November 21st but there are likely to be others as the survey reports are soon to be awaited for All Saints Church.
- 6.4 Personnel – MB stated a statement will be made in confidential at Item 13.1.
- 6.5 Fete – CW stated that the date of December 10th is currently being discussed for a Christmas Fair. The format is under discussion and ideas are being costed. There will be charity and commercial stalls as well as Wadhurst Brass Band and a choir.
- 6.6 NDP – JN reported that Regulation 16 has now been completed on 6th October. At the drop-in, held at the end of September, Richard Eastham said the TWBC consultation portal had comments, but some have now been received.

7. Matters for further discussion

- 7.1 3 HPC HCT2016 nominees. JN explained that HPC does not yet have the documentation for the new charity, but asked Members to bear in mind that nominees will be needed, who should be informed and willing. They will need to present themselves at full council and explain their aptitude and interest. For the role. Skills such as construction management, finance, surveying, architect and fund raising would be sought. The nominees don’t have to be Councillors, but they can be. There then followed some discussion about other projects that the charity object would allow HCT 2016 to engage in.
- 7.2 Workplace Pension. MB is seeking figures for the schemes available to place before the Members. Item deferred to November 14th.

8 : Correspondence

	Date Received	From	Subject	Action
1	15.09.2016	KALC	Consultation on council tax referendum principles	AH agreed to submit for HPC.
2	15.09.2016	Relate	Request for grant	MB supported by PJ proposed a grant for Relate of £100 be paid under power S.137 LGA. 11 voted for and JH abstained.

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3	19.09.2016	A resident	Speeding on Moor Hill	Clerk has replied.
4	20.09.2016	A resident	Concern about access to use of Copt Hall	Clerk has replied.
5	22.09.2016	Dandara	Developer – request to meet with HPC	Members agreed to set a meeting at HPC office with those Members interested to attend.
6	28.09.2016	Springetts Trust	2015 accounts for Springetts and Iddenden Trusts	Noted.
7	03.10.2016	KALC	East Facing Slips report contribution	Noted. JN to make a response on behalf of KALC Chairs.
8	03.10.2016	A resident	Waitrose opening hours variation. See 10.4 Item 54	Noted.
9	04.10.2016	Speedwatch	CC of email to Cllr Wilkin at KCC	Noted and welcomed.

9: Finance

INCOME AND EXPENDITURE SEPTEMBER 2016

Accounts for payment	£	7,986.59
Payment received	£	1,160.00
Net Expenditure	-£	6,826.59
Cambridge & Counties	£	75,000.00
Cambridge Building Society	£	75,000.00
Lloyds Current	£	10,174.00
Lloyds Access Reserve	£	44,982.42
Petty Cash	£	58.41

9.1 Payments were examined and voted for unanimously.

9.2 JN confirmed that she had checked the petty cash and the bank rec.

9.3 JN thanked RBL for offering use of their hall free of charge and at short notice on October 5th for the Extraordinary General Meeting.

10. Planning

10.1. Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
TWBC	Parking Changes Consultation	Northgrove Road car park from April 2017	30 Sep 2016 – 21 st October 2016
KCC	Highways and transportation survey	Kent	Closes 25 th November. MA agreed to submit for HPC.
KCC	Road closure 17 th October 5 days for water main connection works	Northgrove Road	Closed all day
KCC	Road closure 2 nd Nov 3 nights for resurfacing	Hastings Rd/Junction Rd	21:00 - 05:00

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KCC	Road closure 21 st Nov 1 day for BT overhead work	Whites Lane	Closed all day
KCC	Road closure 26 th Nov 1 evening for torchlight procession	Highgate Hill to The Moor	19:00 – 21:00
Salehurst & Robertsbridge	Neighbourhood Development Plan pre-submission R14 Notice	Parish of Salehurst and Robertsbridge	26 th Sept – 7 th Nov.
16/502747/LBC	Access off Slip Mill Lane	Slip Mill, Slip Mill Lane	Application withdrawn
15/508954/FULL	Demolition of building and erection of 9 dwellings	Brook House, Cranbrook Rd	Application withdrawn. A new application is believed to be anticipated.
Speedwatch Hawkhurst	Date to be agreed.	SH to meet Matthew Balfour and Roger Wilkin (KCC) re: Hawkhurst speeding problems	Welcomed by HPC.

10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
16/05774/FUL L	Single storey timber framed rear extension	2 Sherwood Cottages, Cranbrook Road	
16/06153/OUT	Demolition of bungalow and replacement with 2 semi-detached houses.	Orleigh, Copthall Avenue	
16/06062/TPO	Work to Japanese Maple and Sycamore	Hollyshaw communal garden	
16/06058/TPO	Work to horse chestnut, poplar and oak	Hollyshaw Cottage, Queens Road	
16/06320/OUT	Demolition of community centre and construction of 1 detached and 2 semi detached houses.	Copt Hall, Copthall Avenue	
16/05989/FULL	Change of land use to extend garden and construction of swimming pool.	Updown House, Conghurst Lane	

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
16/05854/FUL L	Conversion of outbuilding to self contained accommodation	8 Plum Tree Cottages, Horns Road	Cramped form of development with adverse impact on immediate area, detracting from its setting. Poor standards of amenities for future occupiers, including private open space and car parking.

10.4 Planning Applications

Nu mb er	Applica- tion No	Proposal	Location	Comments	Decis ion	Ag ree	Ag inst	Abs tain	Plan Cttee
53	16/06304/ FULL	Alterations and extension of	Barclays Bank, High	External design is unsympathetic to the streetscene and unimaginative.	Against	1	11	0	N

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		former bank to create two self-contained residential units	Street	Despite the PDR, Hawkhurst NDP policy CM4(2) seeks to protect the commercial nature of Highgate Central Area and HPC would like this building retained for shop or office use. The premises have not long closed and a change of use request seems premature.					
54	16/06569/ FULL	Variation of 11 and 12 TW/00/01034/FU LMJ for delivery and opening hours	Waitrose, Rye Road	Mon - Sat opening to 22:00 agreed but Sunday opening to 18.00 is contrary to current legislation and is felt to be over-long.	Against	10	0	2	N
55	16/06442/ FULL	Conversion of part of retail shop to residential unit ground and first floor.	Trills, Cranbrook Road	Given that no parking is provided with the scheme it will cause overspill onto Cranbrook Road, which is already heavily parked. HPC would also like to see clear room sizes on plans as they are relevant to the NDP.	Against	5	7	0	N
56	16/06573/ ADV	Building name at entrance to access roads	Hawkhurst Castle, Cranbrook Road		Agree	11	PW	0	N
57	16/06461/ FULL	Single storey rear/side extension	4 Aurania Villas, Cranbrook Road		Agree	10	PJ	BW	N
58	16/06683/ FULL	New single storey conservatory to rear	6 Red Oak		Agree	All	0	0	N
59	16/06637/ FULL	Ancillary living unit for family member	The Cedars, Tongswood Drive	HPC agrees this subject to the inclusion of a condition as follows' Use of the addition if permitted should be ancillary only to that of the main dwelling and it should not be sold or occupied separately.'	Agree	All	0	0	N
60	16/06553/ LBC	Renovate 1905 conservatory, replace timbers with accoya.	Southgate, Little Fowlers		Agree	All	0	0	N
61	16/06715/ OUT	single dwelling on land adjoining The Hexagon	The Hexagon, Oakfield		Agree	10	CW, B, W	0	N

11 Burials and Memorial

Interment Date	Deceased	Burial
30 th Sept 2016	Marjorie Mitchell Eastal	

12. Notes and Information

12.1

	Date	from	subject
1.	14.09.16	TWBC/IMAGO	Dial 2 Drive service
2.	15.09.16	TWBC/Lee Colyer	2017/18 precept cap proposal
3.	26.09.16	Fields in Trust	Impact Report 2015
4.	27.09.16	KALC	Parish News – see devolution notes
5.	28.09.16	TWBC	Civic Amenity Vehicle update

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| 13. | <u>Confidential</u> |
| 13.1 | A staff issue was notified to Members by MB for the Personnel Committee. AH was co-opted onto the Personnel Committee and BF agreed to accept the Chair of the Personnel Committee from MB. |
| 14. | <u>Closure</u> |
| 14.1 | The meeting closed at 21.20 |
| 15. | <u>Future Meetings</u> |
| 15.1 | The next meeting of the Parish Council will be at Copt Hall on Monday 14 th November 2016 commencing at 19:45. |

Signed.....Date.....
Julia Newman, Chairman of the Parish Council.