

## Hawkhurst Parish Council

**Hawkhurst Parish Council**

Meeting: **Full Council**  
Date: 11<sup>th</sup> April 2016  
Ref: nm.  
Typed: 12<sup>th</sup> April 2016

**Copt Hall**

### PRESENT

Mr. P Dartnell (Chairman), Mr. M Appelbe, Mrs. M Brinsley, Mr. B Fitzpatrick, Mr. J Hunt, Mrs. J Newman, Dr M Robertson, Mrs. B Weeden, Mr. P Whittle and Mr. C Williamson.

### ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N. Gray, Mr. G. Bland.

#### **1 Adjournment for public speaking.**

1.1 There were no public speakers.

1.2 On opening the meeting, PD announced that as 14 nominees had been received by TWBC for the 13 Councillor places at Hawkhurst Parish Council, an election would take place on May 5<sup>th</sup>. He also announced that he did not intend to stand as Chairman at the AGM on May 9<sup>th</sup>, should he be elected.

#### **2. Apologies for Absence:**

2.1 Apologies were received from Mrs. A Hastie, Mr. P Jones, Cllr S Holden, Cllr N Gray and Cllr B Palmer.

#### **3. Declaration of interests:**

3.1 All Members except MR declared a personal interest in Planning Item 1 as the owner is a former Parish Councillor.

3.2 MR declared a personal interest in Items 8 (7) and 13 (1) as his wife has an allotment at Ockley.

#### **4. Approval of minutes of previous meeting**

4.1 These were unanimously approved.

#### **5. Matters arising**

5.1 Transport. MA reported that there will be a Transport Accessibility Meeting on Friday 15<sup>th</sup>. There is concern at the potential loss of some Sunday services under the new KCC Public Transport Consultation. MA will make a response to this.

5.2 Youth. JH reported that he had been to the new Youth Club 3 times and numbers were about 10 and improving, with younger attendees than visited the Streetcruizer bus. Julie Chapman of KCC has been there each time. JH felt the content was better but left room for improvement. Eddie Walsh has now left KCC. CW and MB expressed concern for the older users of Streetcruizer and hoped they would still be included at some stage.

5.3 Police. JH reported that Crime statistics were 13, including 2 thefts, 2 burglary other than a dwelling, and 3 assaults, 4 theft from a vehicle, 1 theft a vehicle and 1 firearm without a certificate. The PCSO noted an increase in thefts from vans and advised that the public park vans to prevent entry overnight.

5.4 Local Community

Speedwatch – The grant offered by KCC Cllr Holden for a Suresight Speedwatch SID device has been applied for and is being processed. Its is ready for delivery once the grant is approved. The additional stats will increase pressure for a police speeding camera van and it will be raised again with Kent Police at Helen Grant's next meeting.

Footpath Map – MR reported that the frame is now in place at the edge of Budgens car park. MR will try to get a piece in The Courier about it. MB gave words of thanks to MR for all of his time and seeing the project through to an excellent conclusion.

HCT – VWV's (Veale Wasbrough Vizards) response is still awaited. The Clerk will chase in the next fortnight. PD has asked Peter Hodges for an update on the All Saints Church negotiation.

#### **6 Reports of Committee Chairmen**

6.1 Buildings – A meeting was held on 4<sup>th</sup> April. The main discussion was about CCTV for the Sports Hall. Quotes had been obtained by Cllr G Davies. These will be pursued.

6.2 Land – No meeting has taken place, the next is due on 18<sup>th</sup> April.

6.3 F&GP – A meeting is due on May 4<sup>th</sup> to discuss the outcome of the audit and Annual Return. Audit begins on April 18<sup>th</sup> and initial reports have been prepared and submitted to the auditor.

6.4 Personnel – Nothing to report.

6.5 Fete – The timing of the Lighting of the Beacon for HM Queen's actual 90<sup>th</sup> birthday has changed and

## Hawkhurst Parish Council

will now take place at 8.30pm, The Moor on 21<sup>st</sup> April 2016. 9 firework salvos are proposed to mark the occasion, a message will be read from Prince Charles to the 1,000 gatherings taking part and Happy Birthday will be sung to HM Queen. Notices about the fireworks will go to homes near to The Moor. Plans for the Royal Teddy Bear's Picnic are moving forward. A Tea Tent for Senior Residents is planned. Match funding of £400 has been applied for from TWBC. A resident suggested HPC plants a tree on The Moor in commemoration of HMQ's 90<sup>th</sup> Birthday. KGV was also discussed. PD, supported by BF proposed *Hawkhurst Parish Council funds a tree and plaque in commemoration of HM Queen's 90<sup>th</sup> Birthday*. This was unanimously supported. There was a 9/10 majority agreement for an Oak . It was agreed that JH will look into a location and make a proposal and also plant the Commemoration Tree.

- 6.6 NDP – JN reported that Member and Committee comments were sent swiftly to Fera on the Regulation 14 Draft document but that TWBC's had been slow, but now submitted. A new draft has been promised for Tuesday evening 12th. Other edits will be made up to 15<sup>th</sup> and a new draft is anticipated for the weekend. A date for an extraordinary meeting of HPC can then be set to seek final approval of the draft. MB and JN have worked on the sustainability assessment annex for the Plan, as recommended by TWBC. They have stuck very closely to TWBC's own format. PD thanked JN and MB for all their hard work and also congratulated JN on her very accurate budget for this large project. JN wants the R14 Draft to be ready for the Annual Parish Assembly on April 25<sup>th</sup>. She wants the Regulation14 consultation to be complete and for R16 to be underway at TWBC before the closure of the call for sites on August 1<sup>st</sup>.

### 7. **Matters for further discussion**

- 7.1 Fowlers Car Park. It was noted that KCC have written to Greg Clark suggesting that they would accept a rental of £1,000 per annum for the rental of the car park. No letter has been received by HPC from KCC.
- 7.2 Investments. The Cambridge and Counties Bond of £87,695.11 matures on April 13<sup>th</sup>. PD, supported by MB proposed that following maturity of the bond, *Hawkhurst Parish Council invests £75,000.00 in Cambridge & Counties Bank 120 Day Notice Account at 1.8%*. This was unanimously agreed. Parish Councils now enjoy the protection of the FSCS at £75,000. PD, supported by BW then proposed that *Hawkhurst Parish Council invests £75,000.00 in Cambridge Building Society Easy Access Council Saver Account at 0.5%*. This was unanimously agreed. HPC will receive £12,695.11 back from the Bond and has reserves in Lloyds that only earn 0.05%. This should leave approximately £30,000.00 still instantly available in Lloyds Reserve account.

### 8: Correspondence

|   | Date Received | From                       | Subject   | Action   |
|---|---------------|----------------------------|---|--|
| 1 | 21.03.2016    | TWBC                       | Consultation on draft Sports & Active Recreation Strategy 2016-2021 | It is believed that AH has made a response to this consultation. Clerk to check.                             |
| 2 | 21.03.2016    | KCC                        | KCC Funded Bus Services Consultation                                | MA to make a response/   |
| 3 | 24.03.2016    | S.G. Davies                | Resignation Letter as HPC Councillor                                | Noted. PD to make a reply with thanks for his years of service to the community and to the Fete Committee.   |
| 4 | 24.03.2016    | KALC                       | Renewal Notice for 01.04.2016                                       | <i>BW, supported by MB proposed HPC renews it KALC subscription for another year. Unanimously supported.</i> |
| 5 | 04.04.2016    | Rt Hon Greg Clark MP       | Fowlers Car Park  | Noted.   |
| 6 | 04.04.2016    | Hop Pickers Heritage Group | Desk-Based archaeology report                                       | Noted.   |
| 7 | 05.04.2016    | A resident                 | Ockley Allotments   | Noted and discussed at Item 13   |

## Hawkhurst Parish Council

|   |            |                  |               |  |
|---|------------|------------------|---------------|--|
|   | 6          |                  |               | (i)                                    |
| 8 | 05.04.2016 | Cllr Sean Holden | SheepWatch UK | Noted and placed on HPC Facebook page. |

### 9: Finance

#### INCOME AND EXPENDITURE MARCH 2016

|                              |           |                  |
|------------------------------|-----------|------------------|
| Accounts for payment         | £         | 17,872.98        |
| Payment received             | £         | 1,936.00         |
| <b>Net Expenditure</b>       | <b>-£</b> | <b>15,936.98</b> |
| Cambridge & Counties Reserve | £         | 86,147.60        |
| Lloyds Current               | £         | 10,061.00        |
| Lloyds Access Reserve        | £         | 93,245.67        |
| Petty Cash                   | £         | 146.92           |

9.1 Payments were examined and voted for unanimously.

9.2 PD confirmed that he had checked the petty cash and the bank rec.

### 10. Planning

#### 10.1. Planning & Highways Information:

PD told Members that HPC had received an approach from Jason Lewis of DHA Transport, a development agent acting for the landowner of Hawkhurst Golf Club, requesting a meeting to discuss ideas for potential on that site. It was agreed that BW, JH, JN and PD would attend.

| Ref. No.       | Proposal  | Location                                   | Comments  |
|----------------|---|--|---|
| KCC            | Road closure  | A229 Cranbrook Road                        | 16.06.16 for 5 days for resurfacing   |
| KCC/TWBC       | Discussion re: Removal of parking bay                         | Rye Rd outside Highgate Hall               | Awaiting KCC/TWBC further thoughts  |
| KCC            | resurfacing   | A229 Highgate Hill south of traffic lights | Date to be announced ASAP.  |
| 16/500797/FULL | Demolition of existing buildings and erection of 16 dwellings | Woodham Hall, Rye Rd                       | Revision of site boundary to accord with comments from neighbouring resident. |

#### 10.2 Planning TWBC Approved:

| Ref               | Proposal  | Location                  | Comments/Valid |
|-------------------|---|---------------------------|----------------|
| 16/500695/FULL    | Demolition of existing detached garage and erection of ancillary guest accommodation. Alterations to existing driveway with extension of dropped kerb to front of property. | The Coach House, Mercers  |                |
| 16/501428/LAW PRO | Lawful Devpt Cert. for creation of new access off Slip Mill Lane for dwelling house and new parking/turning.  | Slip Mill, Slip Mill Lane |                |
| 16/500500/FULL    | Erection of a single storey side extension with a velux window and alterations to fenestration.   | Hedges, Hensil Lane       |                |
| 16/500307/FULL    | Internal Alterations, extension to  | Woodsdan Oast,            |                |

## Hawkhurst Parish Council

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|----------------|---|-------------------------|---------------------------------|
|                | garage, demolition of lean-to and extension to kitchen  | Water Lane              |                                 |
| 16/501850/SUB  | Tree Protection Plan per 15/508107/FULL   | Eshott, Theobalds       |                                 |
| 16/500013/FULL | First Floor side extension, 2 storey and single rear extensions   | 2 Gingerbread Lane      |                                 |
| 16/500944/FULL | Variation of conditions 2 and 7 for 14/506521/FULL to allow brick work be replaced with cedar boarding, windows to be altered finish and slate in place of tile; to allow additional dormer to replace rooflight. | Crofton House, The Moor | ITEM 4 on PLANNING APPLICATIONS |

### 10.3 Planning TWBC Refused:

| Ref. No.        | Proposal  | Location                    | Comments/Valid  |
|-----------------|---|-----------------------------|---|
| 16/500790/NMA D | Insertion of rooflights to rear elevations of plots 4,5,6 of 15/500780/FULL | Station Garage, Gills Green | Amendments are not non-material so would change the original permission granted. Members questioned whether rooflights on 3 units were material amendments. |

### 10.4 Planning Applications

| Number | Application No | Proposal  | Location                         | Comments            | Decision | Agree | Against | Abstain | Planning Committee |
|--------|----------------|---|----------------------------------|---------------------|----------|-------|---------|---------|--------------------|
| 1      | 16/501837/FULL | Single storey side extension with roof lantern  | The Old Post Office, Gills Green |                     | Agree    | All   |         |         | N                  |
| 2      | 16/501936/FULL | Single storey extension with roof lights and a first floor extension to the front, and 2 storey rear/side extension and conversion of the existing stable block   | Sisley Oast, Sopers Lane         |                     | Agree    | 9     | BW      |         | N                  |
| 3      | 16/501807/FULL | Erection of 2 storey front extension and single storey rear extension   | 2 Eastview, The Moor             |                     | Agree    | 9     | BW      |         | N                  |
| 4      | 16/500944/FULL | Variation of conditions 2 and 7 for 14/506521/FULL to allow brick work be replaced with cedar boarding, windows to be altered finish and slate in place of tile; to allow additional dormer to replace rooflight. | Crofton House, The Moor          | DECIDED AND GRANTED |          |       |         |         |                    |
| 5      | 16/501928/LBC  | LBC for removal of kitchen/dining room  | Home Farm, Water Lane            |                     | Agree    | All   |         |         | N                  |

## Hawkhurst Parish Council

|   |                 |   |                                      |  |         |     |        |   |
|---|-----------------|---|--------------------------------------|--|---------|-----|--------|---|
|   |                 | wall to accommodate new kitchen layout, new door and window to north wall and glazing to internal south wall. |                                      |  |         |     |        |   |
| 6 | 16/502248 /FULL | Demolition of existing garages and erection of 1 x 2 bed affordable home with 4 parking spaces                | Garages, Park Cottages               | The Members found this to be a very poor design that bore no relation to the local housing design and thus looked out of place on the streetscene. They felt the transport survey was misleading in excluding the lost garage parking. Additional housing will add pressure to the congested Queens Road 1 way system and Hawkhurst's allocation is already exceeded. Members welcome new affordable housing but felt this was not a good example. | Against | All |        | N |
| 7 | 16/501873 /FULL | Alterations and single storey extension   | 3 Selwood Villas                     |  | Agree   | All |        | N |
| 8 | 16/502829 /ADJ  | Two storey hen house/outbuilding (retrospective)  | Sugar Loaf Cottage, Gingerbread Lane |  | Agree   | 8   | MB, PW | N |

### 11 Burials and Memorial

|                |          |  |
|----------------|----------|--|
| Interment Date | Deceased |  |
|                | None     |  |

### 12 Notes and Information

12.1

|    | Date       | from  | subject   |
|----|------------|---|---|
| 1. | 14.03.2016 | ACRK  | Oast to Coast Magazine  |
| 2. | 25.03.2016 | Fete Cttee  | Minutes 03.03.2016  |
| 3. | 04.04.2016 | Bruno Peek LVO OBE OPR, Pageantmaster The Queen's 90th Birthday Beacons | Letter from Prince Charles to open Beacon Lighting on 21.04.16 at 8.30 pm and Press Release Info on the event nationally. |
| 4. | 04.04.2016 | Came & Co.  | Council Matters Magazine  |
| 5. | 04.04.2016 | TWBC  | Delegated Decision on Community Grants Programme 2016/17  |
| 6. | 04.04.2016 | TWBC Overview and Scrutiny Committee                                    | Policy Position on Fracking interim report.   |

Hawkhurst Parish Council

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|-----------|--|
| <b>13</b> | <b><u>Confidential</u></b>   |
| 13.1      | Matters relating to Ockley Allotments were discussed and it was agreed to arrange a meeting on Weds 20 <sup>th</sup> April at 6pm in the Parish Office to discuss matters arising from letters from two residents. |
| <b>14</b> | <b><u>Closure</u></b>  |
| 14.1      | The meeting closed at 22.15  |
| <b>15</b> | <b><u>Future Meetings</u></b>  |
| 15.1      | The next meeting of the Parish Council will be at Copt Hall on Monday 9 <sup>th</sup> May 2016 commencing at 19:45.  |

Signed.....Date.....  
Peter Dartnell, Chairman of the Parish Council.