

Hawkhurst Parish Council

Hawkhurst Parish Council

Meeting: **Full Council**
Date: 11th May 2015
Ref: nm.
Typed: 12th May 2015

Copt Hall

PRESENT

Mr. P Dartnell (Chairman), Mr. M Appelbe, Mrs. M Brinsley (Vice Chairman), Mr. G Davies, Mr. B Fitzpatrick, Mrs. A Hastie, Mr. J Hunt, Mr. P Jones, Mrs. J Newman, Mrs. B Weeden, Mr. C Williamson.

ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N. Gray, Mr. Bland.

1 Adjournment for public speaking.

- 1.1 MB gave a vote of thanks on behalf of the Parish Council to Ron Weeden, long-serving Borough Councillor and former Mayor of the Borough who has given 18 years of dedicated service to our community.
- 1.2 Borough Cllr Palmer addressed the meeting, supporting the vote of thanks for Ron Weeden and recognizing the support and mentoring she personally had benefitted from. She announced Godfrey Bland was elected to the Borough Council for the Ward of Hawkhurst and Sandhurst. The new Mayor is David Elliott. Committees will be selected in approximately 2 weeks. MB asked if one of the 3 Borough Councillors would be on the Planning Committee and BP replied hopefully so.
- 1.3 A resident spoke of her concerns about plans for a new community centre and the NDP. She believes the public's expectations may be unrealistic and confused. JN said the PC should not place limits on the NDP – it should be a blank sheet and the residents opinion was valid but so might others be and all should come to the NDP design workshop 26-28 May and share their views.
- 1.4 A resident shared her concerns about planning application 15/502741/FULL, Lillesden Frith.
- 1.5 KCC Youth Services Coordinator Eddie Walsh addressed the meeting. He offered a proposal of Street Cruiser bus on alternate Tuesdays with KCC youth workers and just Youth workers alternate Wednesdays for £190 per month = £2280 per annum, versus budget of £2160. He praised the bus format for flexibility and enabling a number of simultaneous activities and activity areas. It attracted more young people than the Youth workers could alone. The KCC protocols and policies would take precedence when operating for all workers on the project under a draft agreement about to be ratified.. There is a zero tolerance policy for alcohol, smoking and controlled substances. Workers are expected not to smoke in front of the young people. All staff and volunteers are DBS checked. Safeguarding is taken very seriously. The policies will be sent to HPC.
- 1.6 A resident complained about a misunderstanding of his position in relation to the YPBS operation. An apology was received and his correction noted.
- 1.7 SH related the thrilling election time just passed. He had raised the Poynton roundabout scheme with Kent Highways and Transport but their view was there was insufficient room to carry it out in Hawkhurst. SH believes an M26 spur to the A21 and Thames crossing will both help to lessen HGV traffic through Hawkhurst in time. Local MP Greg Clarke has been made Minister for Local Government.

2. Apologies for Absence:

- 2.1 Apologies were received from Mr. P Whittle and Dr M Robertson .

3. Declaration of interests:

- 3.1 MA declared that he had been lobbied re: Planning Item 10.4.10, by a neighbour.
CW declared that he knows Sophie Dezechache (Item 13 (i)) but has no pecuniary interest in YPBS or the Street Cruiser Bus.

4. Approval of minutes of previous meeting

- 4.1 PD , supported by GD proposed acceptance of the Minutes of 13th April 2015. This was accepted with 3 abstentions.

Matters arising

- 5.1 Transport. MA had nothing to report. Clerk to email Earl Bourner at KHT and request raising of road sign north of the Sports Hall road entrance as it obstructs the view of oncoming traffic.
- 5.2 Youth. See item 13 (i)

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- 5.3 Police. JH reported that there had been 17 crimes in April. In addition there had been a spate of shed break-ins on Ockley Allotments.
- 5.4 Local Community – Speedwatch – see item 7(iv) signage. The Speed camera van is now in operation in Hawkhurst. HPC is yet to receive results from the monitoring. The Speedwatch Working Group headed by MP Helen Grant will soon be meeting following the elections. PD, SH and Cllr Gray will be attending.
- 5.5 Footpath Map – MR and Kate Chitham to soon begin work on the map, now that the pdf. of the OS map of Hawkhurst has been received.
HCT – HPC is awaiting news from Whitehead Monckton on the possibility of transferring funds to a new charity. PD has an action point to look into legal entities for a new charity.

6 **Reports of Committee Chairmen**

- 6.1 Buildings – Awaiting a quote from Iden Signs for the Parish Office sign. Repairs to the Sports Hall are planned for July, with the Post Office's agreement. GD stated that he regretted that the security camera issue had been shelved and hoped it could be revisited.
- 6.2 Land – The next meeting will be 18th May with a walkaround at 2pm and 7pm meeting. Park Leisure have been approached by letter to assist in the cost of repairing a 5 year old item at Heartenoak. AH to attend Land Cttee re: the football pitch at KGV.
- 6.3 F&GP – met 27th April. GD now has contact for State Bank of India with a view to investing reserves.
- 6.4 Personnel – an appraisal held with AM by MB and Clerk. This has resulted in a weekly debrief for both clerks, information on training courses and a determination to maintain contracted hours. Caretaker appraisals will take place in September. A meeting is set for Monday 18th 6.30pm to consider pay scales.
- 6.5 Fete – next meeting 12th May.
- 6.6 NDP – April meeting prepared for the 30 April Visioning event. Meeting 13 May will prepare the Design Forum 26-28 May, including fliers and posters to advertise it. JN has a number of volunteers prepared to distribute them. The Visioning event well, with good engagement but slightly poor attendance. JN and PD have a meeting with Feria and TWBC planners to discuss the NDP on 15th May.

7 **Matters for further discussion**

- 7.1 Risk Assessment Update. F&GP passed this on 27th April. PD, supported by JN proposed accepting 27.04.2015 V.1. This was unanimously accepted.
- 7.2 Asset Register. The Clerk explained that errors using insurance valuations in the past had been corrected to show actual cost or current values, which had resulted in a substantially reviewed register. The values were lower as some properties had been gifted or bought very many years ago at very low values. PD, supported by MA proposed HPC accept the revised Asset Register. This was accepted unanimously.
- 7.3 MA had looked at defibrillators through the British Heart Foundation. CW favoured the ZOLL AED Plus available through KALC, costing approximately £1300.00. The Bonfire Society have succeeded in attaining match funding for their £500 donation. MA has secured agreement from the Royal Oak for a defibrillator to be placed outside there, with the benefit of security camera surveillance. PD, supported by MB proposed HPC provides up to £400 as a S.137 grant towards the cost of a defibrillator to be placed in an outside cabinet at The Royal Oak. HPC will also bear the ongoing maintenance cost of the device. This was unanimously accepted. CW and MA are to liaise on the final choice of make and model.
- 7.4 Traffic calming signs. Much discussion took place on the merits of a modest scheme of Please Drive Slowly signs versus a more comprehensive scheme of a number of additional restricter signs to create a more frequent reminder to drivers of speed limits. Flashing reminder signs capturing actual speed were also discussed. It was agreed that an ambassador was required to look at this. AH volunteered to join PD for this and PD will focus the issue via the Speedwatch working group and return to HPC with proposals.

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8: Correspondence

	Date Received	From	Subject	Action
1	22/04/15	Resident to Margaret Parker KCC	CC. Letter requests KCC Highways objection to Highgate Hill Development as it would take Hawkhurst over its 240 allocation. KHT had suggested this would be a trigger for them to object.	Clerk has written similarly to Margaret Parker and will chase.
2	26/04/2015	Resident	Reasons to retain the Copt Hall in future hall provision deliberations.	Noted and put forward to NDP Committee.
3	01/05/15	TWBC	Use of Sports Hall for Emergency Planning	Clerk to reply and also offer Copt Hall
4	01/05/15	Resident	Resident's parking issues from users of Copt Hall	Noted. Clerk to reply and invite to NDP Forum 26-28 May
5	03/05/15	Resident	Speeding in Hawkhurst, SID machine and traffic lights	Clerk and Chair have replied.
6	11/05/15	Group of residents	Concern about parking at Hartnokes and Planning application 15/502431/FULL	Clerk to contact Town & Country re: parking behind Hartnokes.

9: Finance

INCOME AND EXPENDITURE APRIL 2015

Accounts for payment	£	10,320.40
Payment received	£	56,000.75
Net Expenditure	£	45,680.35
Cambridge & Counties Reserve	£	86,147.60
Lloyds Current	£	10,829.57
Lloyds Access Reserve	£	108,108.37
Petty Cash	£	157.35

9.1 Payments were examined and voted for unanimously.

9.2 PD confirmed that he had checked the petty cash and the bank rec.

9.3 PD supported by MB proposed *acceptance and signature of the Annual Return to the External Auditor, including the Accounting Statements and the Annual Governance Statement*, as prepared by the Auditor and Clerk as Responsible Financial Officer and as reviewed and accepted by F&GP. This was accepted unanimously.

9.4 The Auditor's letter to the Parish Council of 6th May, was read to the meeting in full by the Chairman.

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10. Planning

10.1 10.1. Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
Kent Highways & Transport	Road closure 1 st -4 th June	Hawkhurst Rd from Potters Lane – 200m North of Slip Mill Lane	21.00 – 05.00
Balfour Beatty	Roadworks update	A21 Dualling Pembury to Tonbridge	
15/503361/S UB	Conditions re: hardsurfacing	Tesco Rye Road	Deferred to next Meeting due to lack of information.

10.2 Planning TWBC Approved:

Ref. No.	Proposal	Location	Comments/Valid
15/5014111/LB C	LBC for removal of 2 windows and their replacement with new double glazed windows	Four Wents Cottage, Water Lane	(works completed)
15/500143/LB C	LBC to replace conservatory roof, new window into study and repair and replace windows & doors	The Clearing, High Street	
15/501509/LB C	Conversion of barn and attached brick building to dwelling; proposed conversion of existing cowshed to form ancillary residential space, repairs to cart lodge, minor alterations to highways access, proposed timber frame garage for existing property	Clayhill, Rye Road	
15/501136/FU LL	Erection of stables and associated hard-standing. Changer of use of paddock from agricultural to equestrian use.	Cockshot Barn, Highgate Hill	
15/500728/FU LL	Change of use of land from builders yard to residential parking	Builders Yard behind Lacombe School Terrace	
15/502029/TC A	Reduce Yew by 30-40%	Old Moor Post Office	No objection
15/500816/FU LL	Change of use B1 to B8 for building and parcel of land to store scaffolding	Pauls Farm Water Lane	

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
15/500753/FULL	Retrospective for erection of boundary fence over 1m high adjacent to Water Lane	Pauls Farm Water Lane	Scale, design length urbanising. AONB

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10.4 Planning Applications

No.	Application No	Proposal	Location	Comments	Decision	Agree	Against	Abstain	Plan Cttee
10	15/502431/FULL	Erection of a Pair of semi-detached bungalows	Land adjacent to Hartnokes		Agree	10	PJ	0	N
11	15/502775/FULL	Erection of single storey rear extension	The Mangle Horns Road		Agree	11	0	0	N
12	15/502242/FULL	Proposed orangery	The Cottage High Street		Agree	11	0	0	N
13	15/502701/FULL	Demolition of outbuilding and construction of single storey rear extension for annexe and breakfast room to main dwelling	2 Gills Green Cottages	Absence of site plan and inadequate information to evaluate the proposal.	Against	4	5	JN, MB	N
14	15/502741/FULL	Erection of 2 storey side extension, replacement garage and external works to existing dwelling and annexe.	Lillesden Frith Horns Road	This is an inappropriate modern design and use of materials for the antiquity of the house. The Pre-application advice to amend the form and materials of the building encouraged a design that is out of sympathy with the original building, which is unlikely to fall within the Design Guidelines under consideration for the emerging Hawkhurst NDP.	Against	All			Y
15	15/503209/TWORK	Erection of one wooden pole with max 7.3m visible above ground	Land at Hillside Cranbrook Road	Decision taken No Objection 8.5.15					

11 Burials and Memorial

Interment Date	Deceased	
20/04/2015	Jayne Stillwell	Burial

12 Notes and Information

	Date	from	subject
1	24/04/15	NALC	NALC's direction of Travel
2	28/04/15	Fit (Fields in Trust)	Impact Report 2014
3	29/04/15	Transport Accessibility Group	Minutes from 17.04.15 Meeting Queens Inn, Hawkhurst.
4	30/04/15	Kent High Weald Partnership	Spring/Summer newsletter

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13	<u>Confidential</u>
13.1	Youth Services provision was discussed and a proposal from Eddie Walsh of KCC and Sophie Dezeche of YPBS to offer the Street Cruizer Bus on alternate Tuesdays and KCC Youth Workers only on alternate Wednesdays at £190.00 per month. PD, supported by MA proposed that <i>HPC should go ahead with this proposal on a 12 month trial</i> . This was agreed with 8 in favour, 2 against and 1 abstention.
14	<u>Closure</u>
14.1	The meeting closed at 22.15
15	<u>Future Meetings</u>
15.1	The next meeting of the Parish Council will be at Copt Hall on Monday 8 th June 2015 commencing at 19:45.

Signed.....Date.....
Peter Dartnell, Chairman of the Parish Council.