

Hawkhurst Parish Council

Hawkhurst Parish Council

Meeting: **Full Council**
Date: 12th Sept 2016
Ref: NG.
Typed: 14th Sept 2016

Copt Hall

PRESENT

Mrs. J Newman (Chairman), Mr. M Appelbe, Mrs. M Brinsley, Mr. P Dartnell, Mr. B Fitzpatrick, Mrs. A Hastie, Mr. J Hunt, Dr M Robertson, Mrs. B Weeden, Mr. P Whittle and Mr. C Williamson.

ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N. Gray, Mr. G. Bland.

1 Adjournment for public speaking.

1.1 Mr James Doran of Hope Farm spoke to explain his plans to create an environment in The Walled Garden, Hall House, Moor Hill for gardening and cooking experiences. These would be aimed at groups of older residents from Hawkhurst and local communities and also school children. The intention is to combat loneliness and make connections in older age and also to educate younger residents about healthy eating and cooking. A planning application will be made to add a workshop onto the site to facilitate these aims.

1.2 TWBC Cllr Beverley Palmer related Scrutiny Committee's very useful meeting with Speedwatch Hawkhurst about rural speeding. The results of the Call for Sites, undertaken by TWBC as it begins work on the new Local Plan, will be published on Thursday 15th September. Hawkhurst PC, BP and Godfrey Bland will meet to discuss this on 21st September.

1.3 KCC Cllr Sean Holden related that Paul Carter has encouraged all parishes to notify all their potholes to KCC as soon as possible as the last of the funds to blitz potholes are now available. SH described the government initiative for all businesses with a turnover of more than £3 million to supply 0.5% of it towards a fund for apprenticeships. KCC will be paying into this scheme to help 6.5% of 16 year olds that are unemployed and for whom initiatives like grammar schools would not be helpful. With the demise of George Osborne, the idea of directly elected mayors and devolution is now on hold.

2. Apologies for Absence:

2.1 Apologies were received from Mr. P Jones and Miss M. Cronin.

3. Declaration of interests:

3.1 Planning Item 48 - all Members were aware of the owner, present at the meeting.

3.2 MB declared a personal interest in Planning Item 51 as she had previously replied in correspondence as a Member to the owner of the property per item 8.2.

3.3 MR declared a personal interest in item 5 (iv) b as the MD of the IT company he approached about digitised footpath maps is the son of a good friend.

3.4 PW declared a personal interest in Planning Item 52 as he is a neighbour of the property.

4. Approval of minutes of previous meetings

4.1 The minutes of the Parish Council Meeting of 1st August 2016 were approved.

4.2 The minutes of the Extraordinary General Meeting of 25th July 2016 were approved

4.3 Minutes of Buildings Committee 25th July 2016 and of the NDP Committee 20th July 2016 were noted.

5. Matters arising

JN clarified the issue of any power of veto. No Member has this power within Hawkhurst Parish Council including chairmen of Full Council or of Committees.

JN further announced that the final offer made by Hawkhurst Parish Council for the purchase of All Saints Church has been accepted by the vendor. The Parish Council will now progress matters through the F&GP Committee, as previously resolved. This will include a survey, business plan and referendum for residents on the cost of adding a purchase of All Saints to their Council Tax, prior to any exchange of contracts. BW commented that in her opinion it would be a waste of money.

5.1 Transport. Nothing to report.

5.2 Youth. JH visited Youth Club on the previous Wednesday and there were about 10 Attendees and 2 staff. Activities appeared to be progressing satisfactorily.

5.3 Police. JH reported that Crime statistics were 13 for the July, including burglary other than a dwelling,

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theft of a motor vehicle, theft from a motor vehicle, 7 assaults and racially aggravated harassment. The statistics for August were 9 , 2 thefts, 2 assaults, 1 blackmail, 1 disclosure of indecent photograph, 1 arson, 1 burglary other than dwelling and 1 criminal damage.

5.4 Local Community

- a. Speedwatch – See Item 1.2
- b. Footpaths – MR reported that he has held discussions to digitize footpath maps and either load them onto Hawkhurst PC's website or have a mini-site made to link to from the main website. He will seek quotes. He also plans to have maps printed. MR is also pursuing the idea of a walking festival for a weekend (perhaps in Spring) in Hawkhurst as he has seen at Swanage. He will discuss with local walking groups.
- c. HCT – JN and the Clerk met with from VWV (Veale Wasbrough Vizards) and a new draft constitution and way forward for the creation of a new charity to run a new community centre were discussed. Hawkhurst PC will nominate a quorate number of trustees (initially 3) and Members were asked to consider nominations for the next full council meeting.
- d. Car Parking. MB reported that MB, JN and the Clerk met TWBC at Fowlers Park to discuss the location of recycling facilities. Excess containers for card and cans (domestic doorstep collections are made for these) and clothing will be removed and glass recycling reduced to 2 green, 2 clear and 1 brown container. These will be placed at the top of the long spaces just inside the car park, freeing up 6 spaces. It was noted that the disabled space could be relocated to this area. MB will seek car park layout advice. JN stated that it has become clear that employee parking is a considerable problem in the village centre and ways will be sought to accommodate them further from the village centre. Enforcement is expensive but AH mentioned Wadhurst has 3 hour and 12 hour spaces to encourage employees to use certain areas, leaving central areas free for customers and shoppers. JN also mentioned that it might be possible to locate bottle banks on the grass verge by the trees at Fowlers. They also went to Northgrove car park and if need be, the bottle banks could be located there but only with the loss of some spaces.

6 Reports of Committee Chairmen

- 6.1 Buildings – a meeting took place on July 25th. Quotations have been received for painting the inside and outside of Copt Hall to be considered by Members. They were advised that replacing streetlight lamps bit by bit gave variation in lighting and it was better to replace them a street at a time. See also item 7.6
- 6.2 Land – A meeting will be held on 26th September. MR, the caretaker and the clerk carefully removed some items for family collection at the cemetery and re-turfed the space. MR had been concerned about possible weakness of some play equipment highlighted by the ROSPA report across the long summer break and a quite a lot of medium risk items. He has therefore sought 3 quotations urgently for some of the work. MR thanked AH for having a look at the current play equipment with a view to a programme of renewal.
- 6.3 F&GP – Meeting due on 19th September.
- 6.4 Personnel – MB and the Clerk are meeting to discuss a Workplace Pension scheme for Hawkhurst Parish Council.
- 6.5 Fete – NTR. Meeting planned for September 13th. A date for a winter fair will be decided.
- 6.6 NDP – JN reported that a meeting is due on September 14th. Regulation 16 is now underway. This is a consultation hosted by TWBC that closes on October 5th. There will be a drop-in session on September 29th afternoon and evening with Feria to show what has been submitted and also what the responses to comments received at Regulation 14 were. It will also be an opportunity to explain how the NDP can be supported in the future.

7 Matters for further discussion

- 7.1 Town twinning. MA explained the origins of the twinning committees for Audruicq and Oriolo. The committees are supported by but not part of the Parish Council. MA is chair for Oriolo and Keith Brown for Audruicq. The Bridge Club and Primary School in Hawkhurst maintain links with Audruicq and fete committee has also. MA was warmly received in Oriolo this summer. Members gave their views and were broadly supportive of the twinning, especially for youth exchanges. MB said she supported the twinning but didn't feel HPC needed direct involvement with it. JN added it to F&GP's next agenda.
- 7.2 Planning Committee. The Clerk had sought other parishes approaches on this. Most had a separate committee, reporting a recommendation to full committee. Members were asked their views. JN is conscious we must now be diligent in applying our NDP to applications which some may find onerous but a planning committee can become expert and inform full council at decision-making. AH felt this was to be supported and would also allow full council fuller deliberation of other matters on very busy agendas. MB supports full council holding a final decision so the public can retain involvement if they

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- wish. JH supported the status quo. MR felt it important that full council 'owned' the final decision. JN added planning committees to F&GP's next agenda.
- 7.3 Bonfire location request by Bonfire Society for 26th November. HPC have already given permission for the event on KGV but sought a new bonfire location. CW stressed that due to the location and a 'no nails' (no pallets) policy this will be a more modest bonfire. A site between senior FC pitch and the lane to the scout hut was proposed. JH expressed some concern about proximity to trees 36 metres away. MA, supported by MR proposed that *Hawkhurst Parish Council agrees to a bonfire being placed on KGV field per CW's map on November 26th 2016 alongside consultation with nearby residents.* This was supported with JH against and JN and CW abstaining.
- 7.4 Youth Strategy AH – AH guided the Members through her report, identifying the higher frequency of 0-15 year olds in Hawkhurst and lower frequency of 16-35s. She identified a lack of spontaneous activities for 0-9 year olds. AH feels playgrounds must be improved. She described a successful playground designed by teenagers and used by all ages in Bridport. AH feels a new MUGA will offer more to 15-24 year olds. PW described how people take children to other villages for better playgrounds. AH was thanked for her work. Land committee will discuss her findings further and F&GP will discuss as long term strategy.
- 7.5 Skate Park MA. MA presented his paper requesting £1800 for a detailed engineer's plan for a concrete skate park with planning permission. MA believes the project cannot progress to fund raising without this. Hawkhurst Primary School had asked children and parents if they would use it and 150 favourable replies were received. Some concern was expressed about how much use it would get, potential noise and whether it would be suitable for scooter riders. Other Parish Council experience had been provided to Members. Hadlow made a successful engagement project for the design with local users for their skate park. Tenterden started with a half pipe and will add to it. No residents had raised a skate park during NDP consultations. JN was concerned that the money was not budgeted for this year. Concern was also expressed that HPC has a number of projects on and might not have time or focus to take on another. MA offered to champion the project himself. JN felt 3 quotes should be sought for a spend of this size. MA would seek to consult with residents of Gunthers Close on plans. MA, supported by JH proposed : This proposal is for full Parish Council support for the project, including this startup finance. 4 voted in favour, 4 voted against with abstentions from AH, MB and JN. JN used her casting vote against so the proposal was not supported.
- 7.6 Sports Hall – BF. BF and 4 of Buildings Committee and Chris Schalberg met to discuss ideas to create a new sports hall and changing rooms on the site of the tennis courts with a new MUGA behind it. Extending the existing Sports Hall was less favoured partly in case that site becomes needed as a community centre site should other alternatives fail. Should the site not be required that way, the current building could be modernized with new changing rooms and space for a Parish Office. The planned next step is to prepare drawings and meet with planners to discuss in principle. AH will look at funding options and then the proposal will be brought back to full council.

8 : Correspondence

	Date Received	From	Subject	Action
1	20.07.2016	Ticehurst Parish Council	Invitation to collaborate with NDP policies eg: transport	JN and MR to visit as speakers.
2	04.07.2016	Residents	Request for advice re: parking difficulties	See planning application 51.
3	21.07.2016	Church Social Committee	Invitation to create team for cricket match	This was politely declined due to a lack of cricketers.
4	28.07.2016	Resident	CC re: Concern about trees on Highgate Hill site	Noted.
5	05.08.2016	Resident	Concern re: parking in All Saints	Noted – MB and MC to monitor.
6	07.08.2016	Resident	Potential Local Shop	Noted but a new tenant is now in the shop.
7	17.08.2016	The Counselling Centre	Thank you for donation	Noted.

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8	23.08.2016	Groundwork UK	Adult Gym Hearten oak – successful application; KGV unsuccessful.	Public voting in Tesco takes place 26 Sep to 9 Oct.
9	30.08.2016	TWBC	Remuneration of Parish Councillors	Noted. No wish amongst Members to change current practice.

9: Finance

INCOME AND EXPENDITURE AUGUST 2016

Accounts for payment	£	10,915.64
Payment received	£	1,465.00
Net Expenditure	-£	9,450.64
Cambridge & Counties	£	75,000.00
Cambridge Building Soc	£	75,000.00
Lloyds Current	£	10,000.00
Lloyds Access Reserve	£	44,982.42
Petty Cash	£	58.41

9.1 Payments were examined and voted for unanimously.

9.2 JN confirmed that she had checked the petty cash and the bank rec.

10. Planning

10.1. Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
18.08.2016	TWBC confirms approval for initiating R16	Hawkhurst NDP	R16 consultation will run 24.08.16 – 05.10.16
17.08.2016	Planning application by HPC for 1 detached and 2 semi-detached houses	Copt Hall, Copthall Avenue	To replace expiring permission TW/13/00351
KCC	Road closure 10 th October 5 days	The Moor	BT Openreach works
KCC	Appeal for pothole reports	Hawkhurst	Pothole blitz coming to end, so ensure all are reported to KCC on KCC website.
TWBC	Consultation on Goudhurst NP Area Designation	Goudhurst, neighbouring parish	Consultation ends 7 th October

10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
16/504842/FULL	Minor material amendment of 165/501203/FULL to include porches to house Types A and B.	Watkins And Doncaster, Conghurst Lane	
16/504989/LBC	LBC for new ensuite bathroom at 1 st floor	Primrose Hill, Slip Mill Lane	
16/504769/FULL	Erection of garden/storage building	Mono House, Ockley Road	

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16/505057/FULL	Single storey extension at front	25, Smugglers	
16/505145/FULL	New 3 bay timber garage and removal of existing garage	The Wrens Nest, Hastings Rd	
16/504870/SUB	Details per Condition 7, 8 site investigation report and remediation strategy for 15/508507/FULL	Davis Builders Ltd	
16/505191/FULL	Erection of small 3m x 3m single storey infill extension	3 Sandrock Bungalows, Cranbrook Rd	
16/504929/FULL	Material alterations to 15/5084786/FULL to remodel existing bungalow.	Green Lawns, Stream Lane	
16/05824/LDLB	Lawful Development Certificate re: formation of access and hard-standing off Slip Mill Lane	Slip Mill, Slip Mill Lane	
16/503754/SUB	Details per Condition 3,4, 5, 6, 7 re: joinery, extraction, heating, fireplaces, under floor heating, retiling	Lillesden Park, Hastings Rd	
16/505084/ADV	Advertisement Consent in and around Waitrose site.	Jempsons Store, Rye Rd	
16/505178/FULL	Site alterations to external area including door, seating, horticultural offer, car park and trees.	Jempsons Store, Rye Rd	
16/505183/FULL	Removal of existing chiller plant and installation of new dry air chiller and 2 aircon condenser units.	Jempsons Store, Rye Rd	
16/05686/FULL	Single storey flat-roofed rear extension	Northgrove House, Northgrove Road.	
16/05712/SUB	Details per Condition 3 investigation and risk assessment 16/502969/FULL	Former Station Garage Site, Gills Green	
	Details per Condition 4 detailed remediation scheme 16/502969/FULL	Former Station Garage Site, Gills Green	
16/06134/SUB	Details re Condition 3 and 4, garage finishes and tree protection.	Ashmount, Rye Road	
16/05827/FULL	Variation of conditions 11 and 12 of TW/00/01034 re: opening and delivery hours	Jempsons Store, Rye Road	Deliveries 07.00 – 21.00 Mon-Sat and 10.00 – 16.00 Sun/BH not more than 1 vehicle Sundays. Refrigeration units to be switched off on site unless in service yard.

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
16/504392/FULL	External alterations and addition of a first floor to create 2 dwellings.	Barclays Bank, High Street	Windows overlook private amenity space to rear; no means of escape from basement flat, no ventilation or amenity due to glazed roof.

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16/504593/LBC	LBC for landscaping, car parking and new entrance gate.	Lillesden Park, Hastings Rd	Size, design and materials are harmful to the historic character and setting of the listed lodge building.
16/504589/FULL	Landscaping, car parking and new entrance gate.	Lillesden Park, Hastings Rd	Size, design and materials are harmful to the historic character and setting of the listed lodge building, the setting of the principal listed building, the Conservation area AONB and Historic Park and Garden. The external lighting's design, siting and level of illumination is obtrusive and out of keeping in sensitive rural location and AONB, Historic Park and Garden and possibly wildlife. The hard and soft landscaping is too formal and complex, out of keeping in sensitive rural location , fails to preserve the setting of the principal listed building or the character of the AONB or Historic Park and Garden.
15/510058/FULL	Change of use of existing church into 5 residential units with roof extensions to rear, changes to windows and other alterations.	Methodist Church, Highgate Hill	Creates harmful level of overlooking into neighbouring property, harming residential amenity of new occupants with inadequate daylight, privacy and amenity space. Development would be harmful to character and appearance of the non-designated heritage asset. Overintensive – dominated by parking and limited amenity space for occupants. Harmful to character and appearance of AONB.

10.4 Planning Applications

Nu m b e r	Applicatio n No	Proposal	Location	Comments	Decision	Agree	Agai nst	Abst ain	Pla n Ctt ee
44	16/05722/FULL	Retrospective - velux window and gabled roof to side extension and removal of rear facing window	Briars Bank, Rye Road		Agree	All	0	0	N
45	16/504739/FULL	installation of 20m lattice tower with 3 antennas, 3 dishes, 2 cabinets within a chain-linked fence compound	Hawkhurst Place Farm	WITHDRAWN					
46	16/05574/FULL	single storey timber-framed rear extension	2 Sherwood Cottages, Cranbrook Road		Agree	All	0	0	N
47	16/06061/FULL	Removal of condition 2 of TW/07/01067 requiring B&B use to seek use of Unit	1 Tudor Hall, Rye Road	There was not a suggestion that the B&B business was not successful, only that it was difficult to sell. The	Against	4	6	MR	N

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		1 solely as a dwelling		business attracts tourism to Hawkhurst, which is valued and very few B&Bs cater for disabled people or have disabled parking.					
48	16/06153/O UT	demolition of existing bungalow and replacement with semi-detached houses	Orleigh, Copthall Avenue		Agree	10	BW	0	N
49	16/06245/F ULL	Retrospective - erection of fence and walls to front boundary	Sunny Mead, Slip Mill Lane		Agree	All	0	0	N
50	16/05846/L BC	LBC for external redecs, renewal of signs, like for like repairs to joinery	The Royal Oak Hotel, Rye Road		Agree	10	1	0	N
51	16/06253/F ULL	Creation of driveway and associated dropped kerb	2 Gills Green Cottages, Gills Green		Agree	10	BF	0	N
52	16/05827/F ULL	Demolition of hall and erection of 16 dwellings, new footpath on Rye Road and £100K contribution to offsite affordable housing	Woodham Hall, Rye Road	Hawkhurst PC welcomes the addition of a footpath on Rye Road and also does not object to the relocated house at Plot 1. Hawkhurst PC also accepts £100K as provision in lieu of built affordable housing, but this benefit MUST be committed to Hawkhurst, per the draft S106 agreement submitted by the developer.	Agree	8	BW, CW	PW	N

11 Burials and Memorial

Interment Date	Deceased	
22 nd August 2016	Percy Dennis Thirkell	Burial

12 Notes and Information

12.1

	Date	from	subject
1.	03.07.2016	Environment Agency	River Medway Flood Storage Areas
2.	12.07.2016	KALC	Parish News
3.	25.07.2016	KCPFA	Annual report
4.	27.07.2016	UKPN	105 phone number launch
5.	04.08.2016	Gatwick Airport	10 year performance report
6.	12.08.2016	KCC	Bus Review Consultation feedback
7.	15.08.2016	Speedwatch	Presentation to TWBC Scrutiny Committee

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| 13 | <u>Confidential</u> |
| 13.1 | None |
| 14 | <u>Closure</u> |
| 14.1 | The meeting closed at 22.38 |
| 15 | <u>Future Meetings</u> |
| 15.1 | The next meeting of the Parish Council will be at Copt Hall on Monday 10 th October 2016 commencing at 19:45. |

Signed.....Date.....
Julia Newman, Chairman of the Parish Council.