

Hawkhurst Parish Council

Hawkhurst Parish Council

Meeting: **Full Council**
Date: 13th Feb 2017
Ref: NG.
Typed: 20th Jan 2017

Copt Hall

PRESENT

Mrs. J Newman (Chairman), Mr. M Appelbe, Mr. B Fitzpatrick, Mrs. A Hastie, Mr. J Hunt, Dr M Robertson, Mrs. B Weeden.

ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N. Gray, Mr. G. Bland.

1 Adjournment for public speaking.

- 1.1 KCC Cllr Sean Holden reported that KCC had passed its budget. Social Care funding was the largest single issue with projections it could absorb the entire budget. The 2% ring fenced for social care of the 4% increase would mostly only cover the cost of the minimum wage. 2/3 of recipients of social care pay for it themselves, only 1/3 are Local Authority funded. The regional growth fund will be scrutinized by central government. The government is also to look at the education funding settlement as much more goes to cities than shires such that inner London children are funded at £7.5K per child as against £4.5K in the shires. Council taxes are consequently lower in London than the shires (Band D at £600 versus £1200). SH reported that TWBC Overview and Scrutiny have been looking at the problem of rural speeding (holding their meeting in Hawkhurst also on 13th Feb 2017). SH has worked hard on this at KCC and with Helen Grant MP. SH faces re-election for KCC in May and will not be able to roll over his Members Grant Fund. He is unable to accept an application for a collection of speed limits in a location. JN suggested a flashing 30 sign on Moor Hill/Highgate Hill. SH reported the cost is £6,000 and too high for his remaining funds. BW raised east-facing slips at J5 of the M25 as heavy lorries are a big problem in Hawkhurst. SH believes the 3rd Thames crossing will help. JN raised the issue of lorry sat nav software and the problem of lorries using car sat nav software. AH and MR raised the need for maintenance and replacement of play equipment in Hawkhurst. SH invited the Clerk to send him details of play equipment in the region of £3K for him to consider for a grant.

2. Apologies for Absence:

- 2.1 Apologies were received from Mr. P Jones, Mr. P Dartnell, Mrs. M Brinsley, Miss M. Cronin and Mr. P Whittle and also Mr. N. Gray and Mrs. B Palmer.

3. Declaration of interests:

- 3.1 AH declared a pecuniary interest in Planning Item 103 as she owns the property and will leave the room when it is discussed and decided.
BW declared a pecuniary interest in Correspondence Item 11 as she owns the property that is the subject of the letter and will leave the room when it is discussed and decided.
MA declared a personal interest in Planning Item 99 as he knows the resident and owner of the property.

4. Approval and Noting of minutes of previous meetings

- 4.1 i) The Minutes of the Parish Council meeting held on 9th January 2017 were received.
ii) The minutes of the Fete Committee 31st January were noted.

4.2 Matters Arising from the Minutes

i)HCT 2016 - A letter has been sent to the nominated trustees of HCT 2016. They now need to advertise for at least 2 'elected' trustees. Members agreed to cover the cost of this advertising.

5. Standing reports

- 5.1 Transport. MA reported that signage for the Heartenoak Rd closure had been inadequate and Hawkhurst House had been alerted. The Sunday No. 5 bus may be terminated at Cranbrook in April, although KCC are not being explicit about this. An effort is being made by a local action group to raise funding to protect the Sunday 349 to Hastings this summer (see correspondence item 10).
5.2 Youth. Serious problems had been reported by RBL in January relating to Youth Club and are being investigated by the Clerk with the KCC Youth Leader.
5.3 Police. JH reported that vehicle crime is a particular problem at the moment, particularly theft from inside vehicles so police advice is all valuables should be removed when parked and especially overnight. There were 17 crimes in

Hawkhurst Parish Council

January – 2 burglary other than a dwelling, 5 theft, 6 assaults, 1 criminal damage, 1 theft from a motor vehicle' and 2 vehicle interference.

5.4 Local community.

- a. Community Speedwatch. JN felt that the Hawkhurst Speedwatch group has been instrumental in raising the profile of speeding issues and putting them before decision-makers. JH feels fines are the only way to see an impact. MA and JN stressed that Speedwatch data is used to press for a speed camera and the group's hard work deserves praise.
- b. Footpaths – MR and the Clerk have identified an initial group of problem hedges and letters have begun to be sent with KCC support. 1 hedge was cut straight away, greatly improving the pavement on the High Street. PH and ex-Councillor C Williamson will also be cutting back grass edges along this pavement, further improving it. The footpath map will be moved outside Waitrose nearer the pavement shortly.
- c. HCT – The Clerk reported that now that once the nominated trustees for HCT 2016 have identified elected trustees, all can be named on the approved constitution and we can instruct VWV for its submission to the Charity Commission. Adverts now need to be placed to invite potential elected trustees. All agreed to pay for these as HCT 2016 has no funds of its own.
- d. Car Parking. A letter has been sent to some Smugglers residents explaining efforts being made by Bowles Lodge to alleviate parking pressures and inviting residents to assist with parking on one side only wherever possible.
- e. New community hall – report taken under Confidential item 13 (i)

6. Reports of Committee Chairmen

- 6.1 Buildings – BF – a meeting was held with the streetlighting contractor on 25th Jan to discuss potential switch over to LED lights. 3 possible routes were identified and will be discussed by F&GP committee at its meeting on Feb 20th.
- 6.2 Land – MR – a meeting was held on January 23rd and AH was elected as the new vice-chair. The outdoor gym is making progress and 75 of the grant money will shortly be paid over to TWBC. AH has created a spec for it and 4 different bids were considered by Land Committee. Streetscape were chosen, coming in on budget and offering 25 year guarantees for structure, 2 years for small parts. Testimonial and photos have been received from the village of Hawkinge for the same supplier and range. MR will visit it in person and bring back his impression for the Committee. The new climbing frame for KGV should be being installed in early April. JH reported that due to resident concern about root damage, the new Queen's Jubilee oak on The Moor will be replaced by a new tree 2 metres away.
- 6.3 F&GP – a meeting will be held on 20th February to consider recommendations for purposing budget surplus for 2016/17 and for purposing reserves. LED lighting will also be discussed.
- 6.4 Personnel – The appraisal for the Deputy Clerk has taken place. Appraisals for the 2 caretakers will take place on February 25th.
- 6.5 Fete – There is currently no HPC member on the committee, which will need to be addressed. JH volunteered to sit on it if no one else comes forward. The current committee are considering future plans.
NDP – JN – a committee meeting was held on January 31st. See also confidential items 13 (ii), (iii), (iv).

7. Matters for further discussion

- 7.1 Internal Auditor for 2016/17 year end. The Clerk explained that David Bucket of KALC had been approached for a quote for performing the internal audit and a healthcheck and that he was already heavily committed with current clients. Manningtons and Peter Morgan, who has audited the past 3 years, were also considered and discussed. The Clerk gave the view that she had worked well with PM in the past and that his charges were reasonable. JN supported by BW proposed that *Peter Morgan be appointed for internal audit for 2016/17*. This was unanimously supported and agreed that the Clerk will aim to book a healthcheck in 17/18 with DB and take a view thereafter to internal audit 2017/18.

8. Correspondence

	Date Received	From	Subject	Action
1	10/01/2017	Samaritans	<i>Request for a grant (S.137)</i>	<i>Members agreed a grant of £100 using S.137 powers.</i>
2	16/01/2017	TWBC	Acknowledgement of HPC's 17/18 precept figure.	Noted

Hawkhurst Parish Council

3	19/01/2017	The Counselling Centre	Thanks for £120 donation.	Noted
4	20/01/2017	Rural Kent	<i>Coffee and Information Project – possible location.</i>	All agreed the Clerk and BW should meet ACRK to discuss this for Post Office at The Moor.
5	25/01/2017	A resident to TWBC	CC Determination of planning applications at Brook House.	Noted
6	27/01/2017	1 st Hawkhurst Scouts	<i>Request for a grant (S.137)</i>	<i>Members agreed a grant of £100 using S.137 powers.</i>
7	30/01/2017	A resident to KCC	CC of correspondence with KCC relating to speeding on Cranbrook Road.	Noted
8	01/02/2017	HPC to residents of Smugglers	Parking difficulties in Smugglers close to Bowles Lodge	Noted
9	03/02/2017	UKPN	Parish involvement in powercut extra support scheme.	Clerk to give leaflets to Dunks, Springetts, Bowles and WRAP.
10	05/02/2017	Derrick Coffee	<i>Grant towards Bus Route 349</i>	<i>Members agreed a grant of £50 using S.137 powers.</i>
11	06/02/2017	Wealden Homes	Offer to speak re: Land at Streatley, Horns Rd	BW left the room. Members felt it was conducive to hear what developers have to say. All agreed Clerk will ask WH for dates for a meeting at the parish office and circulate amongst Members.
12	13.02.2017	Kent Air Ambulance	Request for Grant of £250	<i>Members agreed a grant of £100 using S.137 powers as a one-off this time.</i>
13	13.02.2017	Bowles Lodge	Invitation to opening on 15 th March 2017	Noted. MB and Clerk to attend.

9: Finance

9. INCOME AND EXPENDITURE JANUARY 2017

Accounts for payment	£	6,692.53
Payment received	£	637.14
Net Expenditure	-£	6,055.39
Cambridge & Counties	£	75,000.00
Cambridge Building Society	£	75,088.42
Lloyds Current	£	10,001.00
Lloyds Access Reserve	£	69,205.09
Petty Cash	£	13.41

9.1 Payments were examined and voted for unanimously.

9.2 JN confirmed that she had checked the bank rec. and the petty cash.

9.3 Fete Committee have received a balance figure to be paid to HPC by year-end 31.03.17 latest.

Hawkhurst Parish Council

10. Planning

10.1. Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
KCC Highways	Feasibility into Highgate Hill junction improvements	A268/A229 junction	update
KCC	KCC Total Support project	TW Borough	Rural Transport integration
16/16523/FULL	Creation of driveway and dropped kerb	2 Gills Green Cottages	Appeal lodged
16/06524/FULL	Demolition of barn and erection of granny annexe	Martlets, North Hill Road	Appeal lodged
08.02.2017	TWBC Overview and Scrutiny Cttee	Report on Rural Speeding	TW Borough

10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
16/07281/FULL	Single storey front conservatory	25 Smugglers	
16/06802/FULL	2 storey side extension with integrated garage	4 Fieldways	
16/07367/FULL	Demolition of existing porch and construction of replacement porch	Snoring Cat Cottage, Slip Mill Lane	
16/07506/FULL	Change of use of annexe to residential dwelling	Duvals Farm, Whites Lane	
16/07505/SUB and 16/07386/SUB	Details for Condition 5 (15/504081/FULL) Landscaping; Condition 3 External Materials and Condition 4 new opening or replace windows.	Old Chestnuts, Talbot Rd	
16/07742/FULL	Roof penetrations for flues	Hawkhurst House, Cranbrook Rd	
16/07413/FULL	Demolition of rear extension and construction of single storey extension, linking to annexe	Moor Lodge, Talbot Road	
16/07769/FULL	Erection of a blind dormer for headroom over existing building works for approved extension (alteration to ref 15/508183/FULL)	19, Smugglers	

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
16/07225/FULL	Single Storey rear extension, loft conversion and roof improvements	14 Fieldways	Scale, design and location are bulky and awkward, dominating roof slop thus harming character and appearance of the streetscene and AONB.
16/07617/FULL	Retention of a pond	Cowden Farmhouse, Horns Road	Quasi-residential feature that does not conserve or enhance AONB with harmful and unacceptable impact by extending garden area.
16/07537/FULL	First floor and roof extension, raised rear terrace, detached garage, changes to windows.	Yew Tree Cottage, Water Lane	Scale, siting and design result in more prominent building in isolated area of countryside in rural lane inappropriate and harmful to AONB.

Hawkhurst Parish Council

10.4 Planning Applications

Number	Application No	Proposal	Location	Comments	Decision	Agree	Against	Abstain	Plan Ctee
99	16/07063/F ULL and 16/07064/LB C	Restoration of barn and partial conversion to provide home office and ancillary accommodation	Beals Green Farm, Heartenoak Road		Agree	5	0	AH, JN	N
100	17/00025/T NOT56	Erection of one 20m Elara street pole with one cabinet	Opposite Hawkhurst Golf & Squash Club, High Street		Agree	5	BW	AH	N
101	16/07790/F ULL	Construction of single storey commercial building for B1 light industrial, B2 general industrial and B8 warehousing and distribution uses of 305.4 sq metres floorspace	Nigel Collison Fuels, The Depot, Cranbrook Rd		Agree	5	0	AH, JN	N
102	17/00092/F ULL	Change of use of units for dog daycare and dog training	Units 5,6 and 7 Springfield Industrial Estate, Cranbrook Rd	Retrospective	Agree	3	2	MR	N
103	17/00175/F ULL	Proposed single storey front extension	The Coach House, Ashfield Park		Agree	5	0	JN	N
104	17/00179/F ULL	Single-storey rear/side extension with re-pitching of part of main roof including internal and external alterations on ground and first floor.	18, Oakfield		Agree	5	0	JN, AH	N
105	17/00261/F ULL	Erection of 2 outbuildings: garage and gym and acoustic fence. Demolition of 2 existing sheds/outbuildings	Wyndham House, Delmonden Lane	Whilst accepting the need for acoustic fencing, Members are concerned about its proposed height and	Agree	7	0	0	N

Hawkhurst Parish Council

				would prefer green screening on the road side of it.					
106	17/00282/F ULL	Removal of condition 4 (agricultural occupancy) of planning permission WE/5/63/15 - Erection of farm cottage.	Holly Cottage, Water Lane		Agree	7	0	0	N
107	17/00310/F ULL	Single storey rear extension to replace conservatory	5 School Terrace		Agree	6	0	AH	N
108	17/00312/F ULL	Rear extension, loft conversion and roof improvements	14 Fieldways		Agree	3	BF, JH	MA, AH	N

Burials and Memorial

Interment Date	Deceased	
3 rd Feb 2017	Meryl Woolvine Kalmar	Burial

12. Notes and Information

	Date	from	subject
1.	06/02/2017	Penny Ansell	December 16 and January 17 Speedwatch stats
2.	03/01/2017	KALC/ Kent PCC Matthew Scott	Comments invited on 3.3% police precept increase
3.	13.02.2017	KALC	Rural Conference 9th March 2017. JH to attend.

13. Confidential

- 13.1 An update was given by AH for the Community Centre Working Group. All agreed to give the Working Group permission to speak to landowners of potential sites, seek advice from TWBC planners about potential sites and speak with Fields in Trust about potential restrictions at KGV.
- 13.2 The Confidential Minutes of the NDP Committee 31.01.2017 were noted.
- 13.3 The Examiner of the NDP Submission Version requested confidentiality. JN explained the Examiner's findings to Full Council and the content of a meeting held with Kelvin Hinton and Feria to discuss next steps. A further meeting is scheduled for 24th February.
- 13.4 A statement requested by KH will be prepared by JN and reviewed by NDP before submission to KH for further opinion.

14. Closure

- 14.1 The meeting closed at 21.54

15. Future Meetings

- 15.1 The next meeting of the Parish Council will be at Copt Hall on Monday 13th March 2017 commencing at 19:45.

Signed.....Date.....

Julia Newman, Chairman of the Parish Council.