

Hawkhurst Parish Council

Hawkhurst Parish Council

Meeting:

Full Council

Date:

13th June 2016

Ref:

nm.

Copt Hall

Typed:

16th June 2016

PRESENT

Mrs. J Newman (Chairman), Mr. M Appelbe, Mrs. M Brinsley, Miss M. Cronin, Mr. P Dartnell, Mr. J Hunt, Dr M Robertson, Mrs. B Weeden and Mr. P Whittle.

ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N. Gray, Mr. G. Bland.

1 Adjournment for public speaking.

1.1 Cllr Beverley Palmer addressed the meeting. She is again on the Scrutiny Committee and invited suggestions for issues that this Committee could consider. The Civic Centre and theatre projects for Tunbridge Wells are moving forward and aim to be complete by 2019. Conservative TWBC Members are meeting with Greg Clarke on 15 July. The intention is to tackle planning issues. JN asked for NDPs to be discussed.

1.2 Cllr Sean Holden addressed the meeting, relating a private meeting held by him with Greg Clarke and Cllr Tom Dawlings. Taxes on private rented landlords, devolution and planning were discussed. Concern was raised that the Objectively Assessed Housing Need of 13,000 has effectively nullified the TWBC Local Plan in the light of the recent Highgate Hill and Sissinghurst Appeal decisions. SH believes this figure was influenced by people living longer, family break-up and some increased demand from people moving out of London but that other immigration influenced the figure less so. A recent Hereford decision suggested inspectors should respect the validity of a Local Plan until it is coming to an end. KCC is holding a debate on devolution on 14th July, which is also within GC's remit. SH is in favour of enhanced Town and Parish powers, particularly relating to road repairs. A consultation is due from KCC on recycling. SH supports a new local recycling facility locally as there is nothing from Tunbridge Wells to Ashford. JN raised concern that the new Civic Amenity Vehicle service will not be accepting larger items like mattresses. KCC are putting an extra £4million into pothole repairs. SH has decided to make 2016 a year for supporting schools locally. Cranbrook School wants to build a 6th Form Centre. SH plans to contribute to all local schools including the primary schools.

2. Apologies for Absence:

2.1 Apologies were received from Mr. B Fitzpatrick, Mrs. A Hastie, Mr. P Jones and Mr. C Williamson.

3. Declaration of interests:

3.1 PW declared a personal interest in Planning Item 16 as he lives next door to the property.

4. Approval of minutes of previous meeting

4.1 The minutes of the Parish Council Meeting of 9th May 2016 were unanimously approved.

5. Matters arising

5.1 Transport. The Clerk is to contact KCC about the feasibility study for a new zebra crossing on Rye Road outside Tesco. The Clerk is to contact KALC for a regular update on the East-Facing Slips J5 M25 study.

5.2 Youth. A serious complaint had been lodged by RBL following Youth Club. MB visited the previous Wednesday. There were 2 new youth workers who were re-registering all of the youngsters (approx. 15) and making a new list of rules. A game of rounders was held outside. Clerk mentioned that 3 staff had been promised by Eddie Walsh. JN and JH will be holding a meeting with KCC managers on Friday 17th June.

5.3 Police. JH reported that Crime statistics were 6 for the month (extremely low), including 1 burglary, 2 thefts, 1 assault, 1 theft of a vehicle and 1 criminal damage. JN expressed deep sadness at the death of Hawkhurst's previous Community Warden Ros Tolhurst, whose funeral took place last week. A card was sent from all at HPC to her family. Ros was greatly valued and her work was hugely appreciated. A young man has been camping in Fowlers Wood. Community Warden Rob Perfitt has visited and is trying to find accommodation for him.

5.4 Local Community

a. Speedwatch – Two meetings are taking place on July 1st. In the morning, Greg Clarke and new

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Police Commissioner Matthew Scott will be attending a Speedwatch session in Hawkhurst. JN and PD will attend. At 4pm, Helen Grant and Sean Holden will hold their next Rural Speeding meeting, which PD will attend. Training of new Speedwatch volunteers is suspended with the resignation of the key person inside KCC.

- b. Footpaths – MR reported that the map may now remain in place following approval by Waitrose. Marlborough House School is to support an initiative with MR to tidy local footpaths and improve waymarking signage. MR plans to contact other local schools as well. MR reported the state of our footpaths is neglected. He is carrying out a footpaths audit and will clarify with KCC who is responsible for what. MB stated that her experience was that landowners are responsible for stiles but that they are provided by KCC. Landowners are responsible for anything overhanging footpaths. KCC seem to have stopped strimming footpaths.
- c. HCT – VVW's (Veale Wasbrough Vizards) are evaluating a 1996 conveyance deed and its implication for HCT and the future CIO trust for Hawkhurst Community Trust 2016.
- d. Car Parking. JN suggested creating this as a new standing item for the agenda and all agreed. JN stated that this is becoming a pressing issue, exposed by the Bowles Lodge development. MB and MC volunteered to champion finding a location for a car park from August/September once NDP was less onerous.

6 Reports of Committee Chairmen

- 6.1 Buildings – A meeting was held on 23rd May. PW reported that BF and PW were re-elected as chair and vice chair respectively. PW was elected F&GP representative. Redecoration is planned in Copt Hall. CCTV is being looked at for the Sports Hall. A water supply issue is being investigated by PW and AM at Copt Hall.
- 6.2 Land – A meeting will be held on 27th June. New letters have been sent about 4 plots at the Cemetery requesting removal of items by June 30th.
- 6.3 F&GP – NTR
- 6.4 Personnel – Results of a meeting to be discussed under Confidential item (i).
- 6.5 Fete – Unanimous congratulations were offered to the Fete Committee for an excellent event on June 12th in commemoration of HM Queen's 90th birthday. It was very popular and well attended across all age ranges and also attended by the Mayor and Mayoress of Tunbridge Wells.
- 6.6 NDP – JN reported that a meeting was held on 27th April. The NDP has now completed its Regulation 14 consultation (ended June 8th). NDP have held fortnightly meetings across the consultation time to evaluate responses and prepare replies. There have been 47 online replies and paper replies also, addressing 22 questions, creating a lot of data and taking over 40 hours to evaluate so far. MB, MR and Chris Austen will be meeting again on Tuesday for the next batch. The average support per policy (of 15) is currently 85%. The lowest support has been 67.5% for the junction. This could be because to go forward, the project would attract houses to pay for it. KCC have been asked to carry out a feasibility study on the junction, but this has stalled for lack of funds. If the project did have to attract 300 houses to fund it, this would be contrary to the NDP. The next meeting will be on 22nd June, aiming to analyse the comments from the consultation and prepare to amend the NDP for presentation to the next Full Council Meeting on 11th July for approval prior to submission to TWBC.

7 Matters for further discussion

- 7.1 Hawkhurst Parish Council's Financial Regulations and Standing Orders were reviewed. JN, supported by PD proposed that *Hawkhurst Parish Council approves the existing Financial Regulations and Standing Orders*. This was unanimously accepted.
- 7.2 The Risk Assessment and Asset Register were reviewed by F&GP Committee with minor layout changes made on May 4th. JN, supported by MB proposed that *Hawkhurst Parish Council approves the Risk Assessment and Asset Register as recommended by F&GP Committee on May 4th 2016*. This was unanimously accepted.
- 7.3 Committee Terms of Reference and a Chairman's casting vote. This did not currently exist in the standard ToRs used by HPC. JN argued that NALC's model envisaged that Committees that are unable to resolve a matter ought to send the issue to Full Council. BW and MB argued that Committees should be enabled to take their own decisions given that HPC has committees of 6, making tied votes quite possible. PD, supported by PW proposed that *Hawkhurst Parish Council should regularize all Terms of Reference for Committees to give the Committee Chairman a casting vote*. This was accepted with 5 Members voting for and 3 voting against with one abstention.
- 7.4 The Eliza Springett Trust (Charity no. 2420350) and the Thomas Iddenden Trust (charity no. 242034) nominative Trustee. JN supported by MB proposed that *Hawkhurst Parish Council continues to support Peter Hodges as nominative Trustee for The Eliza Springett Trust (Charity no. 2420350) and the Thomas Iddenden Trust (charity no. 242034)*. 7 Agreed and MC and BW abstained.

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| 7.5 | The Chairman agreed to move this Item to 13. Confidential Item (v). |

8: Correspondence

	Date Received	From	Subject	Action
1	16.05.2016	Fields in Trust	Centenary Fields Programme	It was decided to take no further action.
2	17.05.2016	Dunks Almshouse Charity and Dunks and Springett's Educational Foundation.	Accounts for charities 240563 and 307664 to 31.12.2015	Members noted the receipt of these Accounts.
3	18.05.2016	KCC	Active Travel Strategy consultation	MA to respond for HPC by 13 th July.
4	24.05.2016	More4Kidz	Progress update and Land use requests	Noted and land use requests to go before Land Committee 27.06.16
5	31.05.2016	TW CAB	Cranbrook Rural Network of Volunteers proposal	BW to respond for HPC.
6	06.06.2016	Flix & Pix	Thank you for Moor banner permission	Noted.

9: Finance

INCOME AND EXPENDITURE MAY 2016

Accounts for payment	£	9,775.55
Payment received	£	57,947.50
Net Expenditure	£	48,171.95
Cambridge & Counties Reserve	£	87,695.11
Lloyds Current	£	10,000.00
Lloyds Access Reserve	£	135,265.09
Petty Cash	£	67.16

9.1 Payments were examined and voted for unanimously.

9.2 JN confirmed that she had checked the petty cash and the bank rec.

10. Planning

10.1. Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
DHA Meeting 20.04.2016	Potential relief road and houses	Hawkhurst Golf Course	Landowner's agent request of meeting to discuss
TWBC	Contaminated Land Planning Doc consultation	TW Borough	Runs from 16.05.16 – 27.06.16
Highways England	Lower Thames Crossing	Kent to Essex	Update following consultation.
KCC	Road closure 16 th June 08:00-18:00, 3 days	North Hill Road (Delmonden Lane to High Street)	Patching works
KCC	Road Closure 16 th June 22:00-05:00 3 nights.	A229 Cranbrook Road (Weald House to Rye Road)	resurfacing

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KCC	Road closure 17 th June 08:00-18:00, 5 days	Water Lane (Potters Lane to Rye Road)	Patching works
KCC	Road closure 4 th July for 5 days	Queens Rd (Hammonds to Queens Court)	New electricity supply

10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
16/501807/FULL	Erection of two storey front extension and single storey rear extension	2 Eastview, The Moor	
16/503744/LAW PRO	Lawful Development Certificate (Proposed) for conversion of existing garage building into ancillary living accommodation	Silver Birch, Rye Road	
16/502759/FULL	Erection of three DDA compliant classrooms for the use of St Ronan's School with associated decking and access via a boardwalk	St Ronans School, Water Lane	
16/502969/FULL	Minor material amendments to planning permission 15/500780/FULL (Demolition of existing buildings associated with disused garage workshop and petrol station and construct 6 new dwellings) - Variation of Condition 2 to revise house plans for Plots 4, 5 and 6 to insert rear roof lights and roof space accommodation	Station Garage, Gills Green	
16/503279/SUB	Submission of details for planning permission 15/500780/FULL to discharge condition 11 - Details of hard and soft landscaping	Station Garage, Gills Green	
16/502967/FULL	Erection of detached timber garage with car port and log store in front garden	Ashmount, Rye Road	

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
16/504278/NMA MD	Non-Material amendment to remodel existing bungalow to include, demolition of rear conservatory, brick outbuilding, dormer extension and remove chimney stacks. Replacement windows and doors and slate roof tiles. erection of a new side and rear extension, entrance porch and replacement garage. All subject to 15/508486/FULL	Green Lawns, Stream Lane	Amendments are not viewed as non-material.

10.4 Planning Applications

Nu mb er	Applicati on No	Proposal	Location	Comments	Decis ion	Agr ee	Agai nst	Ab sta in	Pla n Ctt ee
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6	16/502248 /FULL	Demolition of existing garages and erection of 1 x 2 bed affordable home with 4 parking spaces	Garages, Park Cottages	The design is still felt to be out of keeping with the streetscene and a loss of 2 further parking spaces is felt to be detrimental to local amenity.	Against					
14	16/503712 /FULL	Single Storey rear extension and replacement outbuilding	Wayside, The Moor		Agree	8	0	MC	N	
15	16/504132 /FULL and 16/504133 /LBC	Conversion of 2 dwellings to single dwelling and addition of single storey side extension	1 Conghurst Cottages, Conghurst Lane		Agree	8	0	MC	N	
16	16/500797 /FULL	Demolition of existing building and erection of 16 dwellings with associated parking and landscaping	Woodham Hall, Rye Road	HPC wishes to see an element of affordable housing in the scheme. The amendments remove vernacular character that had been incorporated in the loss of cladding and wall tiling. Working chimneys should be included for log burning. Surface waer drainage has still not been addressed.	Against	JH	6	P W, MC	N	
17	16/504199 /FULL	Retrospective permission for change of use of ground floor and land for temporary storage associated with landscaping business	Bokes Oast Farm, Horns Hill	Term of 1 year is suggested.	Agree	8	0	MC	N	
18	16/504062 /FULL	extension of roof for new rear porch, reinstate external staircase and gate, brick wall and pier and new gate.	Belvedere, Cranbrook Rd		Agree	6	BW	MA ,M C	N	
19	16/504367 /FULL	Demolition of rear extension and erection of single storey extension, loft conversion with velux windows	1 Homewood Cottages, Ockley Road		Agree	7	0	MA , MC	N	
20	16/504341 /FULL	Weatherboard cladding to first floor side and rear flank	2 Gingerbread Lane	Weatherboard in local timber would be preferred	Agree	8	0	MC	N	

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21	16/504220 /SUB/TA1	Surface water drainage details for 15/500780	Station Garage, Cranbrook Road		Agree	8	0	MC	N
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11 Burials and Memorial

Interment Date	Deceased	
15 th May 2016	Philip Frederick Skeet	Interment of ashes
20 th May 2016	Bernard James Kennaird	Burial
7th June 2016	Grace Lydia Annie Parsons	Burial

12 Notes and Information

12.1

	Date	from	subject
1.	03.05.2016	Fete Committee	Minutes from 03.05.16
2.	31.05.2016	Fete Committee	Minutes from 31.05.16
3.	09.05.2016	KCC	Public Health info re: male suicide
4.	19.05.2016	KALC	NALC update on new legislation in Queens Speech.
5.	07.06.16	West Kent Housing	Bowles Lodge public information session 16.06.16

13 Confidential

- 13.1 The Personnel Committee's recommended review of the salaries of the Clerk and Assistant Clerk was approved.
- 13.2 Members agreed to meet with Marlborough House School. The Clerk will arrange a date.
- 13.3 Members were updated by JN on All Saints Church.
- 13.4 Members agreed that PD, MB and AH are to consider the feasibility of space for refurbished sports facilities and adjacent community facilities at KGV.
- 13.5 MB supported by JH proposed *HPC makes a grant application to the Tesco Community Fund for an adult gym at Heartenoak Field*. This was approved unanimously.

14 Closure

- 14.1 The meeting closed at 22.07

15 Future Meetings

- 15.1 The next meeting of the Parish Council will be at Copt Hall on Monday 11th July 2016 commencing at 19:45.

Signed.....Date.....
Julia Newman, Chairman of the Parish Council.