

## Hawkhurst Parish Council

**Hawkhurst Parish Council**

Meeting: **Full Council**  
Date: 14<sup>th</sup> March 2015  
Ref: nm.  
Typed: 16<sup>th</sup> March 2015

**Copt Hall**

### PRESENT

Mr. P Dartnell (Chairman), Mr. M Appelbe, Mr. G Davies, Mr. B Fitzpatrick, Mrs. A Hastie, Mr. J Hunt, Mrs. J Newman, Dr M Robertson, Mrs. B Weeden, Mr. P Whittle and Mr. C Williamson.

### ADDITIONAL CIRCULATION

Mr. S Holden, Mrs. B Palmer, Mr. N. Gray, Mr. G. Bland.

#### **1 Adjournment for public speaking.**

1.1 KCC Cllr Sean Holden addressed the meeting. He was pleased to announce that he will fund the SID speeding device requested by Hawkhurst Speedwatch Group from his Member's Fund. Anticipating a change of Police and Crime Commissioner after the May election, he intends to re-focus efforts to obtain the mobile camera van and hopes the next PCC will be behind this and the reduction of rural speed limits as rural speeding is a problem right across the division. SH described the funding difficulties of KCC with a 1.99% precept rise cap and many additional strains on funding. KCC will apply the additional 2% permitted to pay for social care. Huge future increases in social care funding, a deficit in the pension fund and the problem of funding unaccompanied child asylum seekers (1400, exceeding the total of other children in care in Kent) are all impacting heavily on KCC funds. SH has been discussing the devolution of certain highways powers from KCC to parishes (charging landowners for hedge cutting for example). SH also feels strongly that parishes should not be paying towards the Civic Amenity Vehicle as it is double taxation. SH supports a recycling centre in Cranbrook. He feels that rural issues tend to be overlooked by TWBC. The Joint Transportation Board is considering the 3<sup>rd</sup> Thames crossing and the fact 1 lorry per second will soon be crossing the channel and coming into Kent. For our quality of life, SH believes smaller lorries should be insisted upon.

1.2 A resident outlined his concerns about hedges on Rye Road obstructing the pathway from Fowlers Park to Tesco. He had met with KCC on the footpath, who have now agreed to cut the hedge and charge the landowners. Members were very pleased at this news. The resident also outlined concerns he had about Planning Item 90, Woodham Hall.

#### **2. Apologies for Absence:**

2.1 Apologies were received from Mrs. M Brinsley, Mr. P Jones and Cllr B Palmer.

#### **3. Declaration of interests:**

3.1 PW declared a personal interest in Planning Item 90 as his garden abuts that of the applicants land, he has already lodged an objection and will abstain.

3.2 AH declared that she had been lobbied by a resident about Planning Item 96.

#### **4. Approval of minutes of previous meeting**

4.1 JN requested a correction to the Minutes of 8<sup>th</sup> February 2016 at 6.6 to change 'the business case for a new medical centre has now been approved and submitted' to 'approved and is ready for submission'. PD proposed acceptance of the Minutes of 8<sup>th</sup> February 2016 with this correction, all agreed with abstentions from JH and CW.

#### **5. Matters arising**

5.1 Transport. MA Nothing to report. AH, supported by BW proposed that *HPC request a Zebra Crossing at The Moor across to KGV field*. This was supported by 6, with 5 against. PD, supported by MR proposed that *HPC request a Pedestrian Crossing (whether Zebra or Pelican) at Rye Rd from Tesco to All Saints*. This was unanimously supported.

5.2 Youth. JH reported that numbers at the new Youth Club were initially very small but are steadily increasing and that it has been popular with those attending. JH will attend the 4<sup>th</sup> session on 16.03.16.

5.3 Police. JH reported that Crime statistics at 9 were low for the time of year, including 1 thefts, 1 burglary other than a dwelling, and 1 assault, 2 criminal damage, 2 theft from a vehicle, 1 interference with a vehicle and 1 harassment. The PCSO noted an increase in thefts from vans and advised that the public park vans to prevent entry overnight.

5.4 Local Community

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Speedwatch – PD reported that he had attended the latest meeting with Helen Grant. A new Police force employee would become responsible for speeding on rural roads. The meeting identified that priority should be placed on the speeding camera van. See Item 1.1.

Footpath Map – MR reported that the frame and uprights are now made. He will be organising the siting of the new frame and map imminently.

HCT – VWV (Veale Wasbrough Vizards) have now been sent all the information on HPC's work to create a new CIO to date. Their response is awaited.

### **6 Reports of Committee Chairmen**

- 6.1 Buildings – Their next meeting will be held on 4<sup>th</sup> April. Work has been carried out on the Sports Hall ahead of the More4kidz use of it. Plastic windows have been replaced, the kitchen cupboard doors have been replaced and some redecorating following the removal of a noticeboard. The Fete Committee has requested use of the Sports Hall for 12<sup>th</sup> June 2016 for teas. BF agreed to this. The aluminium plates to mend the Copt Hall front doors will be attached next week.
- 6.2 Land – A meeting took place on February 22<sup>nd</sup>. The KGV tenure agreement was discussed (see item 7 (iii)), repairs at Hartenoak playground were discussed and trimming of an oak at KGV (permission has now been granted for this by TWBC). Repainting the village sign at Sawyers Green was also discussed (see Item 7 (ii)). Cemetery Regulations relating to 4 plots were also discussed and letters had been issued. These will be followed up in April. CW also reported that The Bonfire Society was considering the possibility of using KGV and a private field behind it for the autumn bonfire event. Clerk to chase response from Fields in Trust re: permissibility of a bonfire event and also for charging for it. JH suggested Brinsley's field as an alternative.
- 6.3 F&GP – A meeting was held on February 15<sup>th</sup> to assess the year-end position. A small surplus was expected of around £3,000 after expenses for the Sports Hall had been paid for. It was agreed that any surplus should be added to reserves.
- 6.4 Personnel – Workplace Pensions come into effect for HPC on 1<sup>st</sup> April 2017. The Clerk has done some research on this and will progress it with Personnel Committee towards a recommendation for Full Council.
- 6.5 Fete – Lighting of the Beacon for HM Queen's actual 90<sup>th</sup> birthday will take place at 7.30pm, The Moor on 21<sup>st</sup> April 2016. Over 700 other beacons will be lit nationally on that night. 2 Fete meetings for HMQ's official birthday celebration on June 12<sup>th</sup> 2016 12-5pm have been held (Item 12 (1) and (2)). It will be aimed at children and include live music, a brass band, Tesco cupcakes for teddy bears, subsidized kids' rides and St Laurence will be open too. Match funding will be available from TWBC.
- 6.6 NDP – JN reported that a meeting was held on March 2<sup>nd</sup> and a draft review meeting was held on 22<sup>nd</sup> February when the entire 49 page document was reviewed. The 5 pages of comments have been submitted to Feria and a conference call was held with them during the meeting on March 2<sup>nd</sup> to discuss the 'objectives' and 'measurements' pages. A refined vision statement was also formed on 02.03.16. An early revised version was sent to TWBC for their comments at a meeting on 03.03.16. They have given good guidance. As the NDP is not allocating any specific sites for specific purpose an SEA Assessment should not be required, which will save useful time. The Full Council must endorse the redrafted NDP before commencement of a formal 6 week Regulation 14 consultation hosted by the Parish Council. Item 7.1 is therefore deferred.

### **7. Matters for further discussion**

- 7.1 Draft Regulation 14 NDP Policy – This was not available for the meeting so this matter is deferred.
- 7.2 Repaint Village sign at Sawyers Green. PW, supported by PD proposed *HPC repaints both sides of the village sign at Sawyers Green per the quote from Kate Chitham*. The motion was supported with 10 for and GD abstaining. HPC uses its powers to Maintain Open Spaces to carry out this task.
- 7.3 30 Year tenure agreement at KGV. AH presented the requirement for a tenure agreement in order for HUFC to bid for funds to improve the KGV football pitches. A draft agreement had been presented to Members in the Members File. PD supported by BW proposed that *Hawkhurst Parish Council, in its role as trustee for the King George V Playing Field, The Moor will grant a 30 year tenure agreement to Hawkhurst United Football Club and Hawkhurst United Junior Football Club for the use of the football pitches on that field*. This was supported with one abstention from AH.
- 7.4 Action with Communities in Rural Kent Membership. Members were unanimously agreed that this membership should be renewed at £50.
- 7.5 Smaller Authorities' Audit Appointments. This body has been created by NALC under government authorization to replace the Audit Commission from 01.04.2017. Smaller local authorities must opt out by 31.03.16 if they do not wish to be automatically enrolled within the SAAA for external audit. PD supported by JH proposed that *HPC become auto-enrolled in the SAAA scheme and therefore not opt*

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*out of it.* This was unanimously supported.

### 8: Correspondence

	Date Received	From	Subject	Action
1	08.02.2016	Local Government Boundary Commission	Electoral Review of Kent : Final Recommendations	Noted
2	09.02.2016	A resident	CC letter to Conservation Officer re: blue plaque for United Lawn Tennis Club, Hawkhurst	Noted. Favourable reply was received from TWBC.
3	10.02.2016	James Armstrong, Waitrose	Confirmation that Waitrose is to acquire the Budgens store in Rye Road.	PD has requested contact meeting and wishes to discuss parking plans of Waitrose.
4	15.02.2016	A resident	CC email to KCC requiring action to reduce hedge for pavement users at Fowlers Park, Rye Road.	Noted. KCC plan to cut the hedges and re-charge the land owners.
5	15.02.2016	A resident	Audruicq Foire Agricole de La Passion info	Noted
6	16.02.2016	Samaritans, Tunbridge Wells	Appreciation for £100 donation from HPC.	Noted
7	17.02.2016	The Hop Pickers Line Heritage Group	Acknowledges HPC's withdrawal from Hop Pickers Line Heritage Group	Noted
8	22.02.2016	Chairman PD to KCC	Concern at accidents at Gills Green on A229 and enquiry re: plans to improve it up to Tubslake.	Reply received from KCC saying the stretch remains under review but no plans to improve.
9	26.02.2016	Hawkhurst Community Hospital League of Friends	Public Access Defibrillators	Members did not support an additional device on The Moor at this point.
10	27.02.2016	Sean Holden, KCC	CC email to David Elliott TWBC re: a rubbish tip/recycling centre in the Cranbrook Area	All agreed that PD should support the idea of a Cranbrook recycling centre at the Chairmen's meeting 15.03.16
11	04.03.2016	Kent County Playing Fields Association	Request for donation.	The Members voted to make a donation of £50.
12	04.03.2016	Jane Lynch, TWBC	Reply to HPC on email to David Jukes about TWBC Planning Officers and the responsibility to protect High Weald AONB	This will also be discussed at the Chairmen's meeting, PD to report back to Members afterwards.

### 9: Finance

#### INCOME AND EXPENDITURE FEBRUARY 2016

Accounts for payment	£	6,802.27
Payment received	£	6,031.82
<b>Net Expenditure</b>	<b>-£</b>	<b>770.45</b>
Cambridge & Counties Reserve	£	86,147.60

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Lloyds Current	£ 10,109.00
Lloyds Access Reserve	£ 100,798.13
Petty Cash	£ 159.67

9.1 Payments were examined and voted for unanimously.

9.2 PD confirmed that he had checked the petty cash and the bank rec.

### 10. Planning

#### 10.1. Planning & Highways Information:

Ref. No.	Proposal	Location	Comments
KCC	Closure for 3 days	Heartenoak Road	From 22 <sup>nd</sup> March
KCC	Closure for 7 days	Conghurst Lane	From 30 <sup>th</sup> March
16/501774/PA MEET	Pre-Application Advice for HPC	All Saints Church	Re: potential for conversion to a community centre
16/501561/NM AND	Change glazed extension to brick, insert a window and move bi-fold doors to kitchen,	Warrenden, Conghurst Lane	Non-material amendment
16/501104/CO UNTY	Details of materials, colours and finishes of all structures associated with the dryer.	AD Plant, Conghurst Farm, Conghurst Lane	No Objections from TWBC Planning Dept.
TPO No. 5067/2015/TPO	Tree Protection Order	OS Plot 2074 High Street	Dated 01.02.2016
TWBC Planning Enforcement	Illuminated sign	Freeman Forman High Street	May require planning permission as within conservation area
Site Allocations DPD	Consultation on TWBC Modifications	Hawkhurst Parish	Runs 08.02.16 – 21.03.16

#### 10.2 Planning TWBC Approved:

Ref	Proposal	Location	Comments/Valid
15/509320/FULL	Conversion of coach house to 2 units of residential accommodation	The Studio (The Coach House), Collingwood House, Hastings Road	
15/509610/FULL	Demolition of single garage and flat roof addition; erection of 2 storey side extension and alterations	6 Plum Tree Cottages, Horns Road	
16/500736/NMA MD	Non-material amendment to 15/509610/FULL to make changes to approved internal layout including a smaller window and French doors at the rear	6 Plum Tree Cottages, Horns Road	
15/508783/FULL	Part retrospective construction of a greenhouse in garden	Slip Mill Cottage, Slip Mill Lane	
15/506074/LBC	LBC for removal of timber windows and replace with timber double glazed windows with dummy sashes. Replace front door with timber door and rear door with timber stable door.	Lower Conghurst Oast, Conghurst Lane	

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15/509601/FULL	Erection of single storey rear extension to form garden room, single storey side extension and internal alterations.	7 Highgate Hill	
15/509949	Redevelopment of site to provide 3 dwellings comprising one bungalow and 2 chalet bungalows	Watkins & Doncaster, Conghurst Lane	
15/509898/FULL & 15/509895/LBC	Replacement of fenestration to front elevation	Dunks Flats, Rye Road	
15/509800/FULL	Replacement decking to rear of house with new, larger decking	Bakery Cottage, Winchester Road	
15/510399/LBC	LBC for stud partition wall in main room to create separate bedroom and lounge. Doorway to kitchen to be added to stud wall between kitchen and hallway	1 Crane House, Northgrove Road	
15/509164/FULL	Two storey side extension, loft conversion with dormer windows and roof-lights	The Spinney, Rye Road	
15/510206/FULL	Two storey rear extension including Juliette balcony	The Coach House, Little Fowlers, Rye Road	

### 10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
15/510248/LBC	Extension of hall into inner courtyard, removal of kitchen/dining room wall and new window and door to kitchen	Home Farm, Water Lane	Harmful to special character and appearance of Listed Building; insufficient information on fabric of internal wall, hence on the impact on the building.
15/505395/FULL	Retrospective application for change of use of industrial units to dog daycare and training.	Units 5 and 7 Springfield Industrial Estate, Cranbrook Road	Noise generated would result in an unacceptable impact on residential amenity of nearby occupiers.

### 10.4 Planning Applications

Cllr Hastie left the meeting at this point at 21.50 pm.

Nu mb er	Applica tion No	Proposal	Location	Comments	Decisi on	Agre e	Agai nst	Abst ain	Plan Ctte e
88	16/5003 07/FULL	Internal Alterations, extension to garage, demolition of lean-to and extension to kitchen	Woodsden Oast, Water Lane		Agree	10			N
89	16/5005 00/FULL	Erection of a single storey side extension with a velux window and alterations to fenestration.	Hedges, Hensil Lane		Agree	10			N
90	16/5007 97/full	Demolition of existing buildings and structures and erection of 16	Woodham Hall, Rye Road	HPC agrees this with 4 provisos: 1. Please note the boundary discrepancy between Woodham Hall and Dee House, the property to its east; 2. there are considered to be errors in the	Agree	7	3	PW	N

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		residential units together with associated works		ecological survey which fails to recognise the presence of badgers, snakes and bats on the property which deserve protection; 3. there is no provision for surface water run-off which already causes frequent and considerable flooding from the pond south of and below the property into nearby gardens - this should be expressly addressed; 4. we are concerned at the lack of social housing offered and note the submission of a viability appraisal. We would like ring-fencing of any S.106 monies for a purpose within Hawkhurst, to be discussed with Hawkhurst PC and preferably to be ring-fenced for social housing in Hawkhurst.					
91	16/5006 95/FULL	Demolition of existing detached garage and erection of ancillary guest accommodation. Alterations to existing driveway with extension of dropped kerb to front of property.	The Coach House, Mercers	HPC are concerned that this development could be used as a holiday let. Members are also concerned that the 3 space parking at the corner adversely affects the streetscene.	Against	3	5	2	N
92	16/5010 56/FULL	Erection of a single storey rear extension	Somerby, Rye Road		Agree	10			N
93	16/5012 03/FULL	Variation of Conditions 2 and 9 (15/509949/FULL erection of 3 dwellings) re: windows first and ground floor on House type A	Watkins and Doncaster, Conghurst Lane		Agree	9		CW	N
94	16/5009 44/FULL	Variation of conditions 2 and 7 (14/506521/FULL erection of dwellinghouse) to replace brick with weatherboarding, tile roof with slate and altered window finish ; dormer to replace rooflight.	Crofton House, The Moor		Agree	10			N

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95	16/5013 97/LBC	LBC to provide temporary polycarbonate covering over Vinery for 5 years and deconstruction of Carnation House pending reconstruction.	The Walled nursery, Water Lane		Agree	10				N
96	16/5013 79/FULL	Demolition of existing double garage and erection of a single storey one bedroom dwelling	Belgrave, 2 Woodbury Road	The development is over-intensive on the site; it affects the residential amenity of the house behind it on Cranbrook Road as it is very close to the rear of the plot and on much higher ground, looking into a bedroom; it is inefficient use of the plot, the dwelling being pushed right to the rear of it and an unused portion being wasted at the front of it in front of the parking; it is out of keeping with the architecture and vernacular of the street and the area.	Against	0	8	MA, MR		N
97	16/5015 94/FULL	Construction of a 2 storey extension and replacement and enlargement of existing single storey extension	Rowland Farm, Hensil Lane		Agree	9	BW			N
98	16/5010 33/FULL	Single storey side extension and replacement of existing conservatory to rear with a single oak frame summer room	Pine Trees, Rye Road		Agree	10				N
99	16/5011 18/TCA	Conservation area notification to fell 2 x yew, 2 x holly and overgrown Landii	Lillesden Frith Cottage, The Moor	We would prefer to see the yew trees trimmed rather than removed. The application does not state what the replacement trees will be.	Noted					
100	16/5011 10/TCA	Conservation area notification to prune 2 Yews and 1 ornamental plane	The Old Vicarage, Hastings Road	No comment	Noted					
101	16/5014 28/LAW PRO	Lawful Devpt Cert. for creation of new access off Slip Mill Lane	Slip Mill, Slip Mill Lane	conforms with legal requirements	Noted					

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		for dwelling house and new parking/turning							
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### 10 **Burials and Memorial**

Interment Date	Deceased	Burial
17 <sup>th</sup> February 2016	Dorothy Lilian Harris	Burial

### 12 **Notes and Information**

12.1

	Date	from	subject
1.	20.01.2016	Hawkhurst Community Partnership	Minutes of Final Meeting of HCP
2.	11.02.2016	Hawkhurst Fete Cttee	Minutes of Meeting 11.02.16
3.	23.02.2016	Hawkhurst Fete Cttee	Minutes of Meeting 23.02.16
4.	29.02.2016	Transport Accessibility Group	Minutes of Meeting 12.02.16

<b>13</b>	<b><u>Confidential</u></b>	
13.1		The Chairman updated Members on the latest negotiations and developments relating to All Saints Church.
<b>14</b>	<b><u>Closure</u></b>	
14.1		The meeting closed at 22.20
<b>15</b>	<b><u>Future Meetings</u></b>	
15.1		The next meeting of the Parish Council will be at Copt Hall on Monday 11 <sup>th</sup> April 2016 commencing at 19:45.

Signed.....Date.....  
 Peter Dartnell, Chairman of the Parish Council.