

Hawkhurst Parish Council

**Hawkhurst Parish Council**

Meeting:

**Full Council**

Date:

14<sup>th</sup> May 2012

Ref:

am.

**Copt Hall**

Typed:

15<sup>th</sup> May 2012

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PRESENT

Mr K Brown (Chairman), Mr M Appelbe, Mr J Billingham, Mrs M Brinsley, Mr G Davies, Mr J Hunt, Mr P Jones, Mrs J Newman, Mrs B Weeden, Mr C Williamson.

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ADDITIONAL CIRCULATION

Mr. R Weeden, Mrs. B Palmer, Mr. J Cunningham, Mr. R Manning  
KM, K&SC

- 1 Adjournment for public speaking.
- 1.1 TWBC Cllr R Weeden congratulated the Chairman on his appointment and welcomed the new Members to the Council. He informed the meeting that following the recent election there will be changes in the leadership of the borough council which will soon be announced.
- 1.2 TWBC Cllr J Cunningham joined Cllr Weeden in his congratulations and also welcomed the new Members. He also reported that there are changes coming at the Town Hall in the way in which some of the committees and structures operate. He also welcomed the pre-application advice from the planning department to a developer seeking to build on the site known as site 64 off Whites Lane. He stressed the importance in ensuring that any new building maintains the balance with the surrounding countryside.  
KB informed the meeting that on 29<sup>th</sup> June he would be visiting with our MP, Greg Clark, various sites in the village which have fallen into disrepair and dereliction including Hawkhurst Castle and Lillesden. PJ would like to see some enforcement action taken by TWBC to make the owners tidy up the appearance of these sites.
- 1.3 Mr Collins commented on the poor condition of the hanging baskets outside the pharmacy at the Colonnade. KB explained these were the responsibility of the traders but understood there had been a problem with the irrigation system which will be fixed when the summer planting is installed.  
Mr Collins asked why the façade of Hawkhurst Castle could not be retained. KB explained that the existing planning consent allowed for the demolition of the whole building.
- 1.4 Mr Hill asked if the council and TWBC would be actively promoting the use of “windfall sites” as per paragraph 48 of the National Planning Policy Framework. KB and TWBC Cllr Cunningham both stated this was the case.
- 1.5 Mr Winch asked if the Council would make enquiries of KCC to see if Whites Lane could be designated as a Quiet Lane as originated by the former Countryside Agency, supported by the Department for Transport. KB said enquiries would be made.
- 2 Apologies for absence:
- 2.1 Apologies were received from Mr B Fitzpatrick.
3. Declaration of interests:
- 3.1 None
- 4 Approval of minutes of previous meetings
- 4.1 Received Minutes of the Parish Council meeting held on 16<sup>th</sup> April 2012. Abstentions because of absence from JB, GD, CW and JN.
- 4.2 Noted the Minutes of the Fete Committee 19<sup>th</sup>, 26<sup>th</sup> April and 4<sup>th</sup> May 2012
- 4.3 Noted the report of the Annual Parrish Assembly held on 30<sup>th</sup> April 2012

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5 Matters arising

- 5.1 Transport & Highways. (MA) There has been little progress on the bus shelter lighting. Two new village nameplates have been ordered to be installed at the gateways on the High Street and Rye Road.
- 5.2 Youth Matters. ( JH) The Friday youth club is now being run by Play Place who used to run the now defunct Tuesday club. All youths are welcome and encouraged to attend.
- 5.3 Police. (JH) Reported crime figures for last month have not been received.
- 5.4 Local Interest. (KB).  
 a) Queen’s Diamond Jubilee. Planning continues and letters have been sent to local businesses seeking sponsorship donations for the event.  
 b) Village Appraisal 2012. Questionnaires have been distributed. The closing date for returns will be 18<sup>th</sup> May.  
 c) Community Centre. A newsletter has been distributed by the Trust along with the appraisal questionnaire.
- 5.5 Hawkhurst Community Partnership. (BW). Members queried the situation regarding the hosting of the Visit Hawkhurst web site. The Clerk reminded Members that a representative of the Partnership had explained the position to Members at the February meeting but there had been no further action since then. Members want to research more into the availability and cost of other hosting service providers.
- 5.6 Community Involvement Awards. Members were asked by KB to bring comments to the June meeting regarding the draft procedure for making these awards.

6 Reports of Committee Chairmen

- 6.1 Buildings Committee. (BW). Survey work commences on 15<sup>th</sup> May at Copt Hall and the Sports Pavilion.
- 6.2 Land Committee. The new planters for the summer planting displays have been installed along the Colonnade. They will be planted when the weather conditions improve and the temperature rises.
- 6.3 F&GP Committee. (KB). The committee will be formed when the Chairs and other nominations have been dealt with by the Buildings and Land Committee.
- 6.4 Personnel Committee (MB). Nothing to report and there are no outstanding matters.
- 6.5 Fete Committee. (KB). See 5.4.a above.

7 Matters for further discussion

- 7.1 Co-option of new Members. As there were fewer candidates than the council’s establishment for the recent election there are two vacancies on the Council. Members approved an advertisement which will appear in the Wealden Advertiser this week.

8 Correspondence

.1	01/05/12	Dunks Trust	Nomination of Trustee to replace the late Brian Piper.
.2	30/04/12	HPC Clerk	Draft protocol for Community Service Awards
.3	27/04/12	KCC	Consultation on Commissioning Plan for Education Provision 2012-17
.4	20/04/12	KALC	E-Bulletin
.5	03/05/12	KCC	Gypsy and traveler Allocation Policy

8.1. Members agreed to nominate Mr A Mackay as a Trustee to the Dunks Almshouses.

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9.

Finance

INCOME AND EXPENDITURE APRIL 2012

Accounts for payment	£	8,330.70
Payment received	£	51,949.76
Net Expenditure	<b>-£</b>	<b>43,619.06</b>
Lloyds High Interest Reserve	£	50,000.00
Lloyds Current	£	11,657.29
Lloyds Access Reserve	£	92,468.37
Lloyds Float	£	1,000.00
Petty Cash	-£	8.25
Working Balance	£	10,657.29
Direct Debit Allowance	£	3,000.00
Working Balance	<b>-£</b>	<b>51,276.35</b>

- 9.1 Members agree to defer the payment for web hosting while further research into this is done.
- 9.2 KB, supported by MA, proposed the accounts for payment be accepted. All agreed.

10.	<u>Planning</u>		
	10.1 Planning and Highways Information		
Ref. No.	Proposal	Location	Comments
Kent Highways	Road surfacing works, April to September	Basden Field Green, Heartenoak and Wellington Road	
Resident	Core Strategy Review	CC letter to TWBC	
<p>Members welcomed the pre-application advice from TWBC to a possible developer of land off Whites Lane. It was noted that the LBD and AONB policies would be applied to large developments of this nature and also noted the need for any such development to have a sense of place. It was agreed that this could be a challenging application to the Core strategy and NPPF. Should an application be forthcoming KB believed it should become the subject of a full public inquiry in order to fully test the new Core Strategy and its relationship with the NPPF.</p>			

10.2 Planning TWBC Approved:

Ref. No.	Proposal	Location	Comments/Valid
12/00372	Temporary site cabins and storage area	Heartenoak sewage works.	Granted by KCC. To be reinstated by June 2013
12/00349	Internal illuminated signs	Lloyds TSB, Rye Road	05/04/12
12/00388	Rear extension and front porch	6 Red Oak	12/04/12
12/00595	LBC. Ancillary recreation room and garage	Ockley Mill Farm, Ockley Lane	23/04/12
12/00592	Ancillary recreation room and garage	Ockley Mill Farm, Ockley Lane	23/04/12
12/00023	Extensions, internal alterations and Juliet balcony	The Milton, Rye Road	25/04/12
12/00892	Orangery to side elevation	The Cottage, High Street	04/05/12 Extension of time.

10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
11/03541	Change of use from office to	The Old Mill, Northgrove	05/04/12. Loss of

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	two flats	Road	employment site
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10.4 Planning Applications

Item	Application No	Proposal	Location	Comments	Decision	Agree	Against	Abstain	Call in
13	12/01062/T PO/DMD	Tree pruning	Lechmere, Cophall avenue	This tree should not be damaged any further and allowed to regain its natural shape.	Against		All		No
14	12/01019/F UL/CP3	Temporary siting for Yurts for camping	Land opposite Yew Tree Cottage, Water Lane	WITHDRAWN	No vote				No
15	12/00766/ HOUSE/C LC	Two Velux roof lights (Retrospective)	Barnfield Barn, High Street	The insertion of the roof lights are inappropriate in this Listed Building and alter the character of the property	Against	3	BW, KB, JB, PJ, CW, JN, MB		No
16	12/00775/L BC/CLC	LBC. Two Velux roof lights (Retrospective)	Barnfield Barn, High Street	The insertion of the roof lights are inappropriate in this Listed Building and alter the character of the property	Against	3	BW, KB, JB, PJ, CW, JN, MB		No
17	12/01051/F UL/CP3	Replacement tractor and implement store	Marlborough House School, High Street		Agree	All			No
18	12/01139/ HOUSE/C LC	Rear extension	4 Oak Terrace, Cranbrook Road		Agree	6	JN, CW, BW	JH	No
19	12/01227/ HOUSE/S E2	Fenestration alterations, 6 roof lights and roof alterations	Hawkhurst Place Oast, Rye Road	The roof lights to front elevation detract from the character of the building	Against	JH, JW, KB	6	GD	No
20	12/01134/ OUT/GM2	Outline. Two storey dwelling	Toilet site, Ockley Road	The Parish Council is the owner of the site.	No comment				No
21	12/00792/ CAC/CP3	CAC. Demolish bungalow and garage	Holly Shaw, Queens Road	Agreed with Chairman's casting vote.	Agree	JH, KB, JD, CW, MB	5		Yes
22	12/00790/F UL/CP3	. Demolish bungalow and garage and construct six	Holly Shaw, Queens Road	Agreed with Chairman's casting vote.	Agree	JH, KB, JD,	5		Yes

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		dwelling.				CW, MB			
23	12/01019/FUL/CP3	Temporary siting for Yurts. Revised plans.	Land opposite Yew Tree Cottage, Water Lane	WITHDRAWN	No vote				No
24	12/01267/HOUSE/GM2	Two storey extension and rear dormer window	24 Moor Hill	The overall size and the dormer window in particular are too large for the site.	Against	MA, GD	8		No
25	12/01237/LBC/CP3	LBC. Conversion to 14 apartments and demolition works	Lillesden, Hastings Road	Extension of time - 09/00882	Agreed	All			No
26	12/00065/ADV/TA1	Revision. Advertisement banner signs	Tesco, Rye Road	Any signage here will be a distraction and inappropriate in this rural location.	Against		All		No
27	12/01013/FUL/SE2	Change of land usage to residential curtilage	6 Field Ways	There was concern regarding the ownership status of the site as described in the application.	Defer				No
28	12/01058/FUL/GM2	Change of use garden room to host workshops and courses	Westfields, Highgate Hill		Agree	7	BW	JN, MB	No

### 11 | Burial & Memorial

Interment Date	Deceased
None.	

### 12 | Notes and Information

	Date	From	Subject
1	24/04/12	Hidden Britain	Newsletter
2	27/04/12	South East Water	Water Resources Update

13	<b><u>Confidential:</u></b> Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:
13.1	Jubilee events funding. Members agreed with a request from the Fete Committee to assist with cash flow for the jubilee events whilst fundraising is underway and a grant application is to be made to TWBC when the amount of match funding is clear.
13.2	Planning pre-application process. Members were advised of the system supported by district councils for developers to undertake informal pre-application consultations within communities.

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- 14 | Closure
- 14.1 | The meeting closed at 21:25

- 15 | Future Meetings
- 15.1 | The next meeting of the Parish Council will be at Copt Hall on 11<sup>th</sup> June 2012 commencing at 19:45.

Signed.....Date.....  
Keith Brown, Chairman of the Parish Council.