

Hawkhurst Parish Council

**Hawkhurst Parish Council**

Meeting:

**Full Council**

Date:

14<sup>th</sup> October 2013

Ref:

am.

**Copt Hall**

Typed:

15<sup>th</sup> October 2013

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PRESENT

Mr K Brown (Chairman), Mr M Appelbe, Mr J Billingham, Mrs M Brinsley, Mr P Dartnell, Mr G Davies, Mr B Fitzpatrick, Mr J Hunt, Mr P Jones, Mrs J Newman, Mrs B Weeden, Mr P Whittle, Mr C Williamson

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ADDITIONAL CIRCULATION

Mr. R Weeden, Mrs. B Palmer, Mr. J Cunningham, Mr. S Holden  
KM, K&SC

- 1 Adjournment for public speaking.
- 1.1 The applicant for planning item 64 outlined the background to the work and the resultant need for a retrospective application for listed building works. As the work was essentially replacement of an existing lean-to they were unaware of the planning requirement and apologised for this oversight.
- 1.2 The applicant for planning item 66 spoke in support of the application; outlining the history of the site and the detailed work carried out to date to ensure this replacement building did not unnecessarily impact on the landscape.
- 2 Apologies for absence:
- 2.1 All Members were present.
3. Declaration of interests:
- 3.1 JN is an organiser for the U3A group (8.10).
- 3.2 BF & JN declared a personal interest in planning item 61
- 3.3 PJ and CW are involved with the HGBS (7.1)
- 3.4 MA & MB declared personal interests in planning item 64
- 3.5 MA declared personal interests in planning item 65
- 4 Approval of minutes of previous meetings
- 4.1 Received the Minutes of the Parish Council meeting held on 9<sup>th</sup> September 2013.
- 4.2 Noted the Minutes of the F&GP Committee meeting held on 16<sup>th</sup> September 2013.
- 4.3 Noted the Minutes of the Buildings Committee meeting on 23<sup>rd</sup> September 2013
- 5 Matters arising
- 5.1 Transport & Highways. (MA) The external caretaker will be cleaning the glass bus shelters during the first week of each month.
- 5.2 Youth Matters. (CW). As the nights draw in, the Street Cruizer will relocate to Jempsons car park for the winter period.
- 5.3 Police (JH). There were a total of 19 reported crimes but they occurred at only 3 locations.
- 5.4 Speed Watch. Members were pleased to hear that this scheme is progressing well but more volunteers are required to operate in various locations in the village and urged interested residents to contact the Parish Office.
- 5.5 Hawkhurst Community Centre. (BW). KB and BW will be meeting this week to discuss progress in dealing with the issues raised by the Charity Commission.
- 6 Reports of Committee Chairmen
- 6.1 Buildings Committee. (BF). The external caretaker has agreed to a revision of the job description to improve the cleaning of the toilets at the Sports Hall.

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- 6.2 Land Committee. (CW). Nothing to report.
- 6.3 F&GP Committee. (MB). Members were referred to the minutes of the last meeting of this committee.
- 6.4 Personnel Committee (MB). There is a staff matter to be discussed as a confidential item later in this meeting.
- 6.5 Neighbourhood Planning Group. (JN). It is proving to be difficult to find sufficient residents who wish to assist with this project. To enable the project to proceed there has to be a number of non parish council residents willing to participate in undertaking planning, consultation and report preparation tasks.
- 6.6 Fete Committee. (KB). There will be a Christmas event on 7<sup>th</sup> December from 12:00 until 17:00.

### 7 Matters for further discussion

- 7.1 Hawkhurst Gang Bonfire Society parade and use of The Moor. CW outlined the plans for a torchlight parade from Highgate to The Moor and return to Highgate Hill. A road closure application is being prepared and the society is seeking the support of the parish council for the event and permission to use The Moor within the procession route. The event organisers will have their own public liability insurance in place and will be responsible for clearing litter from The Moor on completion. CW, supported by MA, proposed the Council allow for The Moor to be used and fully supports the event. Agreed unanimously.

### 8 Correspondence

1	16/09/13	Community Partnership	Minutes of meeting held on 2 <sup>nd</sup> September 2013
2	17/09/13	Fete Committee	Minutes of meeting held on 12 <sup>th</sup> September 2013
3	09/09/13	KALC	News letter
4	03/09/13	KALC (TWBC Area)	Agenda and minutes
5	04/09/13	Resident	CC Letter to Kent Police and KCC about speeding traffic in the High Street
6	11/09/13	Village Society	CC letter to KCC about traffic in Hawkhurst
7	19/09/13	ACRK	Notification of Annual Meeting on 17 <sup>th</sup> October
8	20/09/13	HPC	Letter to KCC about the Highgate crossroads and traffic lights
9	20/09/13	Village Society	CC letter to Kent police regarding traffic speed monitoring
10	30/09/13	Hawkhurst U3A	Request for donation
11	03/10/13	HPC/TWBC	Request for Christmas decorations grant
12	03/10/13	HCT	Minutes of meeting on 10 <sup>th</sup> June 2013
13	02/10/13	Littlejohn LLP	Annual Return 2012/13 completed.
14	07/10/13	KCC	Reply regarding Highgate traffic lights (8 above)
15	07/10/13	Hawkhurst Gang Bonfire Society	Request to use The Moor for parade.
16	07/10/13	Hawkhurst Primary School	CC letter to police regarding anti-social behaviour in Fowlers car park.

8.8 & 8.14. KB will prepare a reply on Members behalf.  
 8.9 A letter to be sent to the Village Society with information about Speed watch.  
 8.10. JN explained the background and purpose of U3A. KB, supported by MA, proposed a grant of £200 be donated to assist with the operational costs of the organisation. 11 Members agreed. JH and JN abstained.

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9.	<u>Finance</u>	
	<u>INCOME AND EXPENDITURE SEPTEMBER 2013</u>	
	Accounts for payment	£ 17,218.08
	Payment received	£ 53,740.50
	<b>Net Expenditure</b>	<b>£ 36,522.42</b>
	Lloyds High Interest Reserve	£ 50,000.00
	Lloyds Current	£ 10,000.00
	Lloyds Access Reserve	£ 115,597.06
	Petty Cash	£ 143.39
9.1	KB, supported by BF, proposed the accounts for payment be accepted. All agreed.	

10. Planning

10.1 Planning and Highways Information

Ref. No.	Proposal	Location	Comments
Hawkhurst planning	Planning development in the village	Village wide	CC letter from resident to TWBC
13/00014	120 dwellings	Rear of Fowlers Park	Notice of planning appeal
Planning matters	Working relationship between parish councils and TWBC	District wide	Letter from Greg Clark MP for Tunbridge Wells
Kent Highways, A229 road	Closure for resurfacing works	Highgate Hill	Night time closures
Resident	Bus stop parking	Highgate Hill	E-mail from resident
Transport Accessibility Group	Public transport matters		Minutes of group meeting 20/09/13
11/03722	Pair of semi-detached houses	Post Office Road	Notice of appeal to Planning Inspectorate
TPO 019/2013	Tree preservation order	Land adjacent to Invicta House, Queens Road	11/09/13
TPO 027/2013	Tree preservation order	Land at Birchfield, Rye Road	16/09/13
DCLG	Neighbourhood planning notes		Newsletter

10.2 Planning TWBC Approved:

Ref. No.	Proposal	Location	Comments/Valid
13/01943	LBC. Replacement of workshop and erection of linked single storey building	Clayhill, Rye Road	04/09/13
13/01942	Replacement of workshop and erection of linked single storey building	Clayhill, Rye Road	04/09/13
13/02068	Two single storey dwellings	Land adjacent to Hartnokes	05/09/13
13/01702	Extension to packhouse	Stevens Farm, Rye Road	09/09/13
13/02113	Tree reduction works	Windmill Field, High Street	10/09/13
13/02300	Extension of time.	Spindlewood, Stream Lane	25/09/13

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	Conversion of garage		
13/02186	Extension of time. LBC. Rear extension	Delmonden Grange, Delmonden Lane	25/09/13

### 10.3 Planning TWBC Refused:

Ref. No.	Proposal	Location	Comments/Valid
None			

### 10.4 Planning Applications

Item	Application No	Proposal	Location	Comments	Decision	Agree	Against	Abstain	Call in
60	13/01428/FUL/GM2	Revision. Visibility assessment	Station Garage, Gills Green		Agreed	All			No
61	13/02504/HOUSE/T A1	Amendment to extension	Amery, Theobalds		Agreed	12		JN	No
62	13/02600/HOUSE/E A1	Remove integral garage door and replace with window	4 The Chestnuts		Agreed	11	BW	BF	No
63	13/02636/FULM/GM2	90 bed care home (C2)	Hawkhurst Castle, Cranbrook Road		Agreed	All			No
64	13/02657/HOUSE/R H1	Retrospective. Lean-to garden storage building	The Coach House, Fowlers Park		Agreed	All			No
65	13/02692/HOUSE/C P3	Porch Extension	Hartland, Gills Green		Agreed	All			No
66	13/02764/FUL/NR2	Replacement dwelling and associated works	Frith Farm, Park Lane		Agreed	All			No
67	13/02765/HOUSE/S H6	One and a half storey extension and flue restoration	5 Iddenden Cottages		Agreed	All			No
68	13/02787/HOUSE/C P3	Infill extension and internal alterations	Kent Bridge Granary, Horns Hill		Agreed	12	PD		No

### 11 | Burial & Memorial

Interment Date	Deceased
None	

### 12 Notes and Information

	Date	From	Subject
1	17/09/13	ACRK	Oast to Coast newsletter
2		JH	JH informed members about the recent KHS seminar he attended. He also said he was looking for volunteers to assist with clearing snow from critical footpaths should the need occur.
3		PJ	Age Concern (Cranbrook) is planning to use a recent bequest to expand its services further into the Weald.

### 13 Confidential:

13.1 Staff matters. MB informed Members that the Clerk has decided to retire from the position on 31<sup>st</sup> March 2014. Members discussed how the post will be advertised and what the initial job

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description will be. The post will first be advertised on 25<sup>th</sup> October and it is hoped to begin an orderly handover period early in the new year.

14 Closure

14.1 The meeting closed at 21:00

15 Future Meetings

15.1 The next meeting of the Parish Council will be at Copt Hall on Monday 11th November 2013 at Copt Hall commencing at 19:45.

Signed.....Date.....  
Margaret Brinsley, Vice Chairman of the Parish Council.