
PRESENT

Mr P Whittle (Vice-Chairman), Ms. C Escombe, Mrs J Newman Mrs J Pyne and Mrs B Weeden.

ADDITIONAL CIRCULATION

All other Members, Mr. Bland, Mrs. B Palmer and Mr. P. Thomson
Mr. S Holden.

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1. Adjournment for public speaking.
 - 1.1 No members of the public were present.

 2. ELECTION OF OFFICERS - Election of Chairman, and Vice Chairman
 - 2.1 BW proposed and seconded by JP that PW should be elected chair. This was unanimously agreed. PW proposed and seconded by JP that BW should be elected as Vice Chairman. This was unanimously agreed.

 3. Apologies for absence
 - 3.1 Mr B Fitzpatrick

 4. Declaration of Interests
 - 4.1. None

 5. Approval of minutes of previous meeting.
 - 5.1 Minutes from last meeting held on 22nd January were reviewed. The minutes were then unanimously agreed.

 6. Matters arising.
 - 6.1 Copt Hall – It was confirmed that broken windows in the Copt Hall had been replaced. PW has the fire risk assessments to complete and it was mentioned that a ladder inspection should be carried out regularly. Deputy Clerk to take advice from the Clerk to see if this is something our External Caretaker could undertake. BW mentioned that she had noticed a possible leak at the Copt Hall. PW said that he would investigate when he is passing.
The Zumba class had reported to the office that due to a decrease in numbers, she would need to reduce her bookings to just once a week and would only need the hall for an hour rather than a four-hour session and she asked if we would consider £15 for an hour hire. Members felt that this would be okay but would like to review it after three months. Deputy Clerk to action.
 - 6.2 Sports Pavilion – Action plan for the sports pavilion, PW had previously circulated some information showing examples of the buildings for members could consider, although these were all prefabricated. Members discussed the options. JN said that it must be compliant with the NDP. It was agreed that we should ask AH for any background information she had compiled, the Deputy Clerk to contact her.
An email had been received by the office saying that TWBC may be able to award small grants for community projects. It felt that may this scheme could help to raise some funds for the new changing room facilities.
JN and the Clerk had recently met a man from the Fields In Trust to discuss our KGV Field and possible options for a Multi-Use Games Facility, (MUGA), and the new changing room. JN explained that she had taken a few notes so could give a brief update but the Clerk had taken more details notes which would be circulated later. She explained that The KGV is owned by HPC but is held in Trust by the Fields In Trust, so although we own it we must ensure that we abide by the rules of the

Trust, which briefly are the KGV field is to be used for sporting facilities only not commercial or not sporting activities like cafes and shops etc. They would need to approve or be informed of any changes, new buildings or MUGA, etc. The MUGA was mentioned and the new changing rooms. It had been indicated that these would be approved but should be to a Sports England standard. If the field was to be use for another purpose and this was approved, for example, an entrance way across the KGV to the new piece of land owned by the HPC, then this would be classed a disposal of the KGV land, so a replacement piece of land would be required.

Grants for the new facility were the discussed. It was felt that HPC would need to put in some funding and hopefully the rest could be raised from various funding bodies. It was agreed that we need establish the costs and put an outline together. BW suggested that another meeting should be arranged ahead of the next Buildings meeting so these ideas could be discussed. All agreed this should be arranged. JN had carried out an inspection of the current sports hall. She was concerned that there are a lot of items in the hall from the children's club which are taking up space from other hirers, that it looked untidy and the curtains were in poor condition and would let in light if a projector screen was used in the hall. Also there are only a couple tables and twelve chairs. The Deputy Clerk explained that the children's club is paying for the hall hire and had permission to leave some items and that she would need to check with the Clerk what was agreed. Some of the tables and chairs at the Copt Hall could be moved to the hall if it is used more, and we have recently seen a number of football parties being held in hall, which is helping income. The new defibrillator for the sports hall has been ordered and the contractor to install it has been contacted.

6.3 Victoria Hall: The outside should be painted soon, as required under the terms of the lease. Concerns were raised by a couple of members that the windows needed to be repaired. It felt this should be done as part of the works due to be completed.

6.4 Bus Shelters: JP had reported that two of the wooden shelters do need looking at as they have a large amount of leaves and rubbish around them, making them unpleasant for users. She said that they could do with paint, greenery to be cut back and one needs a new felt roof. She has taken some photos and written a more detail notes which she will forward to the office. Deputy Clerk said that she could ask our External Caretaker to do this. PW mentioned that he had seen an email from KCC about funding for Bus Shelters and this might be worth considering.

6.5 Street lighting: LED conversion is almost complete, our contractor is just completing the last ones. It was reported that there has been a power failure to a light in Barrets Road and one in Whites Lane. It is a UKPN fault, they are aware and are dealing with it.

7. Correspondence

7.1 None

Matters for further discussion

8 PW requested that the action plan for the new changing room facilities at the Sports Hall should be added as a separate standing item for future meetings. All agreed Deputy Clerk to action.

Councillors questions and comments

9. None

9.1

Confidential:

10. None

Closure

11. Meeting closed at 8.45 pm

Signed.....Date.....
Mr P Whittle, (Chairman) Buildings Committee