
PRESENT

Mr P Whittle (Vice-Chairman), Ms. C Escombe, Mrs J Newman and Mrs B Weeden.

ADDITIONAL CIRCULATION

All other Members, Mr. Bland, Mrs. B Palmer and Mr. P. Thomson
Mr. S Holden.

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1. Adjournment for public speaking.
 - 1.1 No members of the public were present.
 2. Apologies for absence
 - 2.1 Mr B Fitzpatrick and Mrs J Pyne
 3. Declaration of Interests
 - 3.1 None
 4. Approval of minutes of previous meeting.
 - 4.1. Minutes from last meeting held on 21st May were reviewed. The minutes were then unanimously agreed and signed by the chairman.
Action: Clerk to clarify issue of Bus Shelters with Cllr J Pyne.
 5. Matters arising.
 - 5.1 Copt Hall – Clerk to clarify if a ladder inspection should be carried out regularly, also check for possible leak at the Copt Hall. PW said that he would investigate when he is passing.
 - 5.2 Deputy Clerk to review Zumba class.
 - 5.3 Sports Pavilion – Clerk has discussed project with Kent FA / Football Foundation, They have sent through project assessment form to be completed, has tried to contact Arabella without any luck. Need information from the junior football club and senior football club to complete form. Grant assessment based on increasing participation in football, chances of success increased if partnership funding can be found; HPC contribution, KCC TWBC etc.
Also need approval of Fields In Trust. – need full plan of site. Clerk to chase up.
 - 5.4 The Clerk to clarify the future of the children’s club / storage
 - 5.5 A brief discussion about community hall and sports pavilion being combined. NDP preference for Community Hall is near the heart of the village, if KGV field is an option need to clarify with Fields in Trust – land issues - and Kent FA / Sports England regarding funding. Clerk to clarify
 - 5.6 The new defibrillator for the sports hall needs to be installed ASAP
 - 5.7 Victoria Hall: The outside should be painted soon, as required under the terms of the lease. Concerns were raised by a couple of members that the windows needed to be repaired. It felt this should be done as part of the works due to be completed.
 - 5.8 Bus Shelters: Clerk to clarify with Cllr J Pyne from previous meeting.

- 6 Correspondence
- 6.1 Electric supply: A request has been made regarding being part of an “electricity co op” which could enable the council obtaining reduced electricity unit rates than is currently the case.
- 6.2 Group agreed for clerk to follow up and report back as project evolves
- 7 Matters for further discussion
- 7.1 Risk assessments: PW said he would update (has now done so)
Also asked for general hedge trim around car park as now very overgrown. Clerk will arrange when Caretaker back from Holiday
- 7.2 Wi-Fi
Group discussed the merits of a) installing Wi-Fi b) the options
- 7.3 a) Installing Wi-Fi into the buildings could increase their attractiveness to hirers and help bring the facilities up to date.
It was felt that a trial at the sports pavilion would be best and then a review of Copt hall in the future.
- 7.4 b) 8 options would considered and the group felt that option 1 would be best
- 7.5 **Recommended – PW Seconded - JN**
To install Wi-Fi into the Sports Pavilion at King George V Field and use option 1
- 7.6 Unanimously agreed
- 7.7 Parish Office window repair
A quote has been approved, the off site work has started and a date for the work is being finalised in August 2018.
Some concerns about risk assessment when windows installed to the office (glass on main road) and method statement
- 7.8 Clerk to chase
- 7.9 Potential items for budget setting 2019/20
The clerk asked for any initial items consideration for budget setting for 2019/20
Ongoing Wi-Fi at Sports Pavilion
Guttering at Copt Hall
CCTV
- 7.10 Any further ideas welcome
- 8 Councillors questions and comments
None
- 9 Confidential:
None
- 10 Closure
Meeting closed at 8.45 pm

Date of next meeting 29th October 2018

Signed.....Date.....
Mr P Whittle, (Chairman) Buildings Committee