
PRESENT

Mr B Fitzpatrick (Chairman), Mr. P Whittle (Vice- Chairman) Mrs M Brinsley, Mrs J Newman, Mrs B Weeden.

ADDITIONAL CIRCULATION

All other Members, Mr. Bland, Mrs. B Palmer, Mr. N Gray, Mr. S Holden.

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| 1. | <u>Adjournment for public speaking.</u> |
| 1.1 | No members of the public were present. |
| 2. | <u>Apologies for absence</u> |
| 2.1 | Mr G Davies |
| 3. | <u>Declaration of Interests</u> |
| 3.1 | None |
| 4. | <u>Approval of minutes of previous meeting.</u> |
| 4.1 | The minutes for the meeting held on 23 rd November were reviewed. Update on issued raised at that meeting are as follows; PW said he still has to look at the water consumption at the halls, MB requested that the key box should be at a lower height, BF is to chase the contractor who is mending the doors at the Copt Hall.GD had emailed to say that he the new cheaper electricity streetlight contract is in place but instead of lasting for twelve months it was for twenty four, all agreed this was a good result as should be more cost effective. Then the minutes from the meeting held on 23rd November were unanimously approved. |
| 5. | <u>Matters arising.</u> |
| 5.1 | Copt Hall: A letter has been received from the MD of the company whose van has been parked in the Copt hall car park to apologise and to say that he has spoken with his driver and asked him not to park in the hall car park so hopefully this should resolve the problem. The doors are to be repaired as reported above. PW said that he had noticed a problem with the gas meter door. BF volunteered to have a look at it with our external caretaker to see if we can mend it rather than alternative of having a new meter box supplied and the gas turned off whilst the job is done. |
| 5.2 | Sports Pavilion: A quote to redecorate the outside had been received. It was agreed by all that Assistant Clerk is to go ahead and get the work put in the contractors diary as the funds are due to come out of this years budget so needs to be done before April this year. Post Office signage, BF reported that the Post Office feel more people are using the service so they don't think any further signage is required. Now that the youth club is going to be held at the RBL hall it was suggested that the snooker table is to be moved to one of the garages to free up the space or may be to ask our External Caretaker if he knows anyone who would like it. Assistant Clerk to ask External Caretaker to help move it and also look at what paper has been left in the cupboards and if the youth club still require it. GD had not made any further progress with the CCTV system. No more problems with the gas at the hall have arisen. Alternative contactors for maintenance of the boilers, radiators and plumbing have been emailed in to the office by JN and PW. BF has contacted another firm as a possible alternative that we could use for quotes in the future as well. |
| 5.3 | Victoria Hall: Nothing to report |
| 5.4 | Benches and shelters: JN mentioned in the previous meeting that one of the bus shelters near The Great House might not have a bench in it. BF reported that the bus stops in question do have benches. |
| 5.5 | Street lighting: New contract is in place as reported above. PW said that column number 34 is still burning all night. Assistant Clerk to ask contractors to repair it. |

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| 6. | <u>Correspondence</u> |
| 6.1 | None |
| 7. | <u>Matters for further discussion</u> |
| 7.1 | A lady had come in to the office very keen to discuss using the Sports Hall as a permanent basis for her charity, which she is setting up. It is a non-for profit limited company that would provide activities for children able and disabled and offer a wide range of support for parents of these children. A large local business is supporting her and sent a representative to the meeting. BW expressed concern that the Building Committee Chairman hadn't been invited to the meeting. MB explained as Vice Chair of HPC it was an initial fact finding meeting and the lady was asked to submit more detailed plans to the office so these could be discussed at the meeting tonight. These had not been received. All agreed they were wanted to support the organisation as it is looking to support the local community and possibly provide a regular booking. Members wondered if it could link in with the new youth club in some way. It was agreed that the following actions should be taken; Assistant Clerk to chase up the outstanding information and arrange a time when BF along with a couple of others from the committee and the Clerk could visit one of her current classes in Hurst Green, so they could see the classes running and get a feel for how they operate. They would report back to the Committee and after that we would then ask her to present her ideas to the full Council but as she would be doing a presentation to allow her five to ten minutes rather than just turning up at the beginning of the meeting and only having three minutes to speak, as this was felt to be insufficient. |
| 8 | <u>Councillors questions and comments</u> |
| 8.1 | The key code was discussed and a combination number was agreed. After a discussion the next meeting was to be held after the Easter Bank holiday Monday on the 29 th March but members all felt and agreed that it would be better following week on Monday the 4 th April. |
| 9. | <u>Confidential:</u> |
| 9.1 | None |
| 10. | <u>Closure</u> |
| 10.1 | The meeting closed at 20.47 |
| 11. | <u>Date and time of next meeting</u> |
| 11.1 | The next meeting will be on Monday the 4th April at 19:45 in the Parish Office. |

Signed.....Date.....
 Mr B Fitzpatrick, (Chairman) Buildings Committee