
PRESENT

Mr B Fitzpatrick (Chairman), Mr P Whittle (Vice Chairman), Mrs M Brinsley, Miss M Cronin, Mr P Dartnell, Mrs B Weeden. Mrs J Newman (Ex Officio)

ADDITIONAL CIRCULATION

All other Members, Mr. Bland, Mrs. B Palmer, Mr. N Gray, Mr. S Holden.

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| 1. | <u>Adjournment for public speaking.</u> |
| 1.1 | No members of the public were present. |
| 2. | <u>Apologies for absence</u> |
| 2.1 | None |
| 3. | <u>Declaration of Interests</u> |
| 3.1 | None |
| 4. | <u>ELECTION OF OFFICIERS</u> |
| 4.1 | Election of Chairman - BF nominated by PW and seconded by MB.BF was unanimously voted in as Chairman. |
| 4.2 | Vice Chairman- PW nominated by MB and seconded by PD. PW was unanimously voted in as Vice-Chairman. |
| 4.3 | F&GP representative - PW nominated by MB and seconded by BW. PW nominated PD and seconded by MC. An equal number of votes were cast in favour of PW and PD four each. BF as Chairman cast the deciding vote, so it was agreed that PW is the F & GP representative for the Buildings Committee. |
| 5. | <u>Approval of minutes of previous meeting.</u> |
| 5.1 | The minutes for the meeting held on 4th April were reviewed. PW is investigating the water usage at the halls and the office. He reported that the office looks fine. There is an issue to where the meter is at the Sports Hall. The water company should be able to confirm its location. At the Copt Hall he is concerned that there is a leak as consumption is high. The bills going back to 2013 are required to get a better comparison Assistant Clerk to organise. It was agreed to ask our External Caretaker to make a surrounding wooden box/case or a clasp around the gas meter at the Copt Hall to protect it. CCTV the local firm that quoted can accommodate times required. A meeting after 15 th June when both PW and BF are available is to be organised. The minutes from the meeting held on 4 th April were unanimously approved. MC and PD abstained as they did not attend the last the meeting. |
| 6. | <u>Matters arising.</u> |
| 6.1 | Copt Hall: A quote is being prepared to redecorate the inside and outside of the Hall. A report to the Office that mice and ants had come in to the hall had been received. These have been removed and our Caretaker has sealed up the holes where they have been coming in. |
| 6.2 | Sports Pavilion: Horticultural Society is to provide Teas on 12 th June. They inspected the hall to check what tea making facilities are available. It has been agreed they should discuss their requirement for tables with the Fete Committee Chairman. They will be putting up bunting around the hall so it should look very nice. The Post Office has been running okay. The mix up over the telephone lines between the children's club and the post office has now been resolved with the phone contractor. PD did question that if we go ahead with the CCTV we would need another telephone line as at the moment these were the only two going into the building. |
| 6.3 | Victoria Hall: Nothing to report |
| 6.4 | Benches and Shelters: Nothing to Report |
| 6.5 | Street lighting: All columns are being painted as part of our maintenance contract. |

- Our contractor has advised that there is now a conversion kit available to convert the lamps to LEDs. This would reduced the use from 70W to 24W.PW suggested that may be they could they be converted on as and when basis. MB requested that we look at how many bulbs have been replaced over the last year so we could get an idea of the numbers and costs we are already incurring. Assistant Clerk to organsie and check what is in the budget for Street Lighting this year.
- 7.. Correspondence
- 7.1 A letter had been received from a member of the public raising concerns over the decoration of the Copt Hall and the broken curtain rails and a snail in the kitchen. MB has replied. We are awaiting a quote to redecorate the inside and out of the hall, and our External Caretaker has mended the curtains rails and blocked up the holes where the snail got in.
8. Matters for further discussion
- 8.1 Access from resident's garden to Copt Hall car park was discussed. It was agreed that we would write to the landlord of the property to explain that temporary access was given to the tenant a few years ago so that building work could be completed and that it was never to be permanent access.BF confirmed this was the position.
9. Councillors questions and comments
- 9.1 PD asked when the Committee would be getting on with the extension to the Sports Hall. MB explained that we couldn't really move this forward as the whole issue of where the Community Hall would be is holding this up as it could still be sited on KGV Field. BF felt there should be a plan B. After some discussions it was agreed that the location of the Community Centre this is a matter for the full council. PD proposed and was seconded by MB that the extension of the Sports Hall should be put on the agenda for the next full council meeting. This was unanimously agreed. It is to go under confidential as it could be discussed with the other matters relating to the community facilities that are outstanding from the last Full Council meeting.
- 9.2 JN asked if the Committee they would be prepared to take over looking after the playground equipment from the Land Committee. Since her appointment as Chairman she has looked at the workloads of the Committees and feels that this would balance the tasks more equally. Members agreed in principle to take this task on if the new Land Chairman agrees and the budget is transferred as well.
- 9.3 BF felt the gym was a good idea; this is being taken forward by PD.
- 9.4 MC asked about the regulations for yellow lines. She felt some additional markings may prevent dangerous parking near the school. Assistant Clerk to find out what the regulations are and what is the process for requesting additional yellow lines.
- 10.. Confidential:
- 10.1 None
11. Closure
- 10.1 The meeting closed at 20.50
12. Date and time of next meeting
- 11.1 The next meeting will be on Monday the 25th July at 19:45 in the Parish Office.

Signed.....Date.....
 Mr B Fitzpatrick, (Chairman) Buildings Committee

Postscript to the minutes

Advice was taken from the Clerk after the meeting concerning the correct voting procedure for the F & GP representative from several Members. She clarified that JN as Chairman of the Parish Council can attend the meeting but has no voting rights. The Buildings Committee Chairman can not cast a deciding vote in the same way that the Chairman of the Parish Council can under the Committee Terms of Reference. She concluded that neither JN's vote nor BF's deciding vote was valid. PW is the F & GP representative as he had the most votes in favour. Assistant Clerk apologises for the error and confusion caused.