
PRESENT

Mr B Fitzpatrick (Chairman), Mr. P Whittle (Vice- Chairman) Mrs M Brinsley, Mrs J Newman, Mrs B Weeden.

ADDITIONAL CIRCULATION

All other Members, Mr. Bland, Mrs. B Palmer, Mr. N Gray, Mr. S Holden.

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| 1. | <u>Adjournment for public speaking.</u> |
| 1.1 | No members of the public were present. |
| 2. | <u>Apologies for absence</u> |
| 2.1 | Mr G Davies |
| 3. | <u>Declaration of Interests</u> |
| 3.1 | None |
| | <p>It was proposed and unanimously agreed to bring item 7.1 Budget forward for discussion as the Clerk had attended meeting to see if Members wanted to suggest any changes to the draft Budget after reviewing it, following the discussions from the previous meeting. The overall budget figures have been agreed at the recent F & G P meeting. The Clerk explained if the Committee's Budget is agreed at this meeting then funds could be moved around within the Budget but she would not be looking to add any more items. Water consumption and meters were discussed. PW said that the Sport Hall does use more but this is expected as it does have showers. It was discussed that next year we would like to get the inside and the outside of the Copt Hall painted and this has been included in the budget to cover these costs. BF said that a quote had been received to mend the broken doors at the Copt Hall but this would be discussed in the main part of the meeting. It was agreed to put £500.00 towards CCTV at the Sports Hall if a system is required and funds have been allocated in case we get another streetlight light knocked down in a road traffic accident where we have not been able to claim the costs back from the motorists insurance. A vote was taken and it was unanimously agreed that all members were happy with draft budget and it will be taken forward to full Council meeting for approval in January next year.</p> <p>It was agreed discussions on a new village hall is a matter for the full council not the Buildings Committee.</p> |
| 4. | <u>Approval of minutes of previous meeting.</u> |
| 4.1 | The minutes for the meeting held on 28 th September were reviewed and it was noted that they did contain an error as they stated that £2K had been put in the draft budget for a CCTV system at the Sports Hall when in fact the figure should have been £500.00. This was corrected and initialled by The Chairman and Assistant Clerk. Then the minutes from the meeting held on 28 th September were unanimously approved. |
| 5. | <u>Matters arising.</u> |
| 5.1 | Copt Hall: The possible moving of the youth service to the Copt Hall was discussed. BF said that a few years ago when a previous youth group was held at the hall a lot of complaints were received due to the behaviour of some of the youths and that if it goes ahead the group need to be properly supervised. New loo seats are being fitted in the Copt Hall the Clerk has advised. A piece on the board in the ceiling was reported loose, our External Caretaker has mended this. BW reported that a van is still being parked in the car park, despite the driver being told on many occasions this is parking only for people using the hall. It was agreed that a letter should be sent to the contractors whose van it belongs to and to ask them to tell their employee |

- not to park there. As mentioned above a quote had been received to mend the doors to the hall but it was much more than expected so it was agreed to get ask for a revised quote going back to the original plan of repairing with aluminium painted panels rather than wood.
- 5.2 Sports Pavilion: A quote to redecorate the outside had been received this was discussed. BW said that she has noticed one of the wooden posts on the porch may need looking at. BF agreed to have a look and assess it.
Post Office signage - it had previously been agreed that an additional post or A frame would be put on The Moor to make it easier for people to see when it is open. BF said that it he thought the Post Office was organising this but perhaps it was up to us. Assistant Clerk to check. GD had emailed, as he could not be at the meeting to say that he wouldn't be doing any more work on getting the quotes for CCTV system until the ownership on of the Sports Hall has been clarified. Assistant Clerk explained there had been a strong smell of gas last Thursday in the hall, Southern Gas networks attended checked it, and also they provided a key so that the gas supply could be turned off while being investigated. Possible cause may have been that the oven knobs may have been knocked or left on but all is now okay and no further problems should be found.
- 5.3 Victoria Hall: It had been reported that the railings along part of the hall by the bus shelter had been removed. The Kino has confirmed these had fallen off and they have kept them safely and will be repaired shortly.
- 5.4 Benches and shelters: The benches that were at the Kino are currently being stored by the Land Committee Chairman awaiting possible repair. It was agreed to ask him not to keep them as they are beyond repair. MB suggested that we should ask him to keep the piece with the 1952 inscription as this could hopefully be incorporated n to something else in the future; the Committee agreed this was a good idea. JN mentioned that one of the bus shelters near The Great House might not have a bench in it as contractors may have accidentally taken it away in the past when they were to collect a damaged bench. BF to investigate.
- 5.5 Street lighting: GD is looking at the current tariff that we are paying to see if any improvements can be made.

6. Correspondence

6.1 None

7. Matters for further discussion

7.1 Budget 2016/2017 - NM

8 Councillors questions and comments

8.1 BW explained that recently she had been called out to open up the Sports Hall when the caretaker had forgotten to do so for a hall hire. She had a lot of problems trying to locate anyone with the keys as the office ones were not in the usual place. Assistant Clerk said this was because they had been lent to a contractor the previous day as they had to do some maintenance on the radiators in the hall. There were however problems with heating and power but the lady hiring the hall had been very good about it despite all the problems. We agreed not to charge her and the Clerk has spoken to her to apologise. BW was concerned as a contractor had been out on previous day and we were not sure who had called them out possibly it may have been the External Caretaker? Assistant Clerk to check as it was agreed that only the Clerk or in her absents Assistant Clerk can call out contractors on behalf on the Council. BW was also concerned about exactly what we are being charged for maintenance for the boilers, electricity etc. BF said that existing firm we tend to use are local but we could try others for quotes perhaps arrange a meeting with alternatives and explain our requirements. PW gave details of a firm in Bendenden and JN said she would email the office with another based in Battle. JN suggested that due to all the problems with keys a second set should be kept in another place for use only by the Councillors and the Clerk and Assistant Clerk so they would always be keys available if this situation ever occurred again. This was unanimously agreed. It was discussed that if the Youth group moves to the Copt Hall may be the snooker table should be moved there from the Sports Hall. BF said it could go on the stage. JN asked if the group who use the Copt Hall on the evening that we would like

to hold the youth group had they been approached and asked if they would mind moving to another time or possibly another hall in the village and if not we perhaps we should write. Assistant Clerk explained that The Clerk had been in discussions with they lady who runs the group. Assistant Clerk to check with The Clerk as this may be a matter for the full council not just the Buildings Committee.

9. Confidential:

9.1 None

10. Closure

10.1 The meeting closed at 20.47

11. Date and time of next meeting

11.1 The next meeting will be on Monday 25th January 2016 at 19:45 in the Parish Office.

Signed.....Date.....

Mr B Fitzpatrick, (Chairman) Buildings Committee