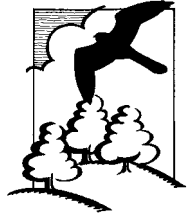


HAWKHURST PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE Minutes 17 September 2018



Present:

Mrs J Newman, Mr B Fitzpatrick, Ms C Escombe, Mr P Whittle and Dr M Robertson.

1. ELECTION OF VICE CHAIRMAN

JN nominated and PW seconded CE to be Vice Chairman.
CE elected Vice Chairmen unanimously.

2. ADJOURNMENT FOR PUBLIC SPEAKING:

No members of the public were present.

3. APOLOGIES FOR ABSENCE:

None

4. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*

5. APPROVAL OF MINUTES OF PREVIOUS MEETING:

i. Minutes of meeting held on 30th April 2018.

The minutes of meeting held on 30th April 2018 were approved and signed by the Chairman (signed on the 24.9.2018)

6. MATTERS ARISING:

The Clerk to email all Cllrs regarding ideas for the 2019/20 budget so they can be considered.

7. MATTERS FOR FURTHER DISCUSSION:

i. **2018/19 Budget summary to date**

The general discussion focused on being on budget and on target for year end, several queries:

1. Need to promote facilities more
2. Copt hall figures need to be double checked
3. Clarify income from street lighting
4. Clarify Precept payments

The clerk to clarify and respond by email.

ii. **Budget 2019/2020 – initial thoughts**

The Clerk presented an initial draft budget for discussion, the general discussion raised several points

- Memorial – annual figure of £1,000 to support cleaning
- Play equipment – also include surfacing
- Election costs – no election planned for 2019/20 financial year, therefore £0
- GDPR – ongoing training £1,000

- Population survey – planning issues may require surveys, JN to double check costs from last survey
- Insurance for shed at Cemetery – do we need it?
- New community centre project – increase to 12,500
- Community Trust 2018 – Remove from Council budget as now a standalone group.
- Fowlers car park – seek to formalise position by March 2019
- Neighbourhood Development Plan – next annual review may include new local plan. Therefore;

Consultancy fees	£1,500
Printing costs	£ 600
Exhibition costs	£ 300
Professional fees	£ 100

Clerk to ask all Councillors for ideas so that Buildings / Land and F&GP Committees can consider
This will then feed through to a December 2018 Council meeting for a decision on the 2019/20 budget and precept.

iii. Review policies and strategies

The Committee discussed each one and adjusted, see attached in **Appendix B**.

The committee considered the existing Development Strategy document (revised December 2017) and decided to review this document in December 2018 and evolve it into a five-year plan and report back to Council in early 2019.

Standing Orders were discussed and agreed they meet the National Guidance.

8. QUESTIONS AND COMMENTS FROM COUNCILLORS:

MR raised the point that the Land Committee were struggling to get a lead for the MUGA project.

9. CONFIDENTIAL: *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:*

The group discussed contracts.

10. CLOSURE: 8.05 pm

11. Date of next meeting

Monday 19th November 2018; 6.30pm at Parish Council office

Richard Griffiths
Clerk to the Parish Council