

Hawkhurst Parish Council Minutes Meeting: **Land Committee**
Date: 24th September 2018

Parish Office Typed: 27th September 2018

PRESENT

Dr M Robertson, (Chairman), Mr D Blackman, (Vice Chairman) Mr M Appelbe and Mrs J Newman (Ex-Offico)

1. ADJOURNMENT FOR PUBLIC SPEAKING

None present

2. APOLOGIES FOR ABSENCE

Apologise received from: Mr J Hunt, Mrs L Edmeads, Mr P Jones

3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*

None

4. APPROVAL OF MINUTES:

- I. Minutes of the meetings held on 25th June 2018 – agreed unanimously and signed by the Chairman

5. MATTERS ARISING

I. Play Equipment ROSPA reports

MR updated the group with the good news that the playgrounds had passed the annual ROSPA inspection with flying colours, no Red warnings at all. One or two minor points. It was agreed that MR and DB would walk around the sites with the caretaker to agree works for him to do and if he could not do some of the works a contractor would be appointed.

It was agreed to investigate a rolling programme of improvements to safety surfaces – grass matting or bounded mulch to gradually replace bark.

II. Missing plaque

The Clerk to clarify with JH

III Heartenoak Playing Field

Note entrance gate to field needs work – MR / DB to clarify on walk around.

III. KGV Playing Field

MR raised the point that the MUGA project had stalled and needed to be revitalised, it was agreed that MA would review with RG. Currently two quotes and need for funding.

IV. Allotments

The rents have been agreed, letters to be sent out early October 2018.

General concern about the break ins at the allotments – important that all break ins are reported to Police. Secondly, that need to ensure that extra entrances are not allowed as the PCSO's advice is that it supports safety on a site.

V. Cemeteries

Unfortunately, the noticeboard has been damaged but the repair fee of £300 will be covered by the Funeral Director. Once this is done the notices / regulations need to go up and the Perspex cover installed – AM and MR

6. MATTERS FOR FURTHER DISCUSSION:

6.1 Land Committee budget for 2019/20 – the group discussed the budgets and generally okay – several queries and suggests

- Fowlers Wood need to try and enhance – liaise with school and maybe Hands of Hope.
- Lych Gate at cemetery – MR to seek quote from Cranbrook Iron to repair / replace base, latches and hinges
- Planters – agreed to proceed with “hanging gardens” as per budget and seek advice about planters – RG to arrange meeting
- Footpaths – should be F&GP
- JN asked about outturn for 2018/19 – RG to check
(NOTE: £5,000 for playground equipment has just been paid but not showing in spreadsheet, estimated outturn for 2018/19 will be on budget.)

6.2 Allotment break ins – discussed above

6.3 Risk Assessment.

The group agreed that the ROSPA inspection for the playgrounds and Fields are okay. The Risk Assessment for Cemetery is required. Clerk to liaise with MR and JH to do risk assessment

6.4 Hawkhurst Bonfire Gang request to use KGV Field – 24th November 2018
Committee agreed unanimously to request

6.5 Wooden seat in cemetery

The Committee were generally supportive of wooden seat but need to clarify exact location and how it will be fixed – MR and Clerk to confirm site and method of securing wooden bench.

Clerk asked for clarity on wooden seats:

- Council needs to give permission
- Each seat to be provided, secured and installed safely by the family
- If damaged – responsibility of family to repair or replace – must liaise with Council to ensure appropriate work and repairs take place
- If needed to be replaced – responsibility of family – must liaise with Council to ensure appropriate work and repairs take place
- Wooden seats covered by Council Public Liability Insurance
- Council have right to remove a seat if it is damaged and cannot contact family

6.6 Offer of trees

a) Local donation of 3 – 5-year-old oak – purposed in Hearten oak. – agreed.

b) Queens Commonwealth Canopy – We have been successful in obtaining one native tree donated by local MP Greg Clerk. Committee asked for all Cllrs to be asked for suggested locations for the Council meeting on 8th October 2018.

7. CORRESPONDENCE:

Covered above

8. QUESTIONS AND COMMENTS FROM COUNCILLORS

None

9. NOTES & INFORMATION:

Ian Stockton has asked to meet up regarding compost site at Ockley Allotments as it is encroaching on hedge – MR / DB to meet on site

10. CONFIDENTIAL:

None

11. CLOSURE: - 8.24pm

Chairman

SignedDate.....