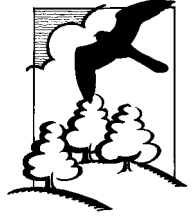


HAWKHURST PARISH COUNCIL

FACILITIES and SERVICES COMMITTEE

MINUTES 29th July 2019 meeting held at the Parish Office



Committee Members:

Present: Cllr B Fitzpatrick (Chairman) Cllr P Whittle (Vice Chairman), Cllr J Hunt, Cllr R Cory, Cllr C Escombe (Ex Officio)

Deputy Clerk Ms A. Maxwell

No members of the public attended

1. ADJOURNMENT FOR PUBLIC SPEAKING - None
2. APOLOGIES FOR ABSENCE: Cllr Jones, and Cllr Appelbe
3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct* - None
4. MINUTES OF PREVIOUS MEETING – were reviewed. Budget to be monitored and tracked to be reviewed at next meeting. Various points were raised concerning the Copt Hall whilst reviewing the minutes. It was discussed whether this committee should be taking these decisions as the Clerk has been looking at calling a meeting of the trust which has responsibility for the hall. It was felt until this had been clarified this committee would continue to manage it until further direction had been given. The points were the hall should be promoted more as recently two of the classes have ceased due to the retirement of the instructors to try to raise some more revenue. Deputy Clerk to ask if an advert can be put in the village magazine. A new sign is required Deputy Clerk to arrange for a quote as there were concerns over parking in the car park by non-hall hirers.
5. Posh Nosh at KGV – The trial had been very successful. Action Deputy Clerk to contact them to establish if they are looking to provide this service on a regular basis, on which days and report back to the committee. Then the paperwork would be issued as prepared by the Clerk after few adjustments had been made to reflect the facilities that they are using and to ensure all rubbish has been cleared away afterwards.
6. FAS ACTION PLAN – Updated table attached was discussed The items are progressing. Main area for action are as follows;
 - quotes hand dyers in sports hall this in hand.
 - Allotments Japanese knott weed to follow up with the Clerk outcome from contact with housing association as it is coming across from their land. Meeting to be arrange with RC, JP & Deputy Clerk to discuss any allotments issues whilst PJ is away due to illness.
 - KGV lime trees quote provided by one contractor discussed. It was felt that we should obtain two more quotes. Do the trees need to be cut back as some

Members felt this could be unnecessary? Action Deputy Clerk to contact tree officer at TWBC for advice. PW raised concern that fixed wiring tests on all three sites is required under risk assessments.

- RC was concerned about the arrangements for the showers, the temperature of the water and potential risks associated, is this covered risk assessments. Deputy Clerk to ask Clerk for advice.

7. QUESTIONS AND COMMENTS FROM COUNCILLORS

- PW had received concerns from Members of HPC regarding a gate/entrance to one of the adjoining gardens of Copt hall car park that had been inserted into the fence. Action deputy Clerk to write to the landlord and explain that there is no right of way across the car park.
- JH could a new litter bin be installed at lane at top of Norris Close as still a lot of litter around may encourage people to put litter in a bin. Deputy Clerk to contact TWBC to see if this could be arranged.
- BF said that concerns had been raised about the office being very hot in the summer and very cold in the winter. It was felt that a new heater/cooler machine could be a benefit a quote had been received for £549.00, members felt this was a good idea but Deputy Clerk to double check with Clerk.
- Cemetery idea of a new car park was raised and removing the remaining concrete posts to make existing parking easier. Deputy Clark to obtain quote for post to be removed. Car parking to be reviewed with the cemetery action plan.

8. Closure – meeting closed at 8.50pm

Signed.....Date.....

Cllr B Fitzpatrick, (Chairman)