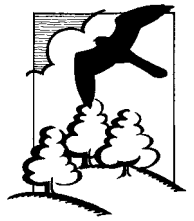


HAWKHURST PARISH COUNCIL

COMMUNITY CENTRE WORKING GROUP COMMITTEE MINUTES 7.10.2019



Present:

Cllr P Whittle, (Chairman), Cllr B Fitzpatrick, Cllr R Cory, Cllr R Lusty, Cllr J Pyne, Cllr B Weeden and Mr David Lloyd-Owen

Cllr Escombe – Ex-officio

1. **ADJOURNMENT FOR PUBLIC SPEAKING:** None
2. **APOLOGIES FOR ABSENCE:** None
3. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**
 - 4.1 Minutes from the meeting 2nd September 2019 were approved unanimously
5. **DRAFT COMMUNICATIONS PLAN**

The Clerk led the debate and the group supported the approach especially the need to start promoting the project with the HCT 2018 as soon as the public exhibition is on.

Agreed Clerk to order banner – now ordered
6. **UPDATE ON DESIGN PROCESS and PUBLIC ENGAGEMENT.**

Initial Designs

The group discussed the initial design, the Clerk explained that several options had been considered and this is the general feel of the building. The group actively engaged in debate and felt that the changing rooms feel as though they are taking over main aspect / view from road – need to make this more appealing. Suggested;

Down stairs

- Move Changing rooms to area near MUGA
- Entrance in at side / Lobby (area facing road)
- 3 office spaces – PC office Meeting Room and HCT 2018 office
- Business booth x 2
- Corridor down side of main hall to access stage area
- Bar / Kitchen / Servery – extended
- Old PC office – Heritage meeting room
- Café space extended into lobby area
- Retain toilets, lift etc.
- Main hall – use one of the stores as temporary bar when an event is on and the tables / chairs are being used

Upstairs

- Meeting room – now changing space for dance room next door
- Toilet – disabled toilet
- Spare space for further thought and discussion

Aim for two design options on Thursday 10th October 2019- 7:45pm and opportunity to debate with Architect and Trustees of HCT 2018.

Public engagement programme

It was felt a quality public engagement programme was required to ensure as much input and ownership of the design by user groups and residents alike.

Following proposed;

Thursday 28th November 2019 – 7:45pm in KGV sports pavilion

User groups and potential user groups – finalise list on 10th October 2019

Friday 29th November 2019 – 2pm - 4pm in KGV sports pavilion

Presentation 2:15 and 3:15pm

Saturday 30th November 2019 – 11am – 1pm in KGV sports pavilion

Presentation 11:15am and 12:15

Thursday 5th December 2019 – 7pm - 9pm in KGV sports pavilion

Presentation 7:15 and 8:15pm

Also display in Hawkhurst Library from 25th November – Friday 6th December 2019, Clerk to take questions Monday's 9:30 to 11am

7. **APPOINTMENT OF OTHER CONSULTANTS** – deferred until next meeting
8. **QUESTIONS AND COMMENTS FROM COUNCILLORS:**
Cllr Weeden raised the point about retail / community shop
9. **CONFIDENTIAL:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:*

10. CLOSURE:

Signed.....

Chairman.....