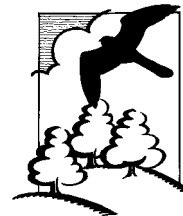


HAWKHURST PARISH COUNCIL

FACILITIES and SERVICES COMMITTEE



MINUTES 23rd September 2019

Present:

Cllr P Whittle, Cllr Hunt, Cllr Appelbe and Cllr Cory. Cllr Escombe – non-voting.
Note Cllr Whittle chaired this meeting in the absence of Chairman Cllr Fitzpatrick

1. **ADJOURNMENT FOR PUBLIC SPEAKING** - NA
2. **APOLOGIES FOR ABSENCE:** Cllr Jones ill, Cllr B Fitzpatrick away
3. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. NA*
4. **MINUTES OF PREVIOUS MEETING** – The minutes of the August 2019 meeting were proposed by Cllr Whittle and seconded by Cllr Hunt – agreed unanimously

5. **REVIEW of FAS DRAFT BUDGET 2020/21**

Firstly, The Clerk updated the committee on a FAS budget update 1st April – 31st July 2019. All is on track – see attached.

This was well received by the committee and extra advertising was suggested for Copt Hall. The report also helped inform the budget setting process.

The Committee went through the draft FAS budget 2020/21, it included updates from the previous meeting. Points to note:

- Remove £5,000 from Tennis Court KGV due to the MUGA report, but retain £1,000 for maintenance / contingency
- General Repairs increase for The Moor, KGV, allotments and Fowlers Wood to cover expected tree work once tree surveys have been done
- Need to consider improving Fowlers Wood, Clerk to research, potential link to emerging “Britain in Bloom”
- Due cost of play equipment increase Play equipment fund from £5,000 to £10,000
- Copt Hall – reduce income from £8,000 - £6,000 note are recommendations to HCT November meeting.
- Clarify Wi-Fi costs for both halls for Oct 14th meeting
- Due to success of Sports Hall usage this year usage increase income budget from £3,000 to £6,000
- Street lighting – suggest that we refine budget for costs and add in the proposed £3,000 sinking fund. Therefore, remove income due to savings. Clarify on 14th Oct
- Support for three sinking fund budget proposals, Facilities £10,000, Open Space £5,000 and Street lighting £3,000

Note: At the Council meeting in October a year to date report (1st April – 30th September 2019) will be presented for the whole Council budget.

6. FAS ACTION PLAN – updated attached

7. Multi Use Games Area Report

The Committee discussed the report – asked to clarify situation with tennis usage, Cllr Whittle proposed and Cllr Hunt seconded:

- To use the agreed allocated reserves, the 2019/20 budget, the successful grants plus allocate up to £6,150 from the general reserves to deliver the MUGA project.
- Appoint Streetscape to construct the MUGA project
- To appoint the lowest quote to do the tree work

This was unanimously agreed. The report will go to SAP and onto Full Council with the recommendation.

(NOTE: Cllr Taylor-Smith (Chairman of SAP) and Cllr Green (Vice Chairman of SAP) support idea in principle and suggest it by-passes SAP meeting 21st October 2019 and the report goes to 14th October Council meeting for debate and a decision.

8. Cemetery Report

The Committee discussed the report – the main points were

- Woodland Cemetery – 1994
- Retain Exclusive Rights of Burial at 99 years
- Free burials for under 18 year olds
- Retain one-year risk assessments of headstones memorials
- Retain existing maintenance to retain “rustic feel” to the cemetery rather than increase to a “manicured cemetery”
- Amended actions as per action plan
- Slight amendments on the application forms

This report will go to SAP (21st October) and onto Council 11th November 2019.

9. QUESTIONS AND COMMENTS FROM COUNCILLORS:

Cllr Hunt enquired about the two speed signs along Flimwell Rd / High Street that have been knocked down for some time. – Clerk will raise with KCC at meeting with highways

Cllr Cory – asked about phone box at Highgate Crossroads– Clerk has circulated “Web chat” and will chase again

Cllr Hunt – welcomed interest in Britain in Bloom and asked about Kent Village of the Year Awards” – Cllr Whittle confirmed that the “Kent” awards have stopped but the national village of the year awards existed.

10. CLOSURE: 9:55

Signed by meeting Chairman.....Date.....