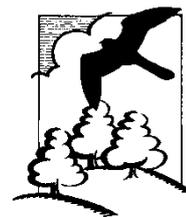


HAWKHURST PARISH COUNCIL



MINUTES – 13th January 2020

Present: Cllr Escombe (Chairman), Cllr Taylor-Smith (Vice Chairman), Cllr Green, Cllr Blake, Cllr Hunt, Cllr Pyne, Cllr Appelbe, Cllr Cory, Cllr Whittle, Cllr Lusty, Cllr Fitzpatrick and Cllr Weeden

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:

- i) Update from KCC Member and TWBC Ward Members – Cllr Palmer, stated that the waste collections seem to be settling down.
- ii) In addition, the automatic notification of waste collections has been replaced with a search engine of the website.
- iii) Cllr Palmer is chasing up the Hearten oak Rd and Cranbrook Rd junction issue with Cllr Holden from KCC and Cllr Green from the Parish Council.
- iv) Cllr Thomson noted it was the anniversary of the Air Quality monitoring.
- v) Cllr Holden from KCC updated the Council that the KCC budget increase will be 1.99% plus the Adult Social Care uplift. In addition, there has been change of leader at KCC and Cllr Holden is now Chairman of Environment and Transport Committee. Key priorities are; remove HGV's from rural areas, tree planting and reduce use of plastics. The Clerk will contact Cllr Holden to clarify Partnership working opportunities.
- vi) Simon Humphreys, local PCSO, announced is joining the Clerk at Hawkhurst Library for the surgery, first Monday of each month. We will continue to review mobile CCTV options with TWBC Community Safety Unit.

2. APOLOGIES AND REASON FOR ABSENCE: Cllr P Jones - ill

3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. Cllr Cory personal interest planning application 72.*

4. APPROVAL OF MINUTES:

- 4.1 The minutes of the Parish Council meeting held on 9th December 2019 were proposed by Cllr Escombe and seconded by Cllr Taylor-Smith, agreed unanimously.
- 4.2 The minutes of Facilities and Services Committee 25th November 2019, The minutes of Strategy, Administration and projects Committee 16th December 2019 and the minutes of the Community Centre Working Group 6th January 2020 were noted.

5. MATTERS ARISING FROM THE MINUTES

5.1) Cllr Taylor-Smith asked for clarification on Fowlers Car Park. The clerk explained that we are reporting problems to KCC, copied Cllr Holden in and is seeking action to tidy the area up and start managing it properly. Cllr Taylor-Smith volunteered to take lead as a Parish Councillor – agreed unanimously

5.2) Cllr Escombe informed the Council the Winchester Street Light issue is awaiting final confirmation that it has been resolved.

5.3) The Clerk informed the Council that, despite repeated chasing up, we have still not had a response from the TWBC Head of Planning following our meeting on the 14th November 2019. Cllr Taylor- Smith proposed and Cllr Escombe seconded that we issue a formal complaint to TWBC – agreed unanimously.

5.4) Cllr Escombe updated the Council that response to the Dandara Appeal is required by the 24th Jan 2020.

6. PLANNING

6.1 Planning applications to be considered

No	Application No	Proposal	Location
66	19/03394/LBC	Listed Building Consent: - Enclosure of an opening in the south west face of a barn	Beals Green Farm, Heartenoak Road, Hawkhurst TN18 5EU

Background:

The proposal is for aluminium double glazing (panels and doors) to close one face of a barn that is currently open on two sides. This side of the barn faces the road. The intention is to protect the barn itself from weathering and to provide security for the contents. We were unsure how this would be achieved when the other side of the barn would still be open. Our recommendation to object was not unanimous - concerns were raised about the choice of materials but some members of the committee felt that it depended on the colour of the aluminium (i.e. grey would be appropriate).

Comments and Recommendation:

HPC appreciates that the application is to enable the barn to be used as part of the vineyard operation. The Parish Council is keen to support this initiative, but has doubts as to whether the choice of aluminium double glazing is appropriate due to the property being listed.

Therefore, subject to the Conservation Officers advice we **support** this application. If the application were to be approved, it should be on the condition that the aluminium frames are an appropriate colour and that as suggested in the heritage statement the frames are concealed by the weatherboarding.

Vote

In favour 13, against 0 abstained 0 Decision: Support application

67	19/03401/OUT	Outline all matters reserved – to demolish the existing building and construction of up to three dwellings	Copthall, Copthall Avenue, Hawkhurst, TN18 4LR
HPC cannot comment on our own application.			
68	19/03134/LBC	Listed Building Consent – Replacement of bathroom window (works commenced)	4, Iddenden Cottages, High Street, Hawkhurst TN18 4PT
<p>Comments and Recommendation:</p> <p>This is a like-for-like replacement that has already been completed. It is clear from the photographs supplied that the existing window was in very poor condition. Therefore, HPC supports this application.</p> <p>Vote</p> <p>In favour 13, against 0 abstained 0 Decision: Support application</p>			
69	19/03135/LBC	Listed Buildings Consent – Removal of hard board sheets covering original beams between two reception rooms (work commenced)	4, Iddenden Cottages, High Street, Hawkhurst TN18 4PT
<p>Comments and Recommendation:</p> <p>Our understanding is that this work involved the removal of more modern alterations, thereby restoring original elements of the cottage. Therefore, HPC supports this application.</p> <p>Vote</p> <p>In favour 13, against 0 abstained 0 Decision; Supports application</p>			
70	19/03468/PNR	Change of use of an agricultural building to a flexible use For its prior approval to: Transport and highways impacts, Noise impacts, Contamination risk and Flood risk	Barn on Land East of Elm Hill House, High Street, Hawkhurst
<p>Background:</p> <p><i>Seeking prior approval for change of use of a barn to office space. It is not planning permission. If the approval for change of use is granted the applicant will still need to apply for planning permission in the normal way. We would question whether a barn in the middle of a field in the AONB would be an appropriate place for an office development, but that's not what's being asked at this stage. It's judged on transport and highways impact, noise impacts, contamination risk and flood risk.</i></p>			

Comments and Recommendation:

HPC has grave concerns about any potential for increased traffic through the Hawkhurst crossroads. However, we recognise that this proposal is unlikely to have a significant transport / highways impacts. We have reservations about whether this is an appropriate site for an office development, but this is due to the impact on the AONB etc., which we understand is not relevant to the application for change of use. Therefore, HPC raises **no objections** to this application for change of use.

Vote

In favour 13, against 0 abstained 0 Decision: Supports application

71	19/03360/Full	Erection of single storey rear extension, plus replacement garage	Homelands, Highgate Hill Hawkhurst TN18 4LP
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Background:

Single-storey extension that will wrap around the side and the back of the house. It appears to be quite a big extension, but the property is within the LBD, so the restrictions of H11 don't apply. The proposal is to replace the existing garage, which currently matches well with the host house.

Comments and Recommendation:

Replacing the existing gabled garage with the proposed flat-roofed garage will impact negatively on both the street scene and the host house. It would therefore not comply with HD4 of the NDP. The design guidance specifically identifies vertical elements, such as gables, as a positive design element. Gables are a feature of the host house and the neighbouring properties along this stretch of Highgate Hill.

In terms of the extension itself, it would not appear to impact on neighbouring properties. Therefore, we would **support the extension on the condition that the gable is retained** to minimise the impact on the street scene.

Vote

In favour 13, against 0 abstained 0 Decision: support the extension on the condition that the gable is retained

72	19/03379/Full	Erection of single storey side extension with roof lights, two storey rear extension, single storey extension to garage with pitched roof and new front porch	5 Oakfield, Hawkhurst TN18 4JR
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Background:

Only one comment from neighbours and this does not raise any objections to the proposal. Materials will match existing other than the replacement of brickwork and plastic cladding on walls, with high performance white render. It appears to be a big extension, but the property is within the LBD, so the restrictions of H11 don't apply.

Comments and Recommendation:

The proposal does not appear likely to impact on neighbouring properties; therefore, we **support** this application.

Vote

In favour 13, against 0 abstained 0 Decision: supports application

6.2 Planning information on file

7 MATTERS FOR FURTHER DISCUSSION:**7.1 Council budget 2020/21**

Cllr Escombe introduced the report – which had been discussed in detail at the last meeting and proposed the following, seconded by Cllr Taylor-Smith;

- The Council budget for 2020/21 as set out in **Appendix 1** of the report
- The Parish precept for 2020/21 as set out in **Appendix 2** of the report
- The allocation of reserves as set out in **Appendix 3** of the report
- Updated investment strategy as set out in **Appendix 4** of the report

In favour – Cllrs CE, TS, JP, MA, RL, RC, BF, BW, PJ, PW and DB

Against – Cllrs PG and JH

Abstained - 0

7.2 HCT 2018 nominated trustee

The Clerk introduced the report – The Council needs to nominate up to 4 Trustees to HCT 2018 Trust. Mrs. McChesney nomination needs renewing and Mr. Veale nomination needs approval.

Cllr Taylor-Smith proposed and Cllr Fitzpatrick seconded, Mrs. McChesney and Mr. Veale nominations - approved unanimously.

7.3 GDPR update report

Cllr Taylor-Smith introduced the GDPR report as SAP had been discussed in depth at SAP. The key points been the need for training and updates for the New Council in the summer plus the need to use the Council email addresses. Cllr Taylor-Smith proposed and Cllr Green seconded the adoption of the report – agreed unanimously.

7.4 Active Hawkhurst Strategy report

Cllr Green introduced the Active Hawkhurst report as it had been discussed in depth at SAP. The key points were that it brought together the Youth, Recreation and Repairs Strategies into one strategy. It also highlighted the need to reflect corporately on

performance indicators. Cllr Taylor-Smith proposed and Cllr Green seconded the adoption of the report – agreed unanimously.

7.5 Committee meeting dates

The Clerk introduced the debate around meeting dates and the following was agreed up until the AGM –

Facilities and Services Committee – 4th Wednesday of each month in Copt Hall

Community Centre Working Group – 1st Wednesday of each month in Copt Hall

Strategy, Administration and Projects Committee – 3rd Thursday of alternative months in KGV

Planning Advisory Group – Thursday before Council

Council – 2nd Monday of each month

Note – next set of meetings

Facilities and Services Committee – Wednesday 29th Jan 2020, 7:45pm in Copt Hall

Community Centre Working Group – Wednesday 5th Feb 2020, 7:45pm in Copt Hall

Strategy, Administration and Projects Committee – **17th Monday Feb 2020, 7:45pm in Parish Office** as the KGV is booked on Thursday 20th Feb 2020.

Planning Advisory Group – Thursday 6th Feb 2020

Council – 10th Feb 2020, 7:45pm at Copt Hall

8 REPORTS OF COMMITTEE CHAIRMEN AND UPDATES

- i) Facilities and Services Committee – Cllr Fitzpatrick said all was on track, see action plan on file.
- ii) Strategy, Administration and Projects Committee – Cllr Taylor-Smith updated the group and that the new structure seemed to work well – the issue of meeting dates has been discussed. See action plan on file
- iii) Personnel – next meeting to be confirmed.
- iv) Community Centre Working Group – Cllr Whittle updated the group about the upcoming consultation. Next meeting 5th February 2020
- v) Fete Committee – Cllr Hunt nothing to report

9. FINANCE:

9.1 Monthly Income and expenditure

Accounts for payment	£	13,187.37	to 31.12.19
Payment received	£	151.47	to 31.12.19
Net Expenditure	-£	13,035.90	
Cambridge & Counties	£	86,786.66	to 30.04.19
Cambridge Building Society	£	75,339.40	to 31.12.18
Lloyds Current	£	10,000.00	to 31.12.19
Lloyds Access Reserve	£	133,795.42	to 31.12.19

9.2 Agreement to pay payments schedule was proposed by Cllr Escombe and seconded by Cllr Green – agreed unanimously

10. CORRESPONDENCE – see file

No	Date	From	Issue
1	24.12.19	TWBC	18/01063/Full planning appeal Dandara / Copthall

11. NOTES & INFORMATION – see file

12. BURIALS AND MEMORIALS - None

13. CONFIDENTIAL:

13.1 Update on TWBC Local Plan – the Council received an update on the TWBC Local Plan and discussed a number of planning issues.

CLOSURE: 9:45pm

Chairman of the Parish Council.....

Agenda Notes for Members:

Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.