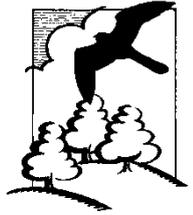


HAWKHURST PARISH COUNCIL



MINUTES – 9th March 2020

Present: Cllr Escombe, Cllr Taylor-Smith, Cllr Pyne, Cllr Appelbe, Cllr Lusty, Cllr Cory, Cllr Blake, Cllr Jones, Cllr Green, Cllr Whittle, Cllr Hunt, Cllr Fitzpatrick and Cllr Weeden

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:

- i) A local resident highlighted the Hawkhurst VE Day celebrations Friday 8th May 2020: Wreath laying at 10:30am, 1940's tea in the afternoon plus bell ringing lighting the Beacon at 9pm.

- ii) A local resident raised concerns about planning application **20/00309/out** in that the land has been agricultural for a number of years, not Garden as claimed in the application, the ecological survey is out of date and that the slope is excessively steep which will be problematic for construction traffic, emergency vehicles and day to day use.

- iii) A local resident raised concerns about planning application **20/00309/out** in that the drainage attenuation for the recent development is causing flooding to the properties further down the hill. Therefore, until this is rectified no further development should occur in the area.

- iv) Update from TWBC Ward Members Cllr Thompson raised concerns about sewage and Cllr Palmer is chasing up concerns about the poor waste collections. Also asked for residents to keep reporting missed collections.

- v) Cranbrook Rd / Hearten oak junction – awaiting outcome of engineering meeting

2. APOLOGIES AND REASON FOR ABSENCE: NA

Cllr Sean Holden from KCC

3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*

Cllr Whittle – planning application 91

Cllr Weeden – prejudicial planning application 91 and 90

Cllr Jones – planning application 90

4. APPROVAL OF MINUTES:

- 4.1 Cllr Escombe proposed and Cllr Taylor-Smith seconded the approval of the Minutes of the Parish Council meeting held on 10th February 2020
- 4.2 The minutes of Facilities and Services Committee 25th February 2020 and the minutes of the Community Centre Working Group 4th March 2020 were noted

5. MATTERS ARISING FROM THE MINUTES

- i) **Fowlers Car Park** – Cllr Taylor-Smith highlighted that after months of inactivity and chasing some work is starting to happen but there is still some way to go with further work such as the gate, repairs to surface and white lining.
- ii) **Winchester House Streetlight** – Cllr Fitzpatrick emphasised that the FAS committee felt that it was a dispute between the Landlord and Tenant therefore we should write to both confirming the position that streetlight would remain.
- iii) **Update on the Hawkhurst NDP** – Cllr Escombe confirmed that after significant “toing and froing” TWBC have agreed to take the revised Hawkhurst NDP to their Cabinet meeting in April 2020 for adoption. Changes made include adding the up-to-date housing position. TWBC would not accept the addition of a reference to Part M4(2) of the Building Regulations in addition to the Lifetime Homes Standard, which can no longer be used as a condition. Nor would they accept Hawkhurst's Hedgerow and Tree Policy as these are new policies and would trigger the requirement for a referendum.
- iv) **Red Oak planning application** – After much discussion TWBC have finally agreed for their Planning Committee to consider the planning application – no date yet. Cllr Escombe thanked Cllr Palmer for her efforts and emphasised the need for all those concerned to speak at Planning Committee.

6. PLANNING

6.1 Planning applications to be considered

No	Application No	Proposal	Location
82	20/00322/Full	Detached garage, garden store and home office	Suncourt, Copthall Avenue, Hawkhurst, TN18 4LR
Background: <i>A similar plan for the garage and store was recently approved. This application adds the home office on due to a need to work from home. At the time, we were a little concerned about the removal of the willow tree, which has already been done. However, additional fruit trees have been planted in the garden to compensate. We were also worried about the</i>			

possible impact on a neighbour's summer house, but this was reviewed by the planning officer and not considered to be an issue. There are no objections from neighbours.

Comments and Recommendation:

HPC **supports** this application.

Decision: Support 13 Object 0 Abstain 0 – Therefore HPC supports this application.

83	20/00032/full	Loft conversion with roof lights and installation of solar panels	Gun Green Oast, Water lane, Hawkhurst TN18 5BA
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Background:

This is the same application that we looked at last time. It's only the solar panels that are relevant. Permission was given for the loft conversion and roof lights. This was not considered by HPC as we did not receive the notification.

Comments and Recommendation:

HPC **supports** the installation of the solar panels.

Decision: Support 13 Object 0 Abstain 0 – Therefore HPC supports this application

84	20/00235/Full	Addition of a single storey side extension involved in the conversion of two dwellings to a single dwelling (exactly as previously approved under applications)	Conghurst Cottages, Conghurst Lane, Hawkhurst
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Background:

HPC did not object to the previous application and we are not aware of anything material that would lead us to a different conclusion this time. No comments from neighbours.

Comments and Recommendation:

HPC **supports** this application.

Decision: Support 13 Object 0 Abstain 0 – Therefore HPC supports this application.

85	20/00219/Full	Installation of 144 photovoltaic panels to the existing roofs of the main hospital and bungalow	Hawkhurst Cottage Hospital, High Street, Hawkhurst TN18 4PU
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Background:

Consideration has been given to the siting of the panels to minimise the visual impact on the street scene. No comments from neighbours.

Comments and Recommendation:

HPC **supports** this application.

Decision: Support 13 Object 0 Abstain 0 – Therefore HPC supports this application

86	20/00339/Full	Loft conversion with a rear dormer and roof lights to front elevation	4 Castle, Terrace, Cranbrook Rd, Hawkhurst TN18 4BQ
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Background:

As far as we are aware, none of the other cottages Castle Terrace have roof lights to the front, but there are several other houses along this stretch of Cranbrook Road that do. Materials will, for the most part, match existing. There are no objections from neighbours.

Comments and Recommendation:

This application would appear to have minimal impact on the street scene and does not appear to impact on neighbouring properties. HPC **supports** this application.

Decision: Support 13 Object 0 Abstain 0 – Therefore HPC supports this application

87	18/03187/Full	Change of use of part of the land for the creation of two additional pitches and four ancillary mobile homes to existing pitch for gypsy / traveller occupation with associated hard and soft landscaping (part retrospective)	Os Plot 6535, Heartenoak Rd, Hawkhurst TN18 5EY
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Background:

From the application, we were unsure how much of this application is retrospective. The application is for 9 additional mobile homes: 4 would be linked to the host dwelling for family members. Two additional pitches are proposed - one for 3 units and one for 2 units. No comments from residents.

Comments and Recommendation:

This application is for an extension to an existing site which is self-contained and well screened. The current site does not have a noticeable impact on the AONB. Whilst there are no specific policies in the NDP relating to gypsy / traveller sites, this proposal is for less than 10 dwellings.

The site is not within easy/safe walking distance of facilities and amenities. Hawkhurst's infrastructure is already overstretched in terms of the doctors and school etc. An additional 9 units will exacerbate Hawkhurst's traffic issues.

We understand that there is a need within the borough to provide additional gypsy /traveller accommodation and that the preference is to extend existing sites. Therefore, on balance,

HPC **supports** this application.

Decision: Support 8 Object 5 Abstain 0 – Therefore HPC supports this application

88	19/03039/Full	Change of use of land to ancillary residential use and installation of solar panels	Chittenden Lodge, Slip Mill Rd, Hawkhurst TN18 4JT
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Background:

The proposal is for change of use of a paddock from agricultural to ancillary residential. The solar panels will be mounted on the ground and are up to 2m high. Site is 40 sq. Metres. No comments from neighbours. Chittenden House and Chittenden Lodge are listed. This application is not supported by the Landscape & Biodiversity Officer as it represents a loss of agricultural land when there is plenty of scope for the solar panels to be accommodated within the rest of the grounds without losing agricultural land. The Conservation Officer has indicated that she is willing to look at appropriate locations within the grounds rather than use this agricultural land.

Comments and Recommendation:

HPC is supportive of the introduction of solar panels, but is mindful of the Landscape and Biodiversity Officer's concerns. It is not clear why the installation of solar panels should require the land use to be changed to residential. Solar panels can be installed on agricultural land, which can have a dual purpose with grazing. However, this site does not appear comply with best practice, which focuses on the use of non-agricultural land.

HPC is opposed to the change of use for this land. If TWBC is minded to approve the installation of solar panels on this paddock, every effort should be made to enhance biodiversity, for instance with bird and insect fodder plants and wildflowers sown around the panels.

HPC objects to this application.

Decision: Support 2 Object 11 Abstain 0 – Therefore HPC objects to this application

89	20/00355/Full	Siting 8 mobile cold store units, with new acoustic fencing alongside units 2-5 and the boundary with Station Cottages (retrospective)	Rhokett Limited, Unit 10, Hawkhurst Station Business Park, Gills Green, Hawkhurst TN118 5BD
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Background:

The chiller units are already in place and the acoustic fence was found to be necessary after

local residents complained about the noise. The four units closest to Station Cottages will be in use from November to February, and planning permission for these units is for five years. Permanent permission is requested for the other units. One objection.

Comments and Recommendation:

HPC can **support** this application. However, we are concerned that this is not the first retrospective application put in for this site. It would appear that some guidance on the planning process might be required.

Decision: Support 11 Object 1 Abstain 1 – Therefore HPC supports this application.

90	20/00452/Full	Conversion of shop to form 1 residential unit	Trills, Cranbrook Rd, Hawkhurst TN18 4AT
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Background:

The proposal is to create a one-bed flat. The shop front and windows would remain the same, with a timber screen placed inside the front window. There is no parking associated with the property. There are no objections from neighbours.

Comments and Recommendation:

This application complies with the NDP in that it is for one dwelling within the LBD, within walking distance of shops and facilities and involves the redevelopment of an existing site (HD1). It would also provide a much-needed starter home (HD2). However, we are concerned about the lack of parking provision, as this is a real issue within Hawkhurst. Whilst we welcome the applicant's decision to maintain the shopfront and windows, we are concerned that the installation of a timber screen would not on impact on the street scene but would be detrimental to future occupants. We are concerned that there would be little/no natural light in the property, which would have a negative impact of the wellbeing of future occupants.

Policy CM4 of the NDP states that the existing range of shops and services in Highgate are to be protected and enhanced. This application is, therefore, contrary to this policy. Where HPC has previously supported the change of use of other retail premises, this has been supported by a well-documented history demonstrating they were unsustainable. We are less sure that this is the case for this property, which is located in an area with a number of other well-used shops. We would ask that the planning officer is confident that there is no future for this property to be used as retail or office space in line with the requirements for retail and services in the village.

If TWBC are minded to approve HPC does seek reassurance on the points raised above.
HPC objects to this application

Decision: Support 3 Object 9 Abstain 0 (absent BW). Therefore HPC objects to this application.

91	20/00309/OUT	Outline (access and layout not reserved) Construction of 1 no3 bed detached houses and 2 no 4/5 bed detached houses with access via a new roadway that has been constructed as part of the redevelopment of Woodham Hall, Landscaping and associated works	Land south of Woodham Close, Rye Rd, Hawkhurst
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Background:

This is an outline application, only looking at siting and access at this stage. It is an amendment of a previously refused application (supported by HPC, albeit with concerns over drainage). The previous application was for 5 dwellings (2 x 2-bed bungalows, 1 x 3-bed house & 2 x 4-bed houses). This application is for 1 x 3-bed house and 2 x 4/5-bed houses. The previous application indicated that the land at the south of the site would be a wildlife corridor and would be gifted to a charity to secure its future. This is no longer mentioned in this application. There have been 5 objections from residents online & a resident has also phoned to express concerns.

Comments and Recommendation:

This application complies with the NDP in terms of being for three dwellings within walking distance of shops and facilities. However, it does not meet the requirements of HD1, as it is not within the LBD, is a greenfield site and is agricultural land. Whilst the planning statement indicates that the site has not been open countryside since the 1800s, the land has been used for agriculture/grazing in recent years, despite the claims to the contrary in the application paperwork.

Unlike the previous application, this proposal is focused on larger houses and, therefore, does not address the housing needs of the village (HD2). This is an aspect that we would like to see given further consideration. This is a greenfield site, within the AONB, and should have the highest level of protection. The need for housing nationally and within the borough is resulting in land such as this being developed. If this is to happen in this location, then the housing should be appropriate to the needs of the village.

The site appears to be fairly well enclosed, with the existing tree boundary minimising views of the sites. If this proposal were to go ahead it is essential that these trees be retained to avoid impacting on views between the village and the countryside (LP1).

At this stage there is little information to demonstrate how this application will enhance biodiversity. HPC is anxious to ensure that the land to the south of this site is retained as a wildlife corridor and that this site will not lead to further development gradually creeping down the hill. With the previous application, there was an offer to donate this land to secure its future and this is something that HPC would expect to see with this application if it were to be approved.

Whilst recognising that this proposal is only for three dwellings, it will have an impact on the already stretched infrastructure in Hawkhurst. The traffic congestion within the village is such that any additional vehicles will have a negative impact. The sewage system cannot cope with existing demand in this area and there are frequent sewage spills on the land between this site and the treatment works. We have serious reservations about the impact on drainage of this development. As a village, we are already seeing the drainage issues that have resulted from the development of Herschel Place and Woodham Close. This is an aspect that will need to be fully addressed as, unfortunately, experience has demonstrated this has been not given adequate consideration with other recent developments.

We recognise that this is an accessible location in terms of accessing facilities in Hawkhurst. However, residents will be reliant on cars to access employment. Hawkhurst is not well served by public transport. There are limited bus services and the nearest station can only be reached by car.

Any trees or hedgerows removed need to be replaced in line with Hawkhurst tree policy (three trees to be planted for each tree removed).

If TWBC are minded to grant permission for this outline application, there should be a condition that all mitigation measures for reptiles, dormice and other protected species are put in place before any preparatory or clearance work takes place.

We recognise that it is a small-scale development, within walking distance of shops and facilities. However, we have significant reservations about this application: drainage, impact on AONB, impact on wildlife and biodiversity, lack of infrastructure housing mix, traffic, access, gradient and levels. Therefore, HPC **object** this application.

Decision: Support 0 Object 12 Abstain 0 (absent BW). Therefore, HPC objects to this application

92	19/03098/FULL	Erection of a fence and gate to the centre of the plot (part retrospective)	4, Iddenden Cottages, High Street, Hawkhurst TN18 4PT
<p>Background:</p> <p><i>We discussed this application last meeting and it has now been amended to remove the request for access onto Slip Mill Lane. A gate has been added in the fence in the garden instead.</i></p> <p>Comments and Recommendation:</p> <p>In our opinion, the fence is impacting on the setting of these listed cottages in the conservation area. It is clearly visible from neighbouring properties despite the applicant's statement that it cannot be seen. However, we note that this has been considered in detail by the Conservation Officer.</p> <p>HPC raises no objection to this application without the access onto Slip Mill Lane.</p> <p>If TWBC are minded to grant permission for the retrospective application for the fence, HPC would like to see a condition applied that the entire plot has to remain within the ownership of 4 Iddenden Cottage and cannot be sold separately.</p> <p>Decision: Support 13 Object 0 Abstain 0 – Therefore HPC supports this application</p>			
93	20/00347/FULL	Proposed first floor extension & internal alterations.	Little Orchard, Heartenoak Road, Hawkhurst TN18 5EU
<p>Comments and Recommendation:</p> <p>HPC supports this application as it complies with the NDP - the extension is sympathetic to the host house and uses materials to match existing. The proposals do not appear to impact on neighbours or the street scene.</p> <p>Decision: Support 13 Object 0 Abstain 0 – Therefore HPC supports this application</p>			

6.2 Planning information - on file

7 MATTERS FOR FURTHER DISCUSSION:

7.1 Update on Hawkhurst Parish Council Judicial Review of White House planning

application

The Clerk updated the Council that the Court has received Hawkhurst Parish Council papers plus the responses from Tunbridge Wells Borough Council and McCarthy and Stone. Note the land owner has not responded.

The legal advice is that there appears to be a number of differences between the response such as:

- that an accumulative assessment of traffic impact was not required due to extra public transport being provided
- One response claimed that the White House was a small development and the other response claimed the White House was a significant development.

It is therefore proposed to draft a reply to the Court to highlight these points, this reply was not costed in the original estimates so will be an extra cost of £1,000.

Cllr Taylor-Smith strongly supported this as it is nonsense to argue that donations to a central bus fund is mitigating the impact at Highgate Crossroads

So far the potential claim for legal costs against the Council is £5,000.

The Clerk also suggested that due to COVID 19 situation the Council should set aside a further £1,000 to support the case as it progresses.

Cllr Hunt asked if we are wasting money as surely something will be built at the White House site. Cllr Escombe reemphasized that this is more about the planning matter of “cumulative traffic in Hawkhurst” than the site itself.

Recommendation

Cllr Escombe proposed and Cllr Taylor-Smith seconded that we:

- Reply to the Court regarding the Tunbridge Wells Borough Council and McCarthy and Stones responses, £1,000
- Set aside a further £1,000 for costs
- Estimated cost £2,000 from General Reserves

Decision - Unanimously approved

7.2 New Community Centre – Consultation Feedback Report

Cllr Whittle introduced the report and explained that the CCWG had discussed this in depth and that the view was to proceed by refining the design based on the consultation rather than

stop the project. The key areas for refinement are:

General design

- Review “Kent Design” and “High Weald” guidance and the “High Weald AONB Management Plan” to consider issues such as weather boards, roof tiles
- Emphasis the environmental features such as solar panels, ground source heating, rainwater gathering, insulation etc.
- Use of re-enforced grass for car parking where possible

Main hall

- Retain size, flexibility is the key
- Review stage / demountable stage / raked seating
- Refine storage

Studio and dry change

- Review dry change
- Seek to create two smaller meetings rooms
- Refine kitchen / storage areas

Café kitchen

- Consult with professional caterers regarding kitchen
- Refine serveries into main hall and café area
- Refine storage

Cost funding

- Focus on managing costs
- Seek grants
- Launch legacy / fund raising / donations programme

General

- Operational discounts for local community groups, regular users

Cllr Hunt asked about the playground location? The only other site proposed was in the wettest part of the site and it was better for playgrounds to be “open” rather than tucked away.

The clerk will publish the full Community Centre Consultation Feedback Report on the website.

Recommendation

Cllr Whittle proposed and Cllr Pyne seconded that:

- a) To proceed by refining the designs
- b) Pre-application meetings with Tunbridge Wells Borough Council and Kent County Council, and adjust accordingly
- c) Liaise with Fields in Trust regarding an appropriate Land exchange.
- d) Liaise with Sport England / Kent FA to finalise the junior playing surface drainage and changing room element of the project
- e) Propose to develop the new playground in an initial phase and engage HCT 2018 and young people in the design of playground area and link in with landscaping
- f) As the design evolves focus on the environmental / sustainable design issues such as - solar panels, ground source heating, rainwater gathering, insulation etc.

- g) Refine the kitchen / servery design in consultation with professional caterers
- h) Refine the storage areas throughout
- i) Refine upstairs design
- j) Ensure that discounted rates for local groups and regular user groups are built into the operation business plan
- k) Launch fund raising campaign and seek grant aid

Decision – Unanimously approved.

(**Note:** out the 360 comments 193 are being considered in the refinement of the design, 17 are being feed into the refinement of the business plan and the remaining statements have been acknowledged)

7.3 S 137 Community Awards Report

Cllr Taylor-Smith introduced the report, noting that the collections for Foodbanks at Tesco and Waitrose both go to Hastings. The Community Fridge project is for local people.

Cllr Taylor-Smith proposed and Cllr Green seconded the following

Applicant	Project	Award	Comment
Hawkhurst WI for Hawkhurst in Bloom	In Bloom 2020	£1,000	In principle yes, but needs to form a Partnership
Tunbridge Wells Counselling Service	Support Service	£200	Supports service and should promote within Hawkhurst
Hawkhurst Community Trust 2018	Community Fridge	£550	In principle but need to clarify operation
Hawkhurst Community Speedwatch	New improved cameras	£0	Felt this was a KCC function
Royal British Legion	Silent Sailor and Silent Airman	£140	Support for remembrance day
Community Poppy Knitters	VE Day Celebrations	£250	Coordinating village celebrations for VE day
Hands of Hope	Compost Loo	£0	
Total		£2,140	

Out of the £5,000 in the S137 Budget this would leave £210 unallocated.

Decision – Unanimously approved

7.4 **Motion:** Proposed by Cllr Escombe and supported by Cllr Martin Taylor-Smith to follow the Council's approved Tree and Hedgerow Policy by including audit, number and tag trees in the Trees and Hedgerow specification survey, March 2020

Cllr Escombe introduced the item as the concern was that if we did not do the audit it may put the council at risk. Cllr Taylor-Smith raised the point that if Council have agreed a policy a committee should not change the Policy, yes bring it back for discussion, but not change it.

Cllr Escombe proposed and Cllr Taylor-Smith seconded that:

Council's implement that approved Tree and Hedgerow Policy by including audit, number and tag trees in the Trees and Hedgerow specification survey, March 2020

Decision – Unanimously approved

7.5 **Public Health advice – Coronavirus update**

The Clerk introduced the item, as a responsible authority Hawkhurst Parish Council will follow national guidance. We have a number of roles in the current situation.

a) Provide accurate, timely information for residents

We are currently updating the website, with a link to national guidance. As the guidance is regularly updated it would be foolish to put our "own comments" on the website.

We are also linking the Council website to the local social media networks. Thank you, Cllr Pyne

b) Provider of public venues

As a provider of public venues / offices we have put up warning signs and ordered hand Sanitiser – 3 – 4 week waiting time. We need to be vigilant regarding cleanliness.

If the situation progresses and we have to close venues, we could consider offering a credit / refund to regular users and would refund one off hires that are cancelled.

c) Employer

As an employer Hawkhurst Parish Council has a duty of care to the employees: protective clothing if required, working from home, diverting office phone to home phone, sick pay etc. Personnel Committee are meeting next week to discuss these and other issues further.

d) Management of Council

The Council can only make a decision via a show of hands at a meeting, not via emails etc. However, public meetings may be banned.

If this is the case, KALC advise the Council to delegate authority to the Proper Officer (Clerk) in consultation with the Chairman and Vice-Chairman and relevant Chairman of a Committee for the day to day decisions – similar to delegated financial decision up to £1,000.

Potentially, the most problematic would be planning applications. The Clerk would liaise with the Chairman, then sound out Members via email before making a decision.

However, no significant decisions should be taken i.e. appoint a contractor, place a new order over £1,000 etc. This should help with cash flow.

Payments could proceed on a monthly basis, if payments exceed £1,000 but have already been approved by Council, they could continue to be signed off by two Councillors.

These measures would only come into effect if Council / Committee meetings were cancelled. All Councillors would be informed about decisions and all decisions would be reported the next time the Council meets.

Council to investigate improved digital resources to support decision making.

e) Public Events / meetings

We will continue to follow national guidance, but if public events meeting etc. are banned a number of issues would arise.

For instance, if the Local Elections are delayed then Hawkhurst Parish Council would continue as we are until a Local Election is held.

Potentially a number of community events could be cancelled;

- The Annual Parish Assembly
- VE Day Celebrations
- Circus
- Fun Fair
- Fete
- Hawkhurst 10K and 5K

Councillors will be kept informed and any decision that were made would need to be reported to the next Council meeting.

f) Emergency Response

If the situation becomes significantly worse, we would link with KCC / TWBC Emergency Planning Team. We are already liaising with them.

g) Communications

We are about to relaunch the Councillor email addresses but will retain the existing Members emails in the meantime.

Cllr Taylor-Smith re-emphasised the importance of the situation and the need to follow national guidance.

Cllr Green emphasised that need for good communications, review insurance and to consider digital options

Cllr Lusty was concerned about the day to day management if the staff were ill. So was the Clerk. The role of the Proper Officer could be transferred to the Responsible Financial Officer if required.

Recommendation

Cllr Escombe proposed and Cllr Whittle seconded that:

- If Council / Committee meetings are cancelled due to COVID-19 that delegated authority should be given to the Proper Officer (the Clerk) in consultation with the Chairman and/ or Vice Chairman and /or Chairman of the relevant Committees.
- We keep the residents informed with links to national guidance
- Be vigilant with the venues and keep groups informed
- That we support staff – Personnel Committee to agree detail
- Review community events and keep the public informed
- Review digital communications
- Review insurance for losses

Decision – Unanimously approved

7.6 Pothole Blitz – It was felt that most roads on Hawkhurst are in dire need of pothole repairs, but it was decided to nominate the A 229 - Rye Rd throughout Hawkhurst.

8 REPORTS OF COMMITTEE CHAIRMEN AND UPDATES

i) Facilities and Services Committee – Cllr Fitzpatrick, see action plan on file Multi Use Games Area 9th March 2020

At the meeting on 29th February 2020 FAS decided to progress the installation of the Multi Use

Games Area, despite the tree work not being completed. The tree work will need to be done in early September 2020 after the bird nesting season has finished.

Streetscape the contractor is seeking to do the work before Easter 2020. Due to the weather they will board the approach to the area to reduce damage.

Then the Council we seek to install a path in this area, which is a suggestion that has come out of the Community Centre consultation. The final funding /costing for the MUGA is shown below;

No	Funding source	Amount
1	Allocated reserves	£20,000
2	2019/20 budget	£5,000
3	KPFA Grant	£1,000
4	Kent Sports	£10,000
5	KCC area Members Fund	£5,000
6	Fowlers Car park 2019/20 budget	£5,100
7	HPC General Reserves	£6,050
	Total	£52,150
	Project cost	
	Street Scape costs	£52,150

ii) **Strategy, Administration and Projects Committee** – Next meeting Thursday 23rd April 2020, 7:45pm KGV.

iii) **Personnel** – next meeting to be 17th March 2020.

iv) **Community Centre Working Group** – Cllr Whittle, see minutes 4th March 2020.

v) **Fete Committee** – Cllr Hunt, NA

9. FINANCE:

9.1 Monthly Income and expenditure – up to 29th February 2020

Accounts for payment	£	9,817.39	to 09.03.20
Payment received	£	3,001.40	to 28.02.20
Net Expenditure	-£	6,815.99	
Cambridge & Counties	£	86,786.66	to 30.04.19
Cambridge Building Society	£	75,527.15	to 31.12.19

Lloyds Current	£ 10,000.00	to 28.02.20
Lloyds Access Reserve	£ 124,304.53	to 28.02.20

9.2 Cllr Hunt queried the payment for the Village Magazine, the Clerk explained that it was an historical anomaly and we are recharging the Village Magazine.

Cllr Escombe proposed and Cllr Taylor-Smith seconded that we agreement to pay the payments schedule.

Decision – Unanimously approved

10. CORRESPONDENCE – see file

No	Date	From	Issue
1	12.2.2020	Kate Chitham	Donation of £250 for tree planting in Hawkhurst – agreed to allocate towards Hawkhurst Cemetery Hedgerow replacement
2	14.2.2020	West Kent Badger Group	Red Oak – also note previous report on file
3	16.2.2020	Cllr Palmer	Seeking Red Oak to be called in
4	17.2.2020	Helen Fletcher	Sandbags regarding heavy rain – Clerk to ask has TWBC donated any sandbags?
5	4.3.2020	Residents	Development at Land east of Heartenoak – see response of TWBC enforcement

11. NOTES & INFORMATION – see file

12. BURIALS AND MEMORIALS

No	Date	Name	
1	17.1.2020	Beth Ingram-Cordrey	Burial
2	19.2.2020	Thomas Potter	Burial

13. CONFIDENTIAL:

13.1 Update on Cemetery restoration project was discussed

13.2 Community Centre consultants was discussed

13.3 Planning issues were discussed.

CLOSURE: 9:45PM

Chairman of the CouncilDate.....