

**Tunbridge Wells Borough Council  
Assets of Community Value Nomination Form**

**Part A - About the group making the nomination**

**A1. Organisation's name and address**

Name of organisation - **Hawkhurst Parish Council**

Address including post code  
**Hawkhurst Parish Council, Office at the Moor, Hawkhurst Kent TN18 4NT**

**A2. Contact details**

Name – **Richard Griffiths**

Position in organisation – **Parish Clerk**

Address including postcode  
**Hawkhurst Parish Council, Office at the Moor, Hawkhurst Kent TN18 4NT**

Daytime telephone number

**Office 01580 752058**

**Mobile 07907 022914**

Email address

**Parish.clerk@hawkhurst-pc.gov.uk**

Fax number

**NA**

### A3. Type of organisation

Description	Please tick all that apply	Registration number (if applicable)
<b>Town or Parish council</b>	yes	
Body designated as a neighbourhood forum under the Town and Country Planning Act		
Unincorporated bodies with at least 21 individual members and which does not distribute any surplus it makes to its members		
Charity		
Company limited by guarantee which does not distribute any surplus it makes to its members		
Industrial and Provident Society which does not distribute any surplus it makes to its members		
Community Interest Company		
Other – please detail		

### A4. Local Connection

For groups other than town and parish councils, please confirm and provide evidence (see A7) that the group is wholly or partly concerned with the area covered by Tunbridge Wells Borough Council or a neighbouring local authority area:

**NA**

**A5. Distribution of surplus funds**

For groups other than town and parish councils, please confirm and provide evidence (see A7) that any surplus made by the group is wholly or partly applied for the benefit of the area covered by Tunbridge Wells District Council or a neighbouring local authority area:

**NA**

**A6. Membership of unincorporated bodies**

For unincorporated bodies please confirm that at least 21 members are included on Tunbridge Wells Borough Council's register of electors and provide their names and addresses below:

**NA**

**A7. Your organisation**

Please provide a copy of the following as relevant to your organisation	Please tick documents provided
Memorandum of Association	
Articles of Association	
Companies House return	
Trust Deed	
Constitution / Terms of reference	
<b>Standing Orders</b>	<b>Yes – see attached</b>
Interest Statement for Community Interest Company	

**Part B - About the asset being nominated for inclusion in the list of assets of community value**

**B1. Name and address of asset being nominated**

Name – Northgrove Car Park

Address including post code

Northgrove Car Park, Northgrove, Hawkhurst, Kent TN18 5DA

**B2. Maps and drawings**

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- **Please see Land Registry Title Documents for North Grove Car Park**
- North Grove Car park is located off Northgrove Rd in Hawkhurst. It has 25 spaces set aside for Parking Permits purchased by businesses / residents for car parking and 7 spaces reserved for public car parking.
- OS GRID REFERENCE: TQ 75972 30650
- Latitude: 51 2 53 N
- Longitude: 0 30 32 E

**Please see area map with North Grove Car Park highlighted**

**B2. Current use of asset**

What is the **current** main use of the asset?

**A public car park**

Do you consider that the **current** and **main** use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?

<b>Yes</b>			
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If yes, please provide explain how it does so. If not, go to B3

**The public car park furthers the social well-being of the local community and businesses in Hawkhurst.**

Over what period is this main use of the asset anticipated to continue?

**As a car park for the foreseeable future**

Does the local community have legal and authorised use of the land or property?

**The land is a public car park**

**B3. Questions for assets not currently used for community benefit**

If the main use of the asset does not **currently** further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past? **NA**

Please provide details of how the asset was used in the past and dates of this usage:

**NA**

How do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

**NA**

When do you consider that the asset could realistically return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

**NA**

**B4. Optional information to help the Council consider the nomination** (it is not essential to answer these questions but they reflect part of the criteria we which will be used to consider the nomination). Any information you can supply will help to speed up this process.

Is the asset used wholly or partly as a residence? Please provide details:

**NO**

Is the asset covered by the Caravan Sites and Control of Development Act 1960? Please provide details:

**NO**

Is the asset defined as operational land under Section 263 of the Town and Country Planning Act 1990, owned by statutory undertakers such as utility companies? Please provide details:

**NO**

#### **B5. Further information**

Please provide any further information to support why you feel that Tunbridge Wells Borough Council should conclude that the asset is of 'community value':

**Northgrove Car Park is one of the few public car parks in Hawkhurst - it is key to the survival of the high street shops in Hawkhurst. They are also a vital support for village culture and community socialisation. They are used by patrons of the local cinema, which hosts not only mainstream movies but also cultural events, and also those visiting the library. In addition, the villagers meet to socialise in the high street cafes and without parking they would not be able to come to the village and residents would be more socially isolated.**

**B6. Owner and occupier details** (Please provide all information available to you)

	<b>Name</b>	<b>Address</b>	<b>Please delete as appropriate</b>
Owner/s	Tunbridge Wells Borough Council	Tunbridge Wells Borough Council Mount Pleasant Road Royal Tunbridge Wells Kent TN1 1RS	<b>Current</b>
Lawful occupiers	Tunbridge Wells Borough Council	Tunbridge Wells Borough Council Mount Pleasant Road Royal Tunbridge Wells Kent TN1 1RS	<b>Current</b>
Holder/s of freehold estate (if not the owner)			<b>Not known</b>
Holder/s of any leasehold estate			<b>Not known</b>

**By signing your name here (if submitting by post) or typing it (if submitting electronically) you are confirming that the contents of this form are correct, to the best of your knowledge.**

Name: **Richard Griffiths**

Title: **Hawkhurst Parish Clerk**

Signature

Date

**Please send your completed form to:**

**Economic Development Team  
Tunbridge Wells Borough Council**

**Town Hall**  
**Royal Tunbridge Wells TN1 1RS**

**Email: [business@tunbridgewells.gov.uk](mailto:business@tunbridgewells.gov.uk)**



## **Data Protection Statement**

The Council will process the information provided in accordance with the Data Protection Act for the purposes of administering the Community Right to Bid procedure. The information provided will be stored securely by Tunbridge Wells Borough Council and will be destroyed after 6 years. Name and contact details provided will be shared with the owner of the asset if the nominating organisation subsequently submits an expression of interest in the event that the asset comes up for sale, excepting exempt sales or transfers.

The information provided will be subject to the Freedom of Information Act, but personal information (names and contact details) will not be released in responses to Freedom of Information requests.