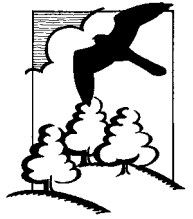


HAWKHURST PARISH COUNCIL

COMMUNITY CENTRE WORKING GROUP COMMITTEE MINUTES



Present: Cllr P Whittle, (Chairman), Cllr B Fitzpatrick, Cllr R Cory, Cllr R Lusty, Cllr J Pyne, Cllr B Weeden and Mr David Lloyd-Owen plus Ex-Officio Cllr Escombe and Cllr Taylor-Smith.

Also present Mark Hall – Architect, Patrick Henshaw – Project Manager and Richard Griffiths Clerk

Note Cllr Lusty could only observe due to technical issues.

1. **ADJOURNMENT FOR PUBLIC SPEAKING:** NA
2. **APOLOGIES FOR ABSENCE:** None
3. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. NA*

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

4.1 Cllr Escombe enquired about costs. The Clerk explained this would be picked up later in the meeting. Cllr Pyne proposed and Cllr Cory seconded to approve the minutes from the meeting 4th March 2020.

5. **Discuss revised external design** – based on consultation feedback MH lead the debate;

The location of the playground was raised and we have looked at an alternative near the MUGA – however we feel that this will be tight for the football, MUGA and Playground. In addition, it is away from observation and in one of the wettest parts of the field.

There was general agreement not to relocate the playground to the area near the MUGA

General site plan includes;

- separate pedestrian entrance near playground with a seating area adjacent to the playground.
- Two-way car entrance
- Amended car parking due to root growth – will double check with TWBC
- Building slightly tilted as allows extra storage at rear of main hall – major feedback from consultation
- Outdoor storage to nearer building by MUGA
- Removal of external fire escape and balcony resolved.

General approval of proposed changes.

Cllr Taylor Smith asked about the roof light and flat roof – could this be made into a usable area. Following a range of comments regarding practicality it was agreed that the architect would review this and come back to the group. (note the roof light was included in the designs that went out to consultation)

6. **Update on professional fees** – PH lead the discussion – the fees have not gone up but as the project is taking a bit longer propose to re-profile up to December 2020, by which time, planning permission should have been submitted. Note the supporting consultants are progressing their work and feeding into the design work

Agreed and would circulate with next meeting's agenda

7. Discuss internal layout – kitchen space, storage space and internal stairs MH

Lead the discussion;

Entrance area / lobby amended to ensure views through to café – more inviting

Changing rooms amended slightly due to FA request

Area at back of stage increased and internal stairs added

Kitchen area increased – change in store areas / cloakroom

Upstairs the landing amended in line with downstairs

Kitchen changed to be accessible by all

Dry change now a mix of storage and two small meeting rooms

Extra storage for largest meeting room upstairs

Balcony wrapped around outside of meeting rooms

General comments supportive;

Cllr Escombe asked if catering companies consulted – yes but would go back and ask how they operate as kitchen area big enough for serving and prepping food but not cooking for 150 sit down meal – PH to chase up and clarify

Mr Lloyd-Owen asked would the services for changing be retained for upstairs in case they were required future – yes can be

Cllr Escombe asked could the archive room have flexibility in it – yes will look at window and sliding partition

Impact of COVID 19 on toilets – do we need single cubicles? _ MH to investigate

General view supportive internal stairs much better, increases capacity upstairs

and much preferred the smaller meeting rooms and flexibility

8. Playground consultation – RG explained how HCT 2018 were about to consult with children and teenagers on the playground – COVID 19 has challenged this.

Therefore, looking to use an online consultation to get key themes and vision that can then be part of the brief to playground designers.

Focus will be in contacting main groups of young people in village – scouts, Junior Football clubs, schools etc.

RG will keep group updated

9. Next steps

Further refinement of designs and project plan

Will report back to Council

Seek preplanning meeting with TWBC

Council meeting to approve

Submit planning application

10. QUESTIONS AND COMMENTS FROM COUNCILLORS:

Cllr Weeden raised the point that many people are struggling and will not be keen to vote for an increase in Council Tax – precept

All agreed and a fund raising needs to be increased

Donations

Grants – playground, football pitch etc

Main village hall grant

Sale of Assets

Precept

Mr Lloyd-Owen asked will payments to precept be deferred by PWLB? – RG to clarify

Agreed to have regular monthly meetings – Chairman to forward dates / times

11. CONFIDENTIAL: *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items:*

12. CLOSURE:

12noon

Signed Chairman.....