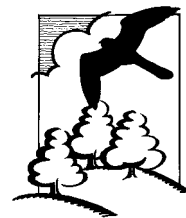


# HAWKHURST PARISH COUNCIL

## FACILITIES and SERVICES COMMITTEE



### Minutes 29th January 2020

#### Present:

Cllr B Fitzpatrick, Cllr Whittle, Cllr Hunt, Cllr Cory, Cllr Jones and Cllr Appleby

#### 1. ADJOURNMENT FOR PUBLIC SPEAKING - NA

#### 2. APOLOGIES FOR ABSENCE: - NA

#### 3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. - NA*

#### 4. MINUTES OF PREVIOUS MEETING – proposed by Cllr Fitzpatrick and seconded by Cllr Whittle – agreed unanimously

#### 5. FAS ACTION PLAN – attached

- RG to chase hard wire reports and complete any actions (**Note estimated actions up to £4,000 – will include in Council report**)
- AM arrange meeting with JH to review woodland cemetery – ASAP
- The Clerk explained proposed adjustments in the Landscape Grounds Maintenance contract which could save £1,907. Committee agreed adjustments
- The Clerk raised the issue of a damaged “streetlight” and that we are working with the contractor to resolve the issue
- Agreed to action Tree Plaques at KGV
- 

#### 6. Cemetery – issues

- The Committee considered a proposed Tablet design and felt that it need to be more traditional and follow the Cemetery Policy guidance regarding size – RG to liaise with family
- Lych Gate – was fitted 29<sup>th</sup> January 2020
- Gutting felt that the £1,700 quote was more suitable for gutting / water butt– need to seek Council approval to order.

#### 7. Allotment update

Cllr Cory explained the concerns regarding the fencing near the Town and Country parking and a fence that has been repeatedly broken in the past and appears now to be used as a permanent access to the site.

The Committee agreed that this was a matter of urgency and the following actions were to be taken

- Contact the vehicle owner
- Discuss with neighbouring allotment holders
- Ask Town and Country to install a new fence

On a positive note, Cllr Cory informed the Committee that the majority of the rent for the allotments was now in and we are starting to place people of the Allotment waiting list onto vacant plots.

**8. MUGA update**

The Clerk updated the Committee that we are still on track for the tree work to be done in February and the installation of the MUGA in March 2020.

Therefore, we should start to consider an “opening” event – the Committee felt a junior football competition around Easter with Hawkhurst Juniors maybe appropriate with a local sporting celebrity to help out. The clerk to explore opportunities.

**9. RISK ASSESSMENTS**

Note all risk assessments will then go to the February 2020 Council meeting.

**10. QUESTIONS AND COMMENTS FROM COUNCILLORS: -**

Cllr Whittle and Fitzpatrick raised concerns about Anti-Social Behaviour in the village – Clerk raised with PCSO / KCC warden on Monday 3.2.2020

Cllr Jones – noted that community groups are doing exercise / keep fit on Council land, which is great. If a commercial group organises and charges people to take part can the council seek for a donation for the up keep of the land? RG to clarify

**11. CLOSURE: 9.15pm**

Signed .....

Chairman.....