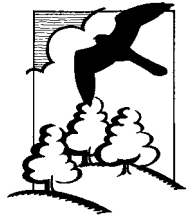


HAWKHURST PARISH COUNCIL

COMMUNITY CENTRE WORKING GROUP COMMITTEE MINUTES



5th October 2020

Present: Cllr P Whittle, (Chairman), Cllr B Fitzpatrick, Cllr R Cory, Cllr R Lusty, Cllr J Pyne, Cllr B Weeden and Mr David Lloyd-Owen

Mrs R McChesney and Mrs A Stevens (HCT 2018)

1. APOLOGIES FOR ABSENCE: NA

2. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. NA*

3. APPROVAL OF MINUTES OF PREVIOUS MEETING:

3.1 Minutes from the meeting 3RD August 2020

Cllr Lusty proposed and Cllr Fitzpatrick seconded to approve the minutes of the meeting on 3rd August 2020 – approved unanimously

4. Verbal update on planning application progress

The Clerk updated the group on the planning application from the Architect – the designs are ready (subject to the Tree Consultants report impacting on tree roots). The Design and Access statement drafted for TWBC comment and will then be circulated.

Sustainability Statement being drafted.

Aiming for November 2020 submission

5. Update on project plan to December 2020 and then moving forward

The Project Manager updated the group –

Tree Survey Report due soon – will be circulated

Bat survey – clarify with consultant

Dormice survey – clarify with consultant

Moving forward we need to:

Clarify Indicative “retainer fees” for fundraiser – TBC

Need clarify on Fee to fund raisers when successful with grant applications - TBC

The point at which we will know a revised costed project is December 2020 meeting.

Meeting with potential fund raisers in November 2020

Cllr Weeden asked about the costs – split between building and fitting out

DLO asked about indicative fees for structural and services consultants – agreed

maybe a little light as project has evolved. – Real cost of project not know until tendered.

Agreed that PH to obtain three quotes for December 2020 meeting for the following

Cllr Pyne asked about timeline- estimated 3 months from date application submitted

- Structural engineer
- Services consultant
- Fire Consultant
- Ecological survey – phase 2
- Building Control

Discussion turned to use of the public toilet funding being used for fees in developing the building or just for the building itself.

Cllr Weeden felt that it was intended for the building only and paid to HCT not the Parish Council.

DLO – asked if a legal opinion was required as “our” interpretation could be reviewed, continuously. (Patrick Thomson agreed to enquire within TWBC Counsel and report back)

Cllr Taylor Smith stated that we voted on this some time ago and agreed 2 Cllrs need to forward a motion to Council to change.

Noted that if we do not use the Public Toilet funding as agreed we need to include in the Budget (precept) for April 2020. Cllr Lusty supported this view.

Agreed to discuss this at the Council meeting on October 2020.

6. Discussion on Playground consultation

Anita Stevens HCT 2018 trustee led the discussion the main points were:

The aim was to engage young people in the process of designing the playground and also act as a basis for the design of the playground.

This was going to be a mix of online, play events / activities to engage young people – due to COVID 19 – just online and obtained 19 responses. This is disappointing but valid given the circumstances.

Conclusion;

- Need a variety of equipment
- Other ages groups (MUGA) welcomed
- Link to open space (KGV)
- Access to toilets
- Need to provide trees (shade) and benches

Cllr Lusty recognised the hard work in difficult circumstances and asked about “Outdoor Gym equipment for older people as well” option to include in the KGV – but not in this playground consultation brief.

Note Outdoor Gym equipment at KGV has been on s106 list for a while and can located in a circuit around edge of KGV

Option of “teenage facilities” should be looked at elsewhere – Heartenoak Rec? – as already have MUGA at KGV so need geographic spread

DLO asked about upfront costs?

AS explained can be incorporated in design process capital cost rather than up front.

Design need to consider issues such as robust equipment in a public space, dog proof fencing (KGV has a dog issue)

Way forward

Publish on HCT 2018 and HPC website / social media and ask for any more comments by end of November 2020

AS and RG liaise on drafting design brief report back in early 2021

Outdoor Gym equipment within S106 requests plus overall design

7. Next step

MTS and Clerk meeting potential Fund Raisers this week to clarify points prior to November 2020 meeting. Some key points are

Structure of project (HPC/HCT /HCT 2018)

Also need to clarify fund raising focus – HPC / HCT or HCT 2018

What can they do / expectations and timeline?

Clarify retainer / fees when grant applications successful.

8. QUESTIONS AND COMMENTS FROM COUNCILLORS:

David Lloyd-Owen asked about timeline and any estimates on how much will fund raising? Clerk will clarify with potential fund raisers and bring to next meeting.

Note fees for planning need approval at Council – proposed by Cllr Whittle and seconded by Cllr Lusty – recommended unanimously

9. **CONFIDENTIAL:** Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following items: NA

10. CLOSURE:

Chairman.....

Date.....