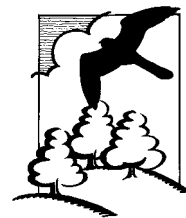


HAWKHURST PARISH COUNCIL

FACILITIES and SERVICES COMMITTEE



Zoom meeting

MONDAY 28th September 2020

Minutes

Present: Cllr B Fitzpatrick, (Chairman) Cllr P Whittle, Cllr Hunt, Cllr Cory, Cllr Jones, Cllr Appelbe

1. **ADJOURNMENT FOR PUBLIC SPEAKING** - None
2. **APOLOGIES FOR ABSENCE:** - None
3. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct* - None.
4. **MINUTES OF PREVIOUS MEETING** – Cllr Whittle proposed and Cllr Appelbe seconded the approval of the minutes of the FAS Committee meeting on the 25th August 2020 – agreed unanimously
5. **USE OF FACILITIES UPDATE**
 - Heating at Copt Hall – two of the gas heaters are beyond repair and we need heating ASAP. We have quote for GAS replacement and have obtained quotes for Electrical heating and Infra-red heating. (note M&S electrical are checking that this sort of heating can be fitted)
 - Following a debate, it was agreed that this was urgent and that wall mounted electrical heating should be fitted, subject to M&S electrical approving the load - Clerk to confirm with Chairman prior to Council meeting on 10th October 2020.
6. **USE OF THE MOOR UPDATE**
 - Request by John Lawson to have a circus in April 2020 – the Circus is non – animal – concerns about April due to weather, potential COVID 19 restrictions and only last month agreed to limit use of the Moor. Following debate that subject to weather conditions, copies of insurance, licences, COVID 19 risk assessments and two supporting references from other Councils approve the use of the Moor for a Circus. Proposed by Cllr Jones and seconded by Cllr Fitzpatrick – agreed unanimously
 - Feedback from Makers Fair 12th September 2020 – very positive with 37 stalls and plenty in attendance. Very well received.

7. UPDATE ON ALLOTMENTS

- Final checks on those on notice – 4 outstanding non cultivation – checking this week. Agreed unanimously, that if they have not been cultivated satisfactorily that one year's termination notice should be issued. If this is the case the plot holders could offer the plots early without charge and we could then offer the plots to those on waiting list.
- The rent letters / agreement / invoice – have been sent

8. UPDATE ON CEMETERY

- Respectful remembrance – draft letter attached. Agreed to remove “We respect that people have different tastes” from second line. Also put up as notice and take photo of the plots.
- Request for tablet at base of Headstone – feels unusual and not in accordance with Cemetery Regulations. – Opposed unanimously
- New Bench – standard robust bench near section A. Approved – subject to confirmation of exact location and how it is secured.

9. HANGING BASKETS

- New planters for colonnade – of the 5 planters along the Colonnade 3 are damaged (wear and tear) Therefore propose to replace with similar – estimated £350.
- Renew service agreement for Hanging baskets – agreed to appoint Mandy Vere. - £2,500

10. FAS draft bids for 2021/22 budget

- MUGA lights – key and counter balance – following a debate agreed to submit and finalise quote for October Council meeting. Proposed Cllr Whittle and seconded Cllr Fitzpatrick – agreed unanimously
- New hanging baskets watering system – following a debate Cllr Whittle proposed and Cllr Appelbe seconded that we replace watering system straight away – agreed unanimously

11. FAS ACTION PLAN

The debate focused on the issue of trying to address the issue of dog owners not picking up after their dog – it is a village wide problem not just the KGV. But as the KGV is a sports ground even more important (the teams search the pitches before each match and last weekend 5 dog poohs had to be picked up before the match started.)

Option of “Keep Dogs on leads” was discussed but felt this would be challenging to enforce.

Agreed to put new signs “KGV is a sports ground pick up after your dog”

Bake House street light you may recall that the street light was knock off by a Bus but no firm evidence. Therefore, agreed to cover cost of repair and replace street light like for like but at the side of the Bake House rather than on the end – as the street light has been knocked off on several occasions. Cost of house repairs £956 plus VAT.

Will now start “Building Consent form” process.

Agreed unanimously

12. QUESTIONS AND COMMENTS FROM COUNCILLORS:

Cllr Jones asked after the original KGV gates – discussion concluded that Cllr Jones would confirm location of the gates

Cllr Jones asked about cleaning the War Memorial – already agreed that it would be cleaned before the end of October 2020 - £150.

13. CLOSURE:

Chairman.....

Date.....