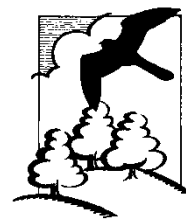


HAWKHURST PARISH COUNCIL



AGENDA – 14th December 2020

To the Members of Hawkhurst Parish Council:

You are summoned to attend a meeting of
Hawkhurst Parish Council to be held on

Monday 14th December 2020

commencing at 19:45pm ZOOM

Zoom invite on www.hawkhurst-pc.gov.uk

When it is proposed to transact the following business:

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:

- i) Update from KCC Member and TWBC Ward Members
- ii) Cranbrook Rd / Heartenoak junction

2. APOLOGIES AND REASON FOR ABSENCE:

3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*

4. APPROVAL OF MINUTES:

4.1 Approval

- i) To receive and approve the Minutes of the Parish Council meeting held on 9th November 2020, Confidential EGM 16th November 2020 and EGM 23rd November 2020
- ii) To note the minutes of the Facilities and Services Committee 23rd November 2020, Strategy, Administration and Projects Committee 16th November 2020, Personnel Committee 3rd December 2020 and Community Centre Working Group Meeting 7th December 2020

5. MATTERS ARISING FROM PREVIOUS MINUTES

- i) **Park Lane / Bedgebury** (13.7.2020/1.1) – meeting held on the 12th November 2020 – online survey circulated and on website
- ii) **Air Quality** (13.7.2020/7.6) – Update Cllr Escombe
- iii) **Walking and Cycling strategy** – (13.7.2020/7.8) – update Cllr Cory
- iv) **Community Right to Bid** – (13.7.2020/7.9) – report to next Council meeting

- v) **Finance** – (13.7.2020/7.1)
- a) Online banking Process to next SAP – Update RFO
- b) Additional bank account – Update RFO
- vi) **Heartenoak Recreation Ground** (10.8.2020/7.4) – Clerk to update
- vii) **Formation of a Hawkhurst Community Interest Group** (14.9.2020/7.3) – Broadband – Cllr Taylor – Smith
- viii) **Highgate House Gates** (14.11.2020/7.3) – Cllr Appelbe

6. PLANNING

6.1 Planning applications to be considered

No	Application No	Proposal	Location
42	20/02890/LBC	Listed Building Consent: Alterations to outbuilding including changes/additions to fenestration, internal alterations	Birchfield Rye Road Hawkhurst Kent TN18 5DA
43	20/03224/TPO	Trees: COPPER BEECH (T1) - Removal of two lower branches to North East of tree which overhang garage of Little Sandrock	Land Between Cranbrook Road And Vale Road Hawkhurst Kent
44	20/03215/FULL	Two storey side extension and extension to existing balcony	Bakery Cottage Winchester Road Hawkhurst TN18 4DE
45	20/03366/OUT	Outline Planning Permission (All Matters Reserved) - Erection of 7 dwellings	Whiteswood Farm Whites Lane Hawkhurst Kent TN18 4HP
46	20/02811/FULL	Erection of a single storey cabin	2 Seacox Cottages High Street Hawkhurst TN18 4XP
47	20/03120/FULL	Erection of a detached 4 berth garage	Land At Junction Of Conghurst Land And Hastings Road Conghurst Farm Hawkhurst Kent
48	20/03287/FULL	Installment of a replacement oil tank (Retrospective)	St Ronans School Water Lane Hawkhurst Kent TN18 5DJ

49	20/03286/FULL	Retention of a temporary marquee for 18 months (Retrospective)	St Ronans School Water Lane Hawkhurst Kent TN18 5DJ
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6.2 Planning information on file

7. MATTERS FOR FURTHER DISCUSSION:

- 7.1 **External Audit Report** - RFO
- 7.2 **Council and Committee meeting 2021** – Cllr Escombe
- 7.3 **Cemetery Restoration project** – Cllr Green
- 7.4 **Draft Allocation of Council reserves** - RFO
- 7.5 **Draft Council Budget 2021/22 for discussion** - RFO
- 7.6 **Hawkhurst Cemetery Policy – minor update** - Cllr Fitzpatrick
- 7.7 **Request to do metal detecting at KGV** - Discuss
- 7.8 **Review of S106 list** – Cllr Escombe
- 7.9 **Scouts design competition for village “slow down” road signs** – Cllr Escombe
- 7.10 **Community Litter pick – Macdonald’s offer of support** – Cllr Cory

8. REPORTS OF COMMITTEE CHAIRMEN AND UPDATES

- 8.1 Facility and Services Committee – 23rd November 2020

Cllr Hunt proposed and Cllr Appelbe seconded not to offer a half plot and that an allotment holders termination notice should stand – agreed unanimously

- 8.2 Strategy, Administration and Projects Committee – 16th November 2020

Proposals

Cllr Green proposed and Cllr Taylor-Smith seconded to recommend the revised complaints policy to Council for approval

Cllr Green proposed and Cllr Pyne seconded to recommend allocating the “Hardship Fund” £2,650 to HCSG to support the community in the COVID 19 pandemic to Council for approval.

On reflection if the funding is not spent on Food 4 Families then the funding should be returned to Hawkhurst Parish Council.

- 8.3 Community Centre Working Group – 7th December 2020 – verbal update

9. FINANCE:

9.1 Monthly Income and expenditure

Table to follow

9.2 Agreement to pay payments schedule – to follow

10. CORRESPONDENCE

No	Date	From	Issue
1	13.11.20	Ruth McChesney	Complaint that HCT 2018 were not consulted upon / involved in decision to change name of Community Centre
2	1.12.20	Southern Water	Work on southern water treatment plant
3	1.12.20	Environment Agency	Environment Agency pollution incident 1867511- raw sewage at King George V Playing Field

11. NOTES & INFORMATION

12. BURIALS AND MEMORIALS – NA

13. CONFIDENTIAL:

13.1 Confirmation of Local Designated Green Spaces for Local Plan – Cllr Escombe

CLOSURE:

Richard Griffiths, Clerk to the Parish Council

Agenda Notes for Members:

Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.