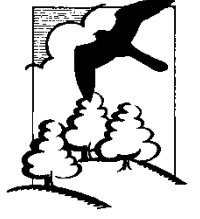


# HAWKHURST PARISH COUNCIL

## AGENDA – 15<sup>th</sup> March 2021



To the Members of Hawkhurst Parish Council:

You are summoned to attend a meeting of Hawkhurst Parish Council to be held on

**Monday 15<sup>th</sup> March 2021**

**commencing at 19:45pm**

**ZOOM link on [www.hawkhurst-pc.gov.uk](http://www.hawkhurst-pc.gov.uk)**

Join Zoom Meeting

<https://us02web.zoom.us/j/86987235466?pwd=L2YvRlNkdG5XVE5uUndHNG9nVzM4QT09>

Meeting ID: 869 8723 5466

Passcode: 768739

**When it is proposed to transact the following business:**

**1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:**

- i) Update from KCC Member and TWBC Ward Members
- ii) Cranbrook Rd / Heartenoak junction

**2. APOLOGIES AND REASON FOR ABSENCE:**

**3. DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*

**4. APPROVAL OF MINUTES:**

4.1 Approval

- i) To receive and approve the Minutes of the Parish Council meetings held on 2<sup>nd</sup> February 2021 and 1<sup>st</sup> March 2021

- ii) To note the minutes of the Strategy, Administration and projects Committee 15th February 2021, the Community Centre Working Group 1<sup>st</sup> March 2021 and the Facilities and Services Committee 8<sup>th</sup> March 2021

## 5. MATTERS ARISING FROM PREVIOUS MINUTES

- i) **Park Lane / Bedgebury** (13.7.2020/1.1) – awaiting date for follow up meeting on survey results
- ii) **Air Quality** (13.7.2020/7.6) – Update Cllr Escombe
- iii) **Walking and Cycling strategy** – (13.7.2020/7.8) – update Cllr Cory
- iv) **Heartenoak Recreation Ground** - (10.8.2020/7.4) – Clerk circulated note on 3<sup>rd</sup> March 2021 for consideration
- v) **Hawkhurst Broadband - Community Interest Company** – (14.12.20/5.7) – Awaiting result of Openreach Survey expected April 2021

## 6. PLANNING

- 6.1 Planning applications to be considered to follow
- 6.2 Planning information on file

## 7. MATTERS FOR FURTHER DISCUSSION:

- 7.1 Update on actions of Internal Audit Report – RFO report
- 7.2 Year to date budget report and 2020/21 out turn – RFO report
- 7.3 Interim Financial Regulations update – RFO
- 7.4 Impact of easing COVID 19 restrictions on Council services and facilities – Cllr Fitzpatrick
- 7.5 S137 Community Grants – Cllr Taylor-Smith
- 7.6 Fields in Trust Registration – Cllr Green
- 7.7 Building survey scope – Cllr Fitzpatrick
- 7.8 Decision making – virtual meetings or delegated decision until actual meetings are viable – verbal Cllr Escombe
- 7.9 Council Memberships of organisations - Clerk

## 8. REPORTS OF COMMITTEE CHAIRMEN AND UPDATES

- 8.1 Facility and Services Committee – 8<sup>th</sup> March 2021 Cllr Fitzpatrick to update
  - Risk Assessments for Copt Hall, KGV sports pavilion and Cemetery – attached
  - Scribe Cemetery package
- 8.2 Community Centre Working Group – 1<sup>st</sup> March 2021 Cllr Whittle to update
- 8.3 Strategy Administration and Projects Committee – 15<sup>th</sup> February 2021 Cllr Taylor-Smith to update

## 9. Finance

### 9.1 Monthly Income and expenditure February 2021

Accounts for payment	£	12,985.44	to 15.03.21
Payment received	£	408.72	to 26.02.21
<b>Net Expenditure</b>	<b>-£</b>	<b>12,576.72</b>	
Cambridge & Counties	£	88,291.16	to 30.04.20
Cambridge Building Society	£	84,527.75	to 30.11.20
Lloyds Current	£	10,000.00	to 26.02.21
Lloyds Access Reserve	£	36,152.99	to 26.02.21

### 9.2 Agreement to pay payments schedule – **circulated**

## 10. CORRESPONDENCE

No	Date	From	Issue
1	Various	Concern over “deforestation” of Highgate Hill area	Contacted TWBC Planning, Environmental Health and KCC PROW
2	Resident	Speeding	Referred to police
3	Resident	ASB – bikes and quad bikes	Referred to PCSO / KCC warden
4	Resident	Concerned about road signage – HGV down rural roads	Referred to KCC Highways – linked to SGN works

## 11. NOTES & INFORMATION - NA

## 12. BURIALS AND MEMORIALS

No	Date	Name	Interment
1	1.3.2021	Mrs Chamberlain	Burial
2	11.3.2021	Mr Wood	Burial
3	17.3.2021	Mrs Carter	Burial

## 13. CONFIDENTIAL:

### 13.1 Personnel Committee report – Cllr Green

### 13.2 Comprehensive audit and registering of council land – Cllr Green

### 13.3 Grounds Maintenance Contract – Cllr Fitzpatrick

#### **13.4 Part payment of Architect and Project Manager – Cllr Whittle**

##### **CLOSURE:**

Richard Griffiths, Clerk to the Parish Council

##### **Agenda Notes for Members:**

Item 3 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.