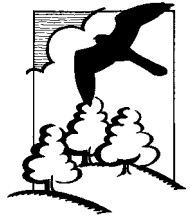


HAWKHURST PARISH COUNCIL



COMMUNITY AND SPORTS CENTRE WORKING GROUP

COMMITTEE MINUTES 1st March 2021

Committee Members:

Cllr P Whittle, (Chairman), Cllr B Fitzpatrick, Cllr R Cory, Cllr R Lusty, Cllr J Pyne, Cllr B Weeden, Cllr Green, Ruth McChesney, David Veale and Mr David Lloyd-Owen

Additional: Cllr Escombe, Cllr Taylor -Smith

1. APOLOGIES FOR ABSENCE: NA

2. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct .NA*

3. APPROVAL OF MINUTES OF PREVIOUS MEETING:

3.1 The minutes from the meeting 1st February 2021 – amend date in minutes from January to February - were proposed by Cllr Whittle and seconded by Cllr Pyne for approval – agreed unanimously

4. Approve Project Manager and Architect invoices

Following a discussion is felt that further detail was required and a report should come back to council on the 15th March 2021

5. Update on Planning application

- Architect update on Heritage, Design and Access statement plus Sustainability Statement to follow shortly for consideration at the meeting 29th March 2021
- Review of Transport Statement – see Council minutes 1.3.2021
- Road Safety Audit – see Council minutes 1.3.2021
- Air Quality Impact Assessment – see Council minutes 1.3.2021
- Structural Engineer – see Council minutes 1.3.2021

6. Proposed deregistration / registration of Fields in Trust

Cllr Green update the group following the meeting with Fields in Trust and subsequent discussions it was agreed in principle that it would be a good idea to further investigate the size of the land to be de-registered on the existing KGV playing field.

We have liaised with the architect and the following plan is attached.

It illustrates that 4,313m² is required to be de-registered from the existing KGV field.

We have just received map and measurement of the Moor – attached – which is 9,614m².

The Moor is significantly larger than the parcel of land to be de-registered so it will be a net increase of 5,301m² in land registered to Fields in Trust.

Registration of the Moor which will be advantageous as it adds a layer of protection against development.

DLO asked about the land swop – No the land remains with the Parish Council – is just de-registration of land and registration of the Moor.

The Parish Council will have two parcels of land to develop the community and sports centre plus car parking without restrictions.

DLO asked about future value if the Council wanted to build on the Moor. Cllr Green put forward that the public would want the Moor protected as a parcel of public open space.

Cllr Green suggested that the solicitor engaged to audit and safeguard Council land should be engaged for this project as well.

Cllr Whittle proposed and Cllr Weeden seconded to recommend to Council to;

- Seek to appoint a solicitor to oversee the legal issues and the standard Fields in Trust Heads of Terms and use the same solicitor as that engaged to audit and safeguard Council land.

Agreed unanimously

Cllr Whittle proposed and Cllr Weeden seconded to recommend to Council to;

- Set up a KGV Trust management meeting (the Parish Council are the sole trustees)
- Contact the Charity commission explaining what is proposed
- Finalise details and complete the Fields in Trust Fields Change form and register the Moor as a Field in Trust to help safeguard as public open space

Agreed unanimously

7. Update on VAT questions – Cllr Escombe / Anita Maxwell

- a) HPC lead building and trust manage - Cllr Escombe explained that as the Council is building the we can reclaim VAT as we are Registered for VAT
- b) Trust on fitting out – Cllr Escombe explained this is not an issue for the Council

Cllr Taylor-Smith noted it was important that the KGV Management Committee is set up with a bank account as it is hoped to raise funds for the Playground / football pitch upgrade

Ruth McChesney is considering the VAT implications for HCT 2018 and will feed into the discussions of the breakdown of costs subgroup.

8. Formation of subgroups

Following a discussion, it was decided to allocate the following to the subgroups

Subgroup	Proposed Cllrs / Co-opted members	Proposed Officer
Review breakdown of cost in proposed division of	Cllrs Whittle, Taylor-Smith, Escombe, Ruth	Clerk / RFO / Patrick Henshaw

project	McChesney, Joss Brushfield	
Playground	Cllr Hunt	Clerk
Deregulation / Regulation of land FIT	Green, Weeden, Pyne, Cory	Clerk
Public Works Loan Board	Cllr Green David Lloyd- Owen, Cllr Pyne	RFO / Clerk
Upgrade football pitches	Cllr Hunt, Cllr Pyne	Clerk
Fund raising – work with HCT 2018	Cllr Escombe, Pyne, David Veale, Ruth McChesney	RFO
Operational Business Plan	Joss Brushfield (HCT 2018) Cllr Pyne Cllr Cory	RFO / Clerk
Promotional and engagement	J Schalburg (HCT 2018) Cllr Escombe	Clerk

The clerk will contact each subgroup to arrange meetings.

9. Update on Q and A – David Lloyd Owen

- i) DLO thanked those who have undertaken the initial evidence / research which has been obtained for most of the sections – there are still outstanding sections that need to be addressed asap.
- ii) The Clerk has set up “workshops” every Thursday 7:30 – 8:30pm to work through the initial evidence / research – report back to CCWG for final sign off.
- iii) Clerk will then set up “library of documents in IBabs” for future evidence.
- iv) No doubt in future more queries will be raised and these can be added to the library of documents.

10. QUESTIONS AND COMMENTS FROM COUNCILLORS: NA

11. CLOSURE: 9:40pm

Signed Chairman.....

Date.....