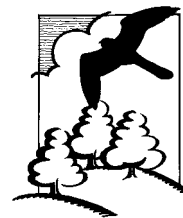


HAWKHURST PARISH COUNCIL
FACILITIES and SERVICES COMMITTEE



Zoom meeting

MONDAY 6th JULY 2020

MINUTES

Present: Cllr B Fitzpatrick, (Chairman) Cllr P Whittle, Cllr Hunt, Cllr Cory and Cllr Appelbe (plus Cllr Pyne part)

1. **ADJOURNMENT FOR PUBLIC SPEAKING** - NA
2. **APOLOGIES FOR ABSENCE:** Cllr Jones, technical issues
3. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.* - NA
4. **MINUTES OF PREVIOUS MEETING** – Cllr Fitzpatrick proposed and Cllr Whittle seconded – agreed unanimously.
5. **REVIEW OF FEES AND CHARGES** –

Cllr Cory introduced the report, it was based on some local benchmarking and although sometimes it is a bit like comparing apples and pears it is aimed at moving Hawkhurst fees to be in line with neighbouring authorities.

Cllr Appelbe said we should see them as services

Cllr Whittle felt we should be nearer the market rate

Cllr Fitzpatrick felt that fees had been low for some time and we should move towards similar fees as neighbouring authorities

Cllr Whittle also mentioned that the fees are proposed to start September 2020.

The Clerk mentioned that the football coaching fees should be £50 per day not £100 per week.

Following discussion, Cllr Fitzpatrick proposed and Cllr Whittle seconded the recommended fees and charges below.

Hawkhurst Parish Council					
	2020/21		Proposed 2021/22		APPENDIX A
Item	Standard non resident	Concession for residents	Standard - Non Resident	Concession for residents	Comment
Allotments					1st September 2020
Full Size Hensil	NA	£ 24	NA	£ 30	25% increase? Must be a resident
1/2 plot Hensil	NA	£ 12	NA	£ 15	50% OF A FULL SIZE PLOT Must be a resident
Second plot		£ 27		£ 35	Charge for more than one plot
Full size Ockley – water	NA	£ 24	NA	£ 35	68 plots, water £250 = £4 rounded up
1/2 plot Ockley – water	NA	£ 12	NA	£ 17	50% OF A FULL SIZE PLOT Must be a resident
Second plot		£ 27		£ 40	Charge for more than one plot
Cemeteries					Resident 50% of standard
Burial fees					1st September 2020
Exclusive rights of burial	£ 600	£ 300	£1,000	£ 500	Lower point in comparison with neighbouring burial authorities
Exclusive rights of burial - woodland	£ 660	£ 330	£1,500	£ 750	Lower point in comparison with neighbouring burial authorities
Exclusive rights of burial – Ashes	£ 160	£ 80	£ 750	£ 375	Lower point in comparison with neighbouring burial authorities
"strewn ashes"	£ 90	£ 45	£ 100	£ 50	Lower point in comparison with neighbouring burial authorities
Internment fees	£ 110	£ 55	£ 200	£ 100	Lower point in comparison with neighbouring burial authorities
Garden of remembrance	£ -	£ -			NA
Transfer of Exclusive rights of burial	£ -	£ -	£ 100	£ 50	Lower point in comparison with neighbouring burial authorities

Monuments					
Memorial	£ 70	£ 70	£ 200	£ 100	Mid-point in comparison with neighbouring burial authorities
Memorial inscriptions	£ 35	£ 35	£ 100	£ 50	Mid-point in comparison with neighbouring burial authorities
Note burial fees for under 18's to be waived					
Hall Hires					1st September 2020
Copt Hall	£ 25	£ -	£ 25		£25 for up to 3 hours. Key holder management - retain as last year help take up of hires?
KGV Sports Pavilion	£ 25	£ -	£ 25		£25 for up to 3 hours. Key holder management - retain as last year help take up of hires?
Sports pitches					1st September 2020
Football adult per match	£ 30	£ -	£ 35		Plus £5
Football adult per season	£ 900	£ -	£ 900		annual fee with HFC
Football junior per match	£ 15	£ -	£ 15		
Football junior per season	£ -	£ -			Free to Local junior football club
Football coaching course	£ 50	£	£ 50		Per day i.e. Half term week / summer hols
MUGA					1st September 2020
Whole Court with Floodlights – Junior	£ -	£ -	£ 15	£ 8	reduction for local clubs / groups
Whole court with Floodlights – Adult			£ 20	£ 15	reduction for local clubs / groups
Tennis court - per hour	£ -	£ -	£ -	£ -	
Free informal use	£ -	£ -	£ -	£ -	
Football coaching course	£ -	£ -	£ 50	£ -	Per day i.e. Half term weeks
Open space					
Management of Benches	£ 50	£ -	£ 50	£ -	same as last year

6. **SHAYLER FUNFAIR** – The Clerk explained that we have received a verbal request and are awaiting the forms – agreed £500 fee subject to Risk Assessment etc and the Clerk to liaise with the Cllr Fitzpatrick and report to Council.
7. **FAS ACTION PLAN** – The Committee noted the action plan, and made several points;

MUGA was now open and being well received. The funding would come from Reserves as previously agreed.

It felt that the £10,000 government grant for KGV should go towards projects at KGV – lights, litter bins, Dog poo bag stand, legionella testing, etc We have two quotes for the footpath and awaiting a third – will liaise with Chairman and report to Council.

To review risk assessments for the community facilities, in line with Government Advice on reopening community facilities in light of COVID 19

We have one quote for legionella cleaning and testing - awaiting others will liaise with Chairman and bring to next Council meeting

Cemetery seeking £1,000 grant towards repairs to hedge and tree planting – liaise with Cllr Hunt

Allotments – Cllr Cory and the Clerk inspected the sites and have sent out 6 poor cultivation notices, with the expectation of improved cultivation. We have also had a significant number of complaints about bees at Ockley and the fact that the bee hive has been poorly managed / left and the bees are now stinging people on the site.

Cllr Cory, suggested that the Clerk should write to all bee keepers on allotments and if they cannot provide a copy of third party insurance and be able to maintain the bee hive in a safe manner they should remove the bee hive immediately. If not, the Council can ask TWBC Environmental Health Officers to advise on removal of hives.

Also need to review tenancy agreement for September 2020 to include bee's / poultry management (Cllr Cory and Clerk)

Need to chase up streetlight repairs and continue to lobby for a visit to discuss locations for mobile speed cameras.

8. QUESTIONS AND COMMENTS FROM COUNCILLORS:

Cllr Appelbe asked about the fence at Ockley – seems to have been repaired, will keep under review.

9. CLOSURE: 8:35pm

Richard Griffiths, Parish Clerk