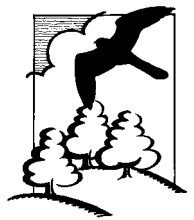


# HAWKHURST PARISH COUNCIL

## FACILITIES and SERVICES COMMITTEE



**MONDAY 25th January 2021**

### **Minutes**

**Present:** Cllr P Whittle, Cllr Hunt, Cllr Cory, Cllr Jones, Cllr Appelbe

**1. ADJOURNMENT FOR PUBLIC SPEAKING - NA**

**2. APOLOGIES FOR ABSENCE:** - Cllr Fitzpatrick - ill

Note Cllr Whittle Chaired the meeting in the absence of Cllr Fitzpatrick

**3. DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. NA*

**4. MINUTES OF PREVIOUS MEETING** – Cllr Whittle proposed and Cllr Jones seconded approval of minutes 23<sup>rd</sup> November 2020 – agreed unanimously

**5. Heartenook Youth Facilities**

Cllr Appelbe updated the Committee on the project that he had initial discussions with a skate park designer who has worked with TWBC in the past and was waiting for a quote to engage young people and design youth facilities at Heartenook. Will chase up and bring back to next meeting.

**6. Allotment update**

Cllr Cory updated the Committee on progress which has been a tidying up process;

- Allotment agreements are now in place
- Maps up to date
- Vast majority have signed and paid – one or two outstanding and they are being chased
- Several allotment holders have decided to stop and new tenants are starting
- Waiting list updated – currently 5 at Ockley and 7 at Hensil
- One tenant needs to meet Avian Flu requirements – Clerk has spoken and they agreed to sort out this week, Cllr Cory will check later this week.

**7. Copt Hall Health and Safety checks**

Cllr Whittle has nearly finished H&S audit and will forward soon. Clerk explained that Cllr Green (HCT) felt that a structural survey was required to ensure the safety of the building – agreed that Clerk to seek 3 quotes.

Cllr Whittle will also do a H&S Audit of KGV Sports Pavilion for next meeting Clerk to order new first aid and accident reporting book for Copt Hall and KGV

## 8. FAS action plan

The Clerk highlighted the issues of the KGV side road to the Scout Hut. Some of our trees on the KGV have branches that need trimming back, has sort three quotes but only one received, £250 – agreed to go with this unless other cheaper ones come forward by the end of the week due to the concern of damaging neighbouring property

Cemetery range of points:

Updating woodland map

Ordered outstanding trees for woodland burials

Revised letter to those with excessive decorations on graves - Visit with Cllr Hunt to finalise

Checked graves stones “Wobble test” – two to write to

Pipe on HPC land – chasing up this week

Bus shelter at Moor – decided not to replace Perspex as helps with vision

Need to chase up Bake House street light

Cllr Cory seeking quotes for revised specification for Mobile Speed Camera layby at the Moor

We understand that the KGV gates were passed onto former Cllr– Cllr Jones to confirm

## 9. QUESTIONS AND COMMENTS FROM COUNCILLORS:

10. CLOSURE: 9:30pm

Signed Chairman.....

Date.....