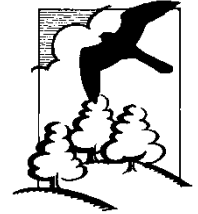


HAWKHURST PARISH COUNCIL



AGENDA

To the Members of Hawkhurst Parish Council:
You are summoned to attend the Annual General Meeting of
Hawkhurst Parish Council to be held on
Monday 17th May 20 at KGV, Sports Pavilion, The Moor 19:45.

Due to COVID 19 restrictions numbers are limited, we strongly advise
members of the public to access the AGM via the zoom link below.

Public can attend by Zoom link below

[https://us02web.zoom.us/j/82558602991?pwd=ZUxTd1U0TVpXaHpjbGxTcG1j
YTgxZz09](https://us02web.zoom.us/j/82558602991?pwd=ZUxTd1U0TVpXaHpjbGxTcG1jYTgxZz09)

Meeting ID: 825 5860 2991
Passcode: 336717

when it is proposed to transact the following business:

1. Election of Chairman
2. Declaration of Acceptance of Office for Chairman and Councillors
3. Election of Vice Chairman
4. Apologies for Absence
5. To Review the Minutes and consider any recommendations;
 - a) Last AGM held on 13th May 2019
 - b) Council minutes on 4th May 2021
 - c) Last meeting of Standing Committees
 1. Facilities and Services Committee
 2. Strategies, Administration and Projects Committee
 3. Personnel Committee
6. Review of delegation arrangements to committees, sub-committees, staff and other local authorities;
7. Review Terms of Reference for Committees:
 - a) Facilities and Services Committee
 - b) Strategy, Administration and Projects Committee
 - c) Planning Committee
 - d) Personnel Committee
 - e) Community and Sports Centre Committee

- 8. Appointment of members to existing Standing Committees (Council elects the Chairman of each Committee)**
 - (a) Facilities and Services Committee**
 - (b) Strategy, Administration and Projects Committee**
 - (c) Planning Committee**
- 9. Appointment of any new committees in accordance with standing order 4; (First meeting of each Committee elects their Chairman)**
 - (d) Personnel Committee**
 - (e) Community and Sports Centre Committee**
- 10. Review and adoption of appropriate Standing Orders and Financial Regulations**
- 11. Review of arrangements (including legal agreements) with other local authorities, not-for profit bodies and businesses;**
 - (a) Tunbridge Wells Borough Council agreement**
 - (b) Hawkhurst Community Trust (Copt Hall) – Charity number 283787**
- 12. In an election year, to make arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future;**
- 13. Review of inventory of land and other assets including buildings and office equipment**
- 14. Confirmation of arrangements for insurance cover in respect of all insurable risks**
- 15. Review of the Council's and/or staff subscriptions to other bodies;**
- 16. Review of the Council's complaints procedure**
- 17. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21**
- 18. Review of the Council's policy for dealing with the press/media;**
- 19. Review of the Council's employment policies and procedures**
- 20. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the power of well-being.**
- 21. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**
- 22. Review of representation of Council representatives to the following and review monitoring reporting arrangements:**
 - a) Kent Association Local Councils**
 - b) Action with Communities in Rural Kent**
 - c) TWBC Public Transport Forum**

- d) Tree & Pond Liaison**
- e) Age Concern (Cranbrook)**
- f) Youth Services**
- g) Transport Accessibility Group**
- h) Campaign for the Protection of Rural England**
- i) Weald of Kent Protection Society**

23. Grant Request – Village Fete

23. Planning application – Oakfield 21/01056/FULL

24. Financial payments

25. Closure

Richard Griffiths
Clerk to the Parish Council