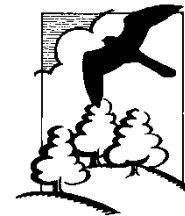


# HAWKHURST PARISH COUNCIL



## ANNUAL GENERAL MEETING

### MINUTES

**13 May 2019**

**Present: Cllr Escombe (Chair), Cllr Taylor-Smith (Vice-Chair), Cllr Appleby, Cllr Pyne, Cllr Lusty, Cllr Cory, Cllr Green, Cllr Whittle, Cllr Hunt, Cllr Jones, Cllr Fitzpatrick, Cllr Weeden.**

1. **Election of Chairman** – Cllr Jones nominated and Cllr Taylor-Smith supported Cllr Escombe for role of Chair. No other nominations were received.  
Vote – Unanimously in favour
2. **Declaration of Acceptance of Office for Chairman** – Cllr Escombe signed Declaration of Acceptance of Office for Chairman form
3. **Election of Vice Chairman** – Cllr Escombe nominated and Cllr Pyne supported Cllr Taylor-Smith for Vice Chair. No other nominations were received.

Vote – unanimously in favour

4. **Apologies for Absence** – Cllr Fitzpatrick – away on holiday.
5. **To Review the Minutes of the AGM held on 14<sup>th</sup> May 2018.** Council unanimously accepted the Minutes of the AGM 14<sup>th</sup> May 2018.

**6. Restructure of Parish Council committees.**

Cllr Escombe proposed and Cllr Taylor-Smith seconded the committee structure below:

- a) **Facilities and Services Committee**
- b) **Strategy, Administration and Projects Committee**
- c) **Fete Group** - 3 nominated Councillors and co-opted residents
- d) **Community Hall Working Group**
- e) **Planning Advisory Committee**
- f) **Personnel Committee**

Vote – unanimously in favour

**7. To Appoint Committees:**

The Following Councillors were appointed:

- (a) **Facilities and Services Committee:** Appleby, Cory, Fitzpatrick, Hunt, Jones and Whittle.
- (b) **Strategy, Administration and Projects Committee:** Green, Pyne, Lusty, Taylor-Smith, Weeden

- (c) **Fete Group:** Hunt and Pyne
- (d) **Community Hall Working Group:** Cory, Fitzpatrick, Lusty, Weeden and Whittle
- (e) **Planning Advisory Committee:** Cory, Escombe, Hunt, Pyne and Weeden
- (f) **Personnel Committee:** Escombe, Jones and Fitzpatrick.

***Committee Chairmen are elected at the first meeting of each committee.***

The Committee diary, attached, was unanimously approved.

**8. To approve the following Annual Subscriptions:**

Cllr Jones raised the point not to agree to KALC / SLCC could incur significant extra cost.

Cllr Taylor-Smith proposed and Cllr Escombe seconded the annual subscriptions to the organisations below;

- a) **Kent Association Local Councils**
- b) **Action with Communities in Rural Kent**
- c) **Kent County Playing Fields Association**
- d) **Society of Local Council Clerks**
- e) **Transport Accessibility Group**
- f) **Campaign for the Protection of Rural England**
- g) **Weald of Kent Protection Society**

Vote – unanimously in favour

**9. To Appoint representatives to the following:**

- a) **Kent Association Local Councils:** Cllr Escombe and Cllr Taylor - Smith
- b) **Action with Communities in Rural Kent - TBC**
- c) **TWBC Public Transport Forum – Cllr Whittle**
- d) **Tree & Pond Liaison – Cllr Hunt**
- e) **Age Concern (Cranbrook) – Cllr Jones**
- f) **Youth Services – Cllr Hunt**
- g) **Transport Accessibility Group – Cllr Appleby**
- h) **Campaign for the Protection of Rural England – Cllr Cory**
- i) **Weald of Kent Protection Society – Cllr Pyne**

**Note:**

TWBC Public Transport Forum is a strategic group that links buses / trains etc. It tends to have a focus on Tunbridge Wells and Paddock Wood.

The Transport Accessibility Group is about bus services generally not just disability access.

**10. Closure 19:44**

**Richard Griffiths  
Clerk to the Parish Council**