

Matters for Discussion June 2021

1) **Audit of Council land and registration** – verbal update

We appointed Cripps to undertake a comprehensive audit of documents and register our land.

2) **Update on internal audit report** – Allocation of Reserves, Asset Register – RFO

3) **Review of Council representations**

The Council requested we review the following groups and what role we should play;

- Trustee or active participant – report to Council
- Attend meetings / conferences – report to Council
- Receive information – email info as required
- Stand Council down from group

The aim will be to report back with recommendations to Council on Council representation

| Group | Function | Role | Proposed Cllr |
|---|--|---|---|
| Kent Association Local Councils | Forum for Parish Council to meet and discuss matters | Active participant, meet quarterly | Cllr Escombe – regular report back to Council |
| Action with Communities in Rural Kent | Support group for community groups in Kent | Receive information | |
| TWBC Public Transport Forum | Update on transport in the TWBC area – trains, buses etc | Often cancelled – receive information / participant | |
| Tree & Pond Liaison | Local group | Liaison | Cllr Hunt |
| Age Concern (Cranbrook) | Support and advice for older people | Liaison | |
| Youth Services | Support and provide services for young people | Not sure what group does | |
| Transport Accessibility Group | Local bus forum | Often cancelled – receive information / participant | |
| Campaign for the Protection of Rural England | Campaign / lobbying especially on planning matters | Receive information | |

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| Weald of Kent Protection Society | Campaign / Lobbying especially on planning matters | Receive information | |
| Hawkhurst Community Partnership | Partnership to promote local business – folded 2015 but still closing down | Nominated trustee – x 3 Cllrs Active participant in winding up | |
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4) Review of Communications Policy - agree who will lead and report back

The Council agreed that SAP should review the Communications Policy – we need to agree which Cllrs will lead review and report back to next SAP meeting August 2021

5) Review of Freedom of Information Policy – agree who will lead and report back

The Council agreed that SAP should review the Freedom of Information Policy – we need to agree which Cllrs will lead review and report back to next SAP meeting August 2021.