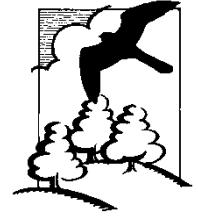


HAWKHURST PARISH COUNCIL



MINUTES 21st June 2021

Present: Cllr Escombe (Chairman) Cllr Taylor-Smith (Vice Chairman) Cllr Weeden, Cllr Green, Cllr Faulkner, Cllr Paish, Cllr Hunt, Cllr Blake, Cllr Ridley and Cllr Payne.

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:

- i) Update from KCC Member Sean Holden explained that that KCC are concerned about the number of unaccompanied children asylum seekers, over 1,000 in care and KCC have responsibility until they are 25 years old. KCC are writing to the Government seeking mandatory powers so other Local Authorities have to take their fair share of responsibility.
HGV scheme given new drive and seeking legislative powers to take enforcement against HGV's parking away from main areas.
- ii) Cranbrook Rd / Heartenoak junction – Cllr Palmer updated the Council that the tender has been awarded and they are awaiting a start date.
- iii) Gutter outside Kino – Cllr Palmer explained that the gutter has been cleared but a gully into the drain is blocked and KCC are aiming to clear it soon.
- iv) Lillesden Speed Signage Planning condition - Cllr Thompson was not in attendance – Clerk to chase

2. APOLOGIES AND REASON FOR ABSENCE: Cllr Cory away

3. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. - None*

4. APPROVAL OF MINUTES:

4.1 Approval

- i) Cllr Pyne proposed and Cllr Taylor-Smith seconded to approve the Minutes of the Parish Council meeting held on 17th May 2021 – agreed unanimously
- ii) Cllr Pyne and Cllr Faulkner seconded to approve the Minutes of the Parish Council EGM held on 3rd June 2021 – agreed unanimously
- iii) Council noted the minutes of the Personnel Committee 24th May 2021, Facilities and Services Committee 24th May 2021, Planning Committee 27th May 2021, Community and Sports Centre Committee 7th June 2021 and finally Strategy, Administration and Projects Committee 14th June 2021.

Note Planning Committee 17th June 2021 to go to next Council meeting

5. MATTERS ARISING FROM PREVIOUS MINUTES

- i) **Heartenoak Recreation Ground - (10.8.2020/7.4)** – Clerk circulated note confirming completion of Wayleave
- ii) **Hawkhurst Broadband - Community Interest Company – (14.12.20/5.7)** – Clerk circulated note aiming for autumn 2021 update on “not areas”, which we can work with the community to resolve.
- iii) **Update on Fields in Trust – de-registration and Registration of the Moor (15.3.21/7.5)** Cllr Green new solicitor at Cripps arranging conference call to clarify way forward and costs.

6. MATTERS FOR FURTHER DISCUSSION:

6.1 Community and Sports Centre planning application

A detailed discussion took place which included;

- Consider paying the 3 outstanding invoices
- Consider the SAP recommendation to move forward with option b retaining more of KGV for football pitches and playground
- Consider undertaking the necessary two pieces of works to finalise and submit the planning application up to £2,000 (note one quote for £774 and waiting other quote)
- Must start communicating the positives of the project to the community
- Extensive consultation had been done back in 2018
- The RFO and the Clerk emphasised the need to focus on the current costed figures rather than various numbers
- The opportunity to further engage with the community before planning application is submitted
- Biggest project this Council has undertaken must engage with community and seek support before proceed
- Could we proceed with football pitches and playground without planning permission for the building
- Funding may be limited (S106) and seeking grant is competitive, so bulk of cost will be PWL, which requires community support
- The need to consult with the community on the final costs and impacts on the precept / residents Council tax

General feeling was to move forward with a focus on a phased approach

- The small amendments to option b seem sensible – to maximise football pitch opportunities
- football pitches in phase one
- playground in phase two
- building in phase three

Will need to continue with work on;

- the operational business plan,
- funding strategy and grant applications
- communications and engagement with residents throughout
- Must survey residents before proceeding with building when more detailed costs known

Main point of difference was whether to proceed with planning application now or wait for further engagement

Cllr Taylor Smith proposed and Cllr Weeden seconded to;

- proceed with option b to retain more of the KGV for playing pitches and playground to undertaking the necessary works to finalise and submit the planning application by delegating to the Clerk in consultation with the Chairman up to £2,000 of the allocated reserves to the Community and Sports Centre project
- liaise with the local Football Clubs and FA on the potential layout of the football pitches, drainage specification and report back to Council

Agreed by majority

For – 6 (Cllr Taylor-Smith, Cllr Weeden, Cllr Green, Cllr Hunt, Cllr Pyne and Cllr Blake)

Against – 4 (Cllr Escombe, Cllr Paish, Cllr Ridley and Cllr Faulkner)

6.2 Copt Hall Building survey report

Cllr Paish led the debate which concluded – it was not as bad as feared.
It was agreed that Cllr Paish and the RFO would work on the following resolution

Cllr Escombe proposed and Cllr Paish seconded to

- Undertake the work as outlined in the report up to £4,600 and to use the Council's General Reserves and then seek funding support from the HCT Trust
- To reopen the Copt Hall from the 19th July 2021 and start promoting it immediately

Agreed unanimously

6.3 Asbestos Survey Report

Cllr Paish led the debate which concluded – it was not as bad as feared.
It was agreed that Cllr Paish and the RFO would work on the following resolution

Cllr Escombe proposed and Cllr Paish seconded to

- Accept the asbestos surveys and act upon the management plans
- The Clerk to forward the asbestos surveys and management plans to the Kino and the Parish office landlord respectively and the RFO to invoice them as previously agreed.

Agreed unanimously

6.4 Proposed Council representation on groups report

Cllr Taylor-Smith led the discussion which concluded with adding the Hawkhurst in Bloom to the group

Cllr Taylor-Smith proposed and Cllr Blake seconded to the following representation

Group	Function	Role	Proposed Cllr
Kent Association Local Councils	Forum for Parish Council to meet and discuss matters	Active participant, meet quarterly	Cllr Escombe – regular report back to Council
Action with Communities in Rural Kent	Support group for community groups in Kent	Clarify	Cllr Pyne to report back
TWBC Public Transport Forum	Update on transport in the TWBC area – trains, buses etc	Clarify	Cllr Faulkner to report back

Tree & Pond Liaison	Local group	Liaison	Cllr Hunt
Age Concern (Cranbrook)	Support and advice for older people	Clarify	Cllr Pyne to report back
Youth Services Forum	Support and provide services for young people	Folded	Cancel participation
Transport Accessibility Group	Local bus forum	Clarify	Cllr Faulkner to report back
Campaign for the Protection of Rural England	Campaign / lobbying especially on planning matters	Receive information	Noted
Weald of Kent Protection Society	Campaign / Lobbying especially on planning matters	Receive information	Noted
Hawkhurst Community Partnership	Partnership to promote local business – folded 2015 but still closing down	Nominated trustee – x 3 Cllrs Active participant in winding up	Cancel participation
Hawkhurst in Bloom	Community group driving environmental improvements	Active participant	Cllr Blake
Agreed unanimously			

6.5 Verbal update on the Hawkhurst Golf Club planning appeal

Cllr Escombe led the discussion and the main points are;

- Thank all residents for submitting comments to planning inspector
- We have Rule 6 status and comments by 22nd June 2021, then legal meeting in August 2021.
- Working in partnership with neighbouring authorities to object
- Working with local community in partnership
- Highway consultant – Mr Hibbert – Barrister Mr Robson
- Set up official gofundme
- Drafting media release

We need to clarify if we get an excess of funding – unlikely, but what do we do with have any excess.

Cllr Escombe proposed and Cllr Pyne seconded that if donations received through gofundme exceed the Parish Council's agreed allocation, the excess will be ring-fenced and used by the Hawkhurst Parish Council to protect Hawkhurst from further inappropriate development.”.

6.6 Update on KGV Boiler

Cllr Paish led the discussion and it was agreed to proceed as quickly as practical and believe we can solve the issue below £13,000. Also to seek funding support from KGV Trust.

Cllr Escombe proposed and Cllr Green seconded to delegate authority to the FAS Committee seeking three quotes as quickly as possible - up to a maximum of £13,000 from the General Reserves and to then seek funding support from the KGV Trust.

7. REPORTS OF COMMITTEE CHAIRMEN AND UPDATES

7.1 Facility and Services Committee – 24th May 2021

Cllr Blake, deputising for Cllr Cory, noted the minutes and emphasised the Queen Tree- bilee application for end of June 2021.

7.2 Planning Committee – 27th May 2021 and 17th June 2021

Cllr Escombe noted the minutes of the 27th May and explained 17th June minutes to follow.

7.3 Community and Sports Centre Committee 7th June 2021

Cllr Taylor Smith noted the minutes and the need to amend the Terms of Reference to the following

“This Committee shall consist of up to six Councillors plus two non-voting representatives for HCT 2018 (initially 5 Councillors as there are 11 Councillors) who shall be elected, and may be re-elected, each year at the Annual Meeting of the Parish Council.

Cllr Escombe proposed and Cllr Green seconded to amend the Terms of reference

This Committee shall consist of up to six Councillors plus two non-voting representatives for HCT 2018 (initially 5 Councillors as there are 11 Councillors) who shall be elected, and may be re-elected, each year at the Annual Meeting of the Parish Council.

Agreed unanimously

7.4 Strategy, Administration and Projects Committee – 14th June 2021

Cllr Taylor-Smith noted the minutes and then need to consider the Parish Office, FAS Committee to take lead.

8 Finance

8.1 INCOME AND EXPENDITURE MAY 2021 for FCM 21.06.21

Information below was noted

Accounts for payment	£	16,596.02	to 21.06.21
Payment received	£	3,845.00	to 28.05.21
Net Expenditure	-£	12,751.02	
Cambridge & Counties	£	88,291.16	to 30.04.20
Cambridge Building Society	£	84,635.37	to 31.12.20

Lloyds Current	£ 12,695.00	to 28.05.21
Lloyds Access Reserve	£ 116,062.30	to 28.05.21

8.2 Agreement to pay payments schedule

The payment list was discussed plus 5 extra payments previously circulated:

1. Architect – part payment
2. Landscape consultant
3. Ecology consultant
4. Electrician report on Copt hall
5. Hanging Baskets

Cllr Escombe proposed and Cllr Green seconded to make the payments in the payment schedule and the outstanding fees circulated and listed above
Agreed unanimously

9. CORRESPONDENCE

No	Date	From	Issue
1	various	Local resident	Poor communication to residents – noted and more posters up in the village plus review of communications taking place
2	10.6.21	Local resident	Noise complaint about Fun Fair – asked Fun Fair to turn down music – contacted resident and gave info on TWBC Environmental Health

10. NOTES & INFORMATION - NA

11. BURIALS AND MEMORIALS - Noted

No	Date	Name	Interment
1	24.4.2021	Mr R Martin	Interment
2	21.5.2021	Mrs Godwin	interment

12. CONFIDENTIAL:

12.1 Personnel Committee 24th May 2021 – Cllr Green updated the Council

Signed Chairman.....

Dated.....