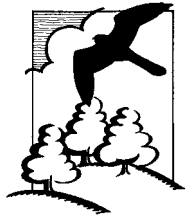


HAWKHURST PARISH COUNCIL



COMMUNITY and SPORTS CENTRE COMMITTEE

Copt Hall and Zoom

Monday 4th October 2021

MINUTES

Present: Cllr Taylor-Smith, Cllr Weeden, Cllr Hunt, Cllr Pyne and Cllr Paish
Note Cllrs Cory, Lloyd-Owen and Anderson attended in a none voting capacity and Olly Pantry represented the Football Clubs.

Cllr Lloyd-Owen and Cllr Cory left after item 7.2

1. **Welcome**
2. **ADJOURNMENT FOR PUBLIC SPEAKING** - None
3. **APOLOGIES FOR ABSENCE:** NA
4. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. NA*
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

5.1 Cllr Taylor-Smith proposed and Cllr Weeden seconded the approval of the minutes from the meeting 2nd August 2021 – agreed unanimously

6. **OUTSTANDING MATTERS ARISING FROM THE LAST MEETING**
 - a) **KCC roadside flooding onto KGV update** – Cllr Paish and the Clerk attended a meeting with KCC representative and have reported the issues as discussed and requested investigations – 598702 appears to be camber of road / lack of kerb while 598704 seeks to clarify if the pond overflow is linked to the KCC roadside drains.
Clerk to chase KCC
 - b) **Communications feedback** – Cllr Pyne highlighted the schematic and feedback so far on the comments walls, circulated. A meeting of the communications group in late October 2022 will bring forward a further feedback, opportunities.
Clerk to put schematic and comments walls on website, ibabs, posters etc
 - c) **Funding feedback** – Cllr Pyne noted that grants were potentially available to the Council for the football pitches, once quotes for works are in.
 - d) **Question and Answer update** – Cllr Lloyd-Owen confirmed that he would complete the Questions and Answers report by end of May 2022.

Cllr Pyne and Taylor-Smith offered their support if required.

7. MATTERS FOR DISCUSSION

- a) **Update on Planning application** – The planning application is being loaded onto the portal and will be submitted by Friday 8th October 2021
- b) **Revised drainage consultants brief for discussion** – following a discussion the main point was to add into the brief principles “increased bio-diversity and environmental enhancement opportunities”

Cllr Taylor-Smith proposed and Cllr Pyne seconded to recommend the attached Drainage Consultants brief with the additional comment above to Council for approval

Agreed by majority For Cllr Taylor-Smith, Weeden, Pyne and Hunt Against Cllr Paish Abstain – None

It was also noted the opportunity to enhance the grounds maintenance contract specification but this would be a revenue cost.

- c) **“Technical Design Stage 4 Budget estimate** – Patrick Henshaw, Project Manager comments as he could not make the meeting;

The Project Manager could not be present but “Having reviewed the Stage 4 costs in the Professional Fee Forecast and would confirm that these currently total some £120,042 plus VAT of actual costs with a further £12,004 plus VAT for contingencies giving a total cost of £132,046 plus VAT.

As we have discussed previously, for budgeting purposes at this stage I would suggest that this is increased by an allowance of say 5% to allow for any cost increases since some of the packages were tendered which would then give a total cost of say £138,650 plus VAT.

Note the figure of £138,650 is for budgeting purposes only. The actual work will need to be tendered.

- d) **Committee Budget Bids 2022/23** – Following a discussion, referring to item 7c the Clerk noted that some outstanding invoices for the planning stage will need to be paid and that the bid would commit all of the Council’s reserves for this project. The bid for stage 4 technical design funding to go forward to Council for consideration.

Cllr Taylor-Smith proposed and Cllr Pyne seconded to recommend the Stage 4 Technical Design bid to Council for discussion

Agreed Majority For Cllr Taylor-Smith, Cllr Pyne, Cllr Weeden Against None Abstain Cllr Paish and Hunt

Note the Clerk raised one outstanding invoice of £1,000 plus VAT for the Road Safety Audit – stage 1.

Cllr Taylor-Smith proposed and Cllr Pyne seconded to recommend the payment above to the Council

Agreed Majority For Cllr Taylor-Smith, Cllr Pyne, Cllr Weeden and Cllr Hunt Against None Abstain Cllr Paish

8. QUESTIONS AND COMMENTS FROM COUNCILLORS: NA

9. CLOSURE: 8:50pm

Signed.....

Dated.....