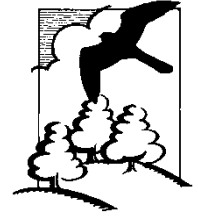


HAWKHURST PARISH COUNCIL



Minutes

Monday 20th September 2021

Present: Cllr Escombe (Chairman) Cllr Taylor-Smith (Vice Chairman) Cllr Paish, Cllr Weeden, Cllr Green, Cllr Ridley, Cllr Pyne, Cllr Hunt, Cllr Blake, Cllr Lloyd-Owen, Cllr Cory and Cllr Anderson

Absent: Cllr Faulkner, reason accepted.

1. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:

- i) A resident raised a query on the Council Tax / Precept increase – Cllr Taylor-Smith explained that we started from a low base – so the percentage increase is large. But we are mid table in comparison with neighbouring local Parish Councils. The increase of @ £30,000 is being used for projects such as the Cemetery Restoration, the Planning Appeal Inquiry and Community Sports Centre.
- ii) Update from KCC Member and TWBC Ward Members, Cllr Palmer explained that KCC legal team need to sign off on the Cranbrook Rd / Hartenoak Junction. She and Cllr Holden will keep chasing.
- iii) Cranbrook Rd / Hartenoak junction – Cllr Holden – see above
- iv) Lillesden Speed Signage – Planning condition - Cllr Thompson – will chase up

2. APOLOGIES AND REASON FOR ABSENCE: Cllr Faulkner - ill

3. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct. NA*

4. APPROVAL OF MINUTES:

4.1 Approval

- i) Cllr Taylor-Smith proposed and Cllr Green seconded to approve the Minutes of the Parish Council meeting held on 19th July 2021 – majority 11 and 1 abstained (Cllr Anderson)
- ii) Cllr Hunt proposed and Cllr Taylor-Smith seconded to approve the Minutes of the Parish Council, including the amendment “Cllr Faulkner has requested that his Basic Parish Council Allowance **be** donated to top up the Council funding for the Hawkhurst Golf Club planning application”, held on 16th August 2021 – majority 5, for, 4 against and 3 Abstained (Cllrs Pyne, Anderson and Ridley)

- iii) The minutes of the Planning Committee 19th August and 9th September 2021 were noted.

5. MATTERS ARISING FROM PREVIOUS MINUTES

- i) **Hawkhurst Broadband - Community Interest Company** – (14.12.20/5.7) – awaiting update – will keep chasing
- ii) **Update on KGV boiler (17.6.2021/6.6)** Cllr Paish stated we have several quotes and are reporting back to Facilities and Services Committee with a final report.
- iii) **Verbal update on the Hawkhurst Golf Club planning appeal (19.7.21/6.2)** – The evidence has now been heard from all parties and the Inspector is arranging a site visit this week. A final day is earmarked for Section 106, closing remarks the 6th October 2021.
- iv) **Update on Chairman's Group meeting (16.8.21/6.2)** – Standing Orders, Financial Regulations and Committee Terms of Reference – Clerk stated an initial meeting took place on the 2nd September 2021 and a follow up meeting is being arranged and then a report back to Council will follow.

6. MATTERS FOR FURTHER DISCUSSION:

6.1 Council / Committee meetings

Following a discussion on the following advice

such meetings must take place at a single, specified geographical location; attending a meeting at such a location means physically going to it; and being "present" at such a meeting involves physical presence at that location.

It was agreed to consider in the review of standing orders.

6.2 Committee Membership – Cllr Hunt request to re-join Community and Sports Centre Committee

Cllr Weeden proposed and Cllr Taylor-Smith seconded Cllr Hunt to join the Community and Services Committee
Majority 9 for 0 against and 3 abstained

6.3 Council Priorities for discussion - Clerk introduced the report for discussion, the main points raised were

- Focus on what we can deliver
- Objective 2 – can be considered in the NDP
- Objective 7 - can be considered in the NDP
- Priority – improve our facilities to a good standard – stretch into 2022/23
- Priority – review the NDP should be a NDP steering group

Clerk to revise and bring back for adoption

6.4 KGV land report – Cllr Green felt the report should be considered in confidential

Cllr Escombe proposed and Cllr Green seconded to move the item to confidential Majority decision – 10 For 0 Against and 2 Abstained

6.5 Drainage Consultant Brief – Cllr Taylor-Smith introduced the item and following a discussion

Cllr Hunt proposed and Cllr Taylor-Smith seconded to approval attached drainage consultants brief for the KGV, procure through Contract Finder, Community and Sports Centre Committee assess submissions and report back to Council for a decision

For 5, Against 5 and 2 Abstained

Therefore the Chairman had a casting vote and voted against

It was agreed to review an updated Drainage Consultants Brief at Community and Services Committee 4th October 2021, where all Councillors can attend and have their say, and then bring back to Council.

6.6 Charity Commission submissions HCT – Note the end of year figures

Copt Hall income 21,486.06

Copt Hall expenses 17,135.70

- **£4,350.36**

COPT HALL BALANCE in HPC bank account as at 31.03.21 - **TFR HCT no longer in HPC account**

6.7 Charity Commission submissions KGV – Note the end of year figures

SH income 21,287.88

KGV, SH expenses 12,376.41

KGV BALANCE in HPC bank account as at 31.03.21 - **£8,911.47 in reserves for KGV/SH**

6.8 Remembrance Day arrangements – Clerk introduced the item and following a discussion

Cllr Blake proposed and Cllr Hunt seconded

- Liaise with TWBC and the volunteers on the arrangements
- Proceed with the temporary road closure and marshalling application, estimated at £1,000 – Community Service budget
- Purchase a poppy wreath – Chairman's Expenses budget
- The Parish Council to take part in the Parade

Cllrs Taylor-Smith and Cllr Anderson to lead on project.

6.9 Community Litter pick – Cllr Pyne led a debate which concluded with

Cllr Pyne proposed and Cllr Green seconded to arrange an autumn Community Litter pick – date to be confirmed
Agreed majority 11 for and 1 abstained (Cllr Hunt)

6.10 Councillor training – Clerk introduced the item that several training opportunities were available – potential free GDPR training in Hawkhurst – late October 2021, Planning training via KALC and in the new year a Dynamic Councillor Workshop – potentially in Hawkhurst

Agreed Clerk to action.

Working together for Hawkhurst

7. REPORTS OF COMMITTEE CHAIRMEN AND UPDATES

7.1 Facility and Services Committee – 13th September 2021 - Cllr Cory

Cllr Paish updated Council that we have several quotes for the Copt Hall heating and will need a Facility and Services Committee meeting to finalise and approve. Seeking Council approval to spend up to £6,000, subject to final quotes and Facility and Services Committee's consideration

Cllr Paish proposed and Cllr Cory seconded to approval to spend up to £6,000, subject to final quotes and Facility and Services Committee's consideration

Agreed unanimously

7.2 Planning Committee – 29th July and 9th September 2021 - Cllr Escombe noted the minutes

8. Finance

8.1 Financial position – note below

INCOME AND EXPENDITURE AUGUST 2021 for FCM 20.09.21

Accounts for payment	£	8,825.40	to 20.08.21
Payment received	£	1,941.27	to 27.08.21
Net Expenditure	-£	6,884.13	
Cambridge & Counties	£	89,379.55	to 30.04.21
Cambridge Building Society	£	84,635.37	to 31.12.20
Lloyds Current	£	10,001.00	to 27.08.21
Lloyds Access Reserve	£	68,673.50	to 27.08.21

8.2 Agreement to pay payments schedule – to be circulated

An extra payment of £170.54 including VAT Sac-o-mat was added.

Cllr Escombe proposed Cllr Green seconded to approve the circulated list plus the additional payment above – Agreed unanimously

The Clerk asked for more Councillors to register to do online banking as our Financial Regulations require more than just two Councillors – Cllr Pyne put herself forward and the RFO to circulate forms

9. CORRESPONDENCE

No	From	Issue	
1	HCT 2018	Confirming current position	Chairman responded thanking them for their input so far.
2	A resident	Complaint about damage to a grave by a contractor	Clerk apologised and clarifying what can be done to resolve

3	A resident	Complained about drones filming over property - ASB	Liaising with Police / KCC
4	A resident	Complained about derelict building been used for crime / ASB	Liaising with Police / KCC

10. NOTES & INFORMATION - NA

11. BURIALS AND MEMORIALS

No	Date	Name	Interment
1	22.8.21	Mrs. Fisher	Interment
2	26.8.2021	Mrs. Sheath	Burial

12. CONFIDENTIAL:

(Note agreed to exceed 2 hours due confidential items)

12.1 Parish Office update - Cllr Cory led a discussion

12.2 Environmental Spillage update - Cllr Cory led a discussion

12.3 KGV Land Report – Cllr Green led a discussion

12.4 Personnel Committee – Verbal update next meeting

CLOSURE: 10:15

Signed Chairman.....

Date.....