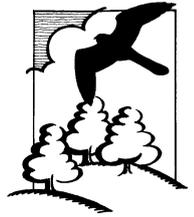




HAWKHURST PARISH COUNCIL
Minutes of The Facilities and Services Committee Meeting
Held on 6TH December at Sports Hall and Zoom at 7.45pm



Committee Members Present:

Cllr Cory (Chairman), Cllr Hunt, Cllr Lloyd Owen, Cllr Ridley, Cllr Paish and Cllr Green who had been invited as Chairman of HCT

Staff Present; Deputy Clerk, Ms A Maxwell

1. **No Members of the public spoke**
2. **Cllr Blake, sent apologies**
3. **No declaration of interests**
4. **Matters for discussion**

4.1 FAS budget lines for 2022/23 were discussed line by line.

Figures agreed to be input into the budget spreadsheet – Action by Deputy Clerk.

Main areas of the discussion were;

ground maintenance - Cllr Paish had looked in detail at our grounds maintenance contract and realistic figures could be entered into next year's budget. It was **resolved** to keep the tree work and survey as a separate budget line rather than adding into the other ground maintenance lines in each cost code to avoid confusion.

Tree policy has £1k in this year's budget, if this isn't used this year for the tree survey the committee **resolved** to request it is transferred over to next year budget line making £6k in total rather than £5k

Allotments, asbestos still to be removed. Action - Deputy Clerk chase up contractor, to do ASAP.

Copt Hall – two quotes received to cut back the hedge in the car park one for £550 + VAT the other £450 + VAT. It was **resolved** to accept the quote of £450 + VAT. Action - Deputy Clerk to contact contractor for work to go ahead ASAP. Once hedge is cut back the committee will look at the work required to clear the leaves, mud and the surface of the carpark. Should be easier to assess once the hedge has been cut back.

Electrical quote received for the outstanding works at Copt Hall. It was **resolved** urgent safety works required to be completed ASAP to enable the new heating system to operate as this is being installed this week. Other items on the quote to be looked at in more detail. Cllr Paish to take forward.

Boiler/water heater at Sports hall majority of funds from remaining grant to be used but cost will increase due to legionella requirements. Cllr Paish is finalising the type of boiler to meet these requirements with the contractor. Then the work can be booked in.

The Committee thanked Cllr Paish for all his hard work on this and for ensuring we have the correct boiler to meet the legionella requirements that have come to light recently.

4.2 FAS budget bids 2022/23.

It was **resolved** to keep the bid for kick around pitch in place at £14k, as a ballpark figure would not be known until meeting with contractor on 8th December.

Cllr Blake had been looking at a bid for the village signs, as he had given apologies it was decided leave in until it was known what the position is regarding this.

Copt Hall – remaining work mainly the upgrading of the kitchen (one quote has been received as a guide) could be met mostly from the last funds left in HCT from the grant last year.

4.3 New piece of equipment at KGV

Cllr Ridley explained that the family who had contacted her regarding placing a piece of play equipment at the KGV in memory of their daughter would like it installed by 22nd January, as it would have been her Birthday. The play equipment is musical instruments, sounds lovely, and can be moved easily once the new community centre is built and the playground moved. It was **resolved** for this to go ahead as requested but just to check with them about the actual area where it would be placed. Cllr Riley to take forward and liaise with the family.

5. Questions and Comments from Councillors;

5.1 The chairman confirmed she has taken delivery of the jubilee trees and we should inform full council, as it could be a good project to get everyone working together to get them planted shortly.

5.2 The Committee thanked Cllr Hunt as he has repaired the post and rail at Fowlers Wood.

6. Confidential

Meeting moved into closed confidential session for an update on Parish Office

7. CLOSURE – meeting closed at 10.15pm

Signed Chairman.....

Date.....