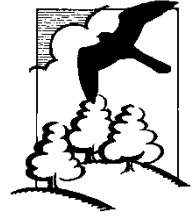


# HAWKHURST PARISH COUNCIL



## AGENDA

To the Members of Hawkhurst Parish Council: You are summoned to attend a meeting of Hawkhurst Parish Council to be held on

**Monday 21<sup>st</sup> February 2022 at Copt Hall 19:45.**

Join Zoom Meeting

<https://us02web.zoom.us/j/88547067276?pwd=RTRKajVOTUJDeWxjSHlrMDBHZHNUZz09>

Meeting ID: 885 4706 7276  
Passcode: 073322

when it is proposed to transact the following business:

1. WELCOME
2. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:
  - i) Update from KCC Member and TWBC Ward Members
  - ii) Cranbrook Rd / Heartenoak junction – Cllr Holden
  - iii) Lillesden Speed Signage – Planning condition - Cllr Thompson
3. APOLOGIES AND REASON FOR ABSENCE:
4. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
5. **MINUTES:**
  - 5.1 Approval

To receive and approve the Minutes of the Parish Council meeting held on 13<sup>th</sup> December 2021, 10<sup>th</sup> January 2022 and EGM 27<sup>th</sup> January 2022.
6. **OUTSTANDING MATTERS REPORT**

## 7. FOR FURTHER DISCUSSION:

- 7.1 Updated Council Standing Orders, Committee Terms of Reference report – Cllr Escombe

**Resolution:** To;

- Change name of Strategy, Administration and Projects Committee to Strategy, Administration and Policy Committee, retain the current membership
- Adopt the attached;

Standing Orders

Strategy, Administration and Policy Committee Terms of Reference

Facilities and Services Committee Terms of Reference

Personnel Committee Terms of Reference

Community and Sports Centre Committee Terms of Reference

Planning Committee Terms of Reference

Standard Report format

- 7.2 Budget monitoring process report – Cllr Escombe

**Resolution:** To adopt the budget monitoring process set out in the attached report

- 7.3 Budget setting process report – Cllr Escombe

**Resolution:** To adopt the budget setting process set out in the attached report

- 7.4 KALC Community Award Nominations – Clerk

**Resolution:** To consider nominations and select a nominee to be forwarded onto KALC

- 7.5 Revised Council / Committee meeting dates – Clerk

**Resolution:** To update the Council meetings 2021/22 as per report and approve a date for the Annual Parish Meeting

- 7.6 Drainage Consultant appointment – Cllr Taylor-Smith

**Resolution:** To appoint GMA as the Drainage Consultant at KGV.

- 7.7 Budget monitoring report – RFO

**Resolution;** To note budget monitoring reports

- 7.8 Hawkhurst Community and Sports Centre Planning application – Cllr Taylor-Smith

**Resolution:** To approve expenditure of £750 for the Transport Consultant to answer KCC Transport and Highways queries funded from earmarked reserves.

7.9 Tree and Hedgerow Survey – Cllr Cory

**Resolution:** to appoint Living Forest to undertake the Tree Survey for £1,550, subject to satisfactory references, a site visit and the inclusion in the report of any disease spread to include Ash Die Back on the land.  
Funded by £1,000 from Tree Policy budget plus £550 from General Reserves.

7.10 Queen Platinum Jubilee Celebrations – Cllr Escombe

**Resolution:** To form a Task and Finish group made up of Councillors and community groups representatives to coordinate the Queens Platinum Jubilee Celebrations in the village

7.11 Grant Applications

**Resolution:** To approve the SAP recommended grant awards in the report

7.12 Playground Report

**Resolution:** That the £10,000 in this year's FAS budget for playground equipment should be used to fund the repairs to playground equipment and their environs

7.13 Copt Hall improvements

**Resolution:** to approve the proposed works set out in report, if supported by HCT.

**8. REPORTS OF COMMITTEE CHAIRMEN AND UPDATES**

8.1 Facility and Services Committee –Notes minutes of 17<sup>th</sup> January 2022 – Cllr Cory to answer any questions

8.2 Planning Committee – Note minutes of 27<sup>th</sup> January 2022 - Cllr Escombe to answer any questions

8.3 Community and Sports Centre Committee – Note minutes of 20<sup>th</sup> January 2022 – Cllr Taylor-Smith to answer any questions

8.4 Strategy, Administration and Projects – minutes to follow

**9. Finance**

9.1 Financial position

9.2 Agreement to pay payments schedule

**10. CORRESPONDENCES**

No	From	Issue	Action
1	Various residents	Thank you for all the work on the Hawkhurst Golf Club Planning appeal	Noted
2	Various residents	Verbal complaints about graffiti in the village	Note KCC note

**11. NOTES & INFORMATION**

## 12. BURIALS AND MEMORIALS

Name	Burial	Date
Mr Hagger	Burial	1 <sup>st</sup> February 2022

### **CLOSURE:**

Richard Griffiths, Clerk to the Parish Council

### **Agenda Notes for Members:**

**Item 3 on the Agenda, Declaration of Interests.** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.

**Members are reminded that the Seven Principles of Public life are:** Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

**Members are reminded** that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Care of Staff, Health & Safety and Human Rights.