

## Hawkhurst Parish Council

### PAYMENTS LIST

| Voucher      | Code                         | Date       | Minute | Bank        | Cheque No            | Description                   | Supplier                | VAT Type | Net              | VAT             | Total            |
|--------------|------------------------------|------------|--------|-------------|----------------------|-------------------------------|-------------------------|----------|------------------|-----------------|------------------|
| 331          | Professional Fees NCC        | 23/11/2021 |        | Lloyds No 1 | debit card           | New Community Centre Planni   | TWBC                    | E        | 3,234.00         |                 | 3,234.00         |
| 349          | Telephone ADM                | 16/11/2021 |        | Lloyds No 1 | debit card           | Mobile Telephone top up       | O2                      | Z        | 10.00            |                 | 10.00            |
| 350          | General Repairs CH           | 19/11/2021 |        | Lloyds No 1 | debit card           | kettle lead                   | Amazon                  | S        | 4.23             | 0.85            | 5.08             |
| 351          | Electricity SL               | 19/11/2021 |        | Lloyds No 1 | DD                   | Street Lighting energy        | OPUS                    | S        | 260.13           | 52.03           | 312.16           |
| 352          | Allotment Rent HEN           | 16/11/2021 |        | Lloyds No 1 | bacs                 | Allotment rent                | Hes H23 & 23a           | Z        |                  |                 |                  |
| 353          | Fees ADM                     | 22/11/2021 |        | Lloyds No 1 | bank transfer online | External audit                | PKF Littlejohn LLP      | S        | 800.00           | 160.00          | 960.00           |
| 354          | General Repairs SH           | 24/11/2021 |        | Lloyds No 1 | debit card /cash     | Key cutting S/H               | Sharkeys                | Z        | 8.00             |                 | 8.00             |
| 355          | Postage ADM                  | 24/11/2021 |        | Lloyds No 1 | debit card /cash     | Stamps.                       | Post Office Counters    | Z        | 2.00             |                 | 2.00             |
| 356          | Wages ADM                    | 25/11/2021 |        | Lloyds No 1 | TP                   | Wages                         | Staff Wages             | Z        | 4,241.01         |                 | 4,241.01         |
| 357          | Mileage Costs Staff ADM      | 25/11/2021 |        | Lloyds No 1 | TP                   | Mileage                       | Staff                   | Z        | 205.65           |                 | 205.65           |
| 358          | NI Staff ADM                 | 25/11/2021 |        | Lloyds No 1 | TP                   | NI Staff                      | Revenue & Customs       | Z        | 334.19           |                 | 334.19           |
| 359          | NI HPC ADM                   | 25/11/2021 |        | Lloyds No 1 | TP                   | NI HPC                        | Revenue & Customs       | Z        | 409.16           |                 | 409.16           |
| 360          | Tax ADM                      | 25/11/2021 |        | Lloyds No 1 | TP                   | Tax Staff                     | Revenue & Customs       | Z        | 427.80           |                 | 427.80           |
| 361          | Parish Basic Allowance       | 25/11/2021 |        | Lloyds No 1 | TP                   | Parish Basic Allowance        | Councilors x 4          | Z        | 1,320.00         |                 | 1,320.00         |
| 362          | Water Rates CH               | 29/11/2021 |        | Lloyds No 1 | DD                   | Water Rates                   | Castle Water            | Z        | 5.00             |                 | 5.00             |
| 363          | Legal Fees NCC               | 13/12/2021 |        | Lloyds No 1 | bank transfer online | Legal fee review of Document  | Cripps LLP              | S        | 2,047.00         | 409.40          | 2,456.40         |
| 364          | Project Management NCC       | 13/12/2021 |        | Lloyds No 1 | bank transfer online | Project Management Fee New    | Stapleton Consulting    | S        | 1,360.00         | 272.00          | 1,632.00         |
| 365          | Professional Fees NCC        | 06/12/2021 |        | Lloyds No 1 | bank transfer online | Architects fees               | Cyma Architects         | S        | 1,471.30         | 294.26          | 1,765.56         |
| 366          | Website                      | 13/12/2021 |        | Lloyds No 1 | bank transfer online | Website maintenance           | Webtec Design           | Z        | 40.00            |                 | 40.00            |
| 367          | Microshade office software & | 13/12/2021 |        | Lloyds No 1 | bank transfer online | IBabs Rental                  | Microshade              | S        | 450.00           | 90.00           | 540.00           |
| 368          | Microshade office software & | 13/12/2021 |        | Lloyds No 1 | bank transfer online | Microshade hosting            | Microshade              | S        | 174.93           | 34.99           | 209.92           |
| 369          | Capital Works CH             | 13/12/2021 |        | Lloyds No 1 | bank transfer online | Heating system replacement    | Heartenok Heatiing      | S        | 5,057.19         | 1,011.44        | 6,068.63         |
| 370          | Fees ADM                     | 13/12/2021 |        | Lloyds No 1 | bank transfer online | Payroll fees                  | Pundney                 | S        | 65.18            | 13.04           | 78.22            |
| 371          | General Repairs SL           | 13/12/2021 |        | Lloyds No 1 | online payment       | Street Lighting Repairs       | Streetlights Ltd        | S        | 97.75            | 19.55           | 117.30           |
| 372          | Grounds Maintenance CEM      | 13/12/2021 |        | Lloyds No 1 | online payment       | Grounds Maintenance           | Commercial Services Ltd | S        | 1,478.21         | 295.64          | 1,773.85         |
| 373          | Grounds Maintenance KGV      | 13/12/2021 |        | Lloyds No 1 | online payment       | Grounds Maintenance           | Commercial Services Ltd | S        | 310.04           | 62.01           | 372.05           |
| 374          | Grounds Maintenance MR       | 13/12/2021 |        | Lloyds No 1 | online payment       | Grounds Maintenance           | Commercial Services Ltd | S        | 108.42           | 21.68           | 130.10           |
| 375          | Grounds Maintenance HR       | 13/12/2021 |        | Lloyds No 1 | online payment       | Grounds Maintenance           | Commercial Services Ltd | S        | 656.53           | 131.31          | 787.84           |
| 376          | Contract cleaning CH         | 13/12/2021 |        | Lloyds No 1 | online transfer      | Cleaning office               | Bumstead L              | Z        | 60.00            |                 | 60.00            |
| 377          | Contract cleaning SH         | 13/12/2021 |        | Lloyds No 1 | online transfer      | Cleaning SH                   | Bumstead L              | Z        | 72.00            |                 | 72.00            |
| 378          | Grounds Maintenance OCK      | 13/12/2021 |        | Lloyds No 1 | 5563                 | Ockley Allotments maintenanc  | Potten                  | Z        | 180.00           |                 | 180.00           |
| 379          | General Repairs FW           | 13/12/2021 |        | Lloyds No 1 |                      | Hand rail repair Fowlers Wood | Tate Fencing            | S        | 57.38            | 11.48           | 68.86            |
| 380          | General Repairs CH           | 13/12/2021 |        | Lloyds No 1 |                      | Wood & Screws for floor repa  | Rother Valley Timber    | S        | 17.85            | 3.57            | 21.42            |
| <b>Total</b> |                              |            |        |             |                      |                               |                         |          | <b>24,964.95</b> | <b>2,883.25</b> | <b>27,848.20</b> |