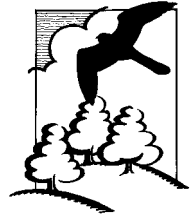


HAWKHURST PARISH COUNCIL



STRATEGY, ADMINISTRATION AND PROJECTS COMMITTEE

Copt Hall and Zoom meeting

Monday 11th April 2022, 7:45pm

Join Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/86720520739?pwd=L2xYa3BtQmVuSGJJZiFad05jR1ZiZz09>

Meeting ID: 867 2052 0739
Passcode: 172975

Committee Members:

Cllr Taylor-Smith, Cllr Weeden, Cllr Pyne, Cllr Green, Cllr Faulkner and Cllr Anderson.

You are summoned to attend a meeting of the Strategy, Administration and Projects Committee to be held on the Monday 11th April 2022 at Copt Hall to conduct the following business:

- 1. Welcome**
- 2. ADJOURNMENT FOR PUBLIC SPEAKING**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
- 5. MINUTES FROM LAST MEETING**
- 6. OUTSTANDING ITEMS FROM LAST MEETING**
- 7. FINANCIAL UPDATE**

8. ACTION PLAN

9. MATTERS FOR DISCUSSION

1) S137 Grant applications – Clerk

To consider grant applications received and make recommendations to Council

2) Review Corporate Risk Register review – Cllr Taylor-Smith

To update and continue to monitor the attached Corporate Risk Register

3) Draft Procurement Policy – Cllr Faulkner

To consider the draft Procurement Policy and make a recommendation to Council

4) Review of Parish Magazine / E –news – Cllr Pyne

To consider way forward and make a recommendation to Council

5) Protocol and Guidance on meetings with Developers – Clerk

To consider the Protocol and Guidance on meeting developers and make a recommendation to Council

6) GDPR review – Clerk

To consider the updated GDPR documents and make recommendations to Council

7) Increased email security – Clerk

To consider increased email security and make a recommendation to Council

8) KCC Highway Improvement Plan for Hawkhurst

To consider the draft KCC Highways Improvement Plan for Hawkhurst and make recommendation to Council

10. QUESTIONS AND COMMENTS FROM COUNCILLORS:

11. Confidential

11.1 New Policy – Clerk

CLOSURE:

Richard Griffiths Parish Clerk

Agenda Notes for Members:

Item 4 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.