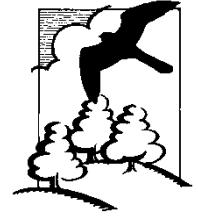


HAWKHURST PARISH COUNCIL



Minutes

Monday 25th April 2022 at Copt Hall 19:45.

Present: Cllr Escombe (Chairman), Cllr Taylor-Smith, Cllr Paish, Cllr Hunt, Cllr Blake, Cllr Green, Cllr Lloyd-Owen, Cllr Ridley, Cllr Pyne, Cllr Anderson, Cllr Cory, Cllr Faulkner and Cllr Weeden

1. Welcome

2. ADJOURNMENT FOR PUBLIC QUESTIONS AND COMMENTS:

- i) A local resident asked about arrangements for supporting refugees from Ukraine. The Clerk explained that we are liaising with the TWBC but do not yet know numbers or if Hawkhurst will be “hub”
- ii) Update from Cllr Thomson, TWBC Ward Member included the Air Quality Action Plan meeting – 18th May 2022 (clerk to circulate)
- iii) Cranbrook Rd / Hearten oak junction – Condition of planning permission – 18/00318 - Cllr Holden no update
- iv) Lillesden Speed Signage – Condition of Planning permission - 11/00217 – Cllr Thompson has chased TWBC enforcement.

3. APOLOGIES AND REASON FOR ABSENCE:

4. DECLARATION OF INTERESTS: *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*

Cllr Escombe item 7.3

5. MINUTES:

5.1 Approval

- i) To receive and approve the Minutes of the Parish Council meeting held on 21st March 2022. - defer

6. OUTSTANDING MATTERS REPORT - Clerk

Reference	ISSUE	ACTION	Lead
14.12.20/5.7	Hawkhurst Broadband - Community Interest Company	Liaising with KCC to clarify best way forward with new initiative starting in April 2022	Cllr Taylor-Smith
17.6.2021/6.6	KGV Hot water tank / Boiler	Preferred contractor dropped out, in discussions with two other contractors to obtain	Cllr Paish

		quotes for revised specification.	
21.3.2022/7.5	Proposed way forward for new KGV Playground	Task and Finish Group still to meet	Cllr Ridley
21.3.2022/7.9	Queens Platinum Jubilee Celebrations	Details of events being finalised	Cllr Paish

7. MATTERS FOR FURTHER DISCUSSION:

7.1 Procurement Policy – Cllr Faulkner led a discussion which concluded

Cllr Faulkner proposed and Cllr Taylor-Smith seconded to adopt the proposed Procurement Policy and amended the Financial Regulations 11.1h) to

Contract Value	Applicable criteria
£25,000 and above	Must use the Contract Finders website
£5,001 to £24,999	The Clerk/RFO shall obtain 3 quotations (priced descriptions of the proposed supply)
£101 to £5,000	The Clerk/RFO shall “strive” to obtain 3 estimates
£0-£100	The Clerk/RFO are NOT obliged to seek 3 estimates

Agreed unanimously

7.2 Updated GDPR Policy – Cllr Taylor-Smith led a discussion which concluded

Cllr Taylor-Smith proposed and Cllr Anderson seconded to adopt attached update GDPR documentation including some minor amendments

Agreed 12 for, 0 against 1 abstain

7.3 S137 Grant applications – Cllr Taylor-Smith led a debate that concluded with

Cllr Taylor-Smith proposed and Cllr Faulkner seconded to approve a grant award of £0 to Uplands Community College
Majority in favour 12 For, 0 against 1 abstained

Cllr Taylor-Smith proposed and Cllr Pyne seconded to approve a grant award of £500 to Hawkhurst Fete Committee
Majority in favour 9 For, 0 against 4 abstained

Cllr Hunt proposed and Cllr Paish seconded to approve a grant award of £500 to HCT 2018 Community Fridge
Majority in favour 11 For 0 against 2 abstained

Cllr Taylor-Smith proposed and Cllr Anderson seconded to approve a grant award of £250 to HCT 2018 5k / 10k run
Majority in favour 8 For 2 against 3 abstained

Cllr Taylor-Smith proposed and Cllr Pyne seconded to approve a grant award of £500 to HCSG
Majority in favour 12 For 0 against 1 abstained

- 7.4 **Review of Parish Magazine / E –news** – Cllr Pyne led a debate which led to the resolution being split in two

Cllr Pyne proposed and Cllr Weeden seconded to develop E-news and report back
Majority in favour 12 for, 1 against 0 abstained

Cllr Hunt proposed and Cllr Pyne seconded to form a Cllr editorial team of Cllr Hunt, Cllr Pyne and Cllr Blake to form an Editorial team continue with the quarterly Parish Magazine

Majority in favour 7 for, 3 against and 3 abstained

- 7.5 **Protocol and Guidance on meetings with Developers** – it was decided to defer and bring back to Council

- 7.6 **Increased email security** – Cllr Taylor-Smith led a debate which concluded

Cllr Taylor Smith proposed and Cllr Pyne to not adopt the increased email security for Cllrs but do adopt for officers

Majority in favour 11 for 0 against and 2 abstained

- 7.7 **Consider the KGV drainage report** – Cllr Taylor-Smith led a robust debate which concluded with an amended resolution

Cllr Taylor-Smith proposed and Cllr Pyne seconded to approve in principle, the “cut and fill plus drainage of the football pitches” option subject to support of the Football Clubs and external funding as detailed in the report.

Majority decision against; 4 for, 2 Abstained, and 7 against

(Cllr Ridley left the meeting due to a prior engagement)

- 7.8 **KCC Highways Improvement Plan for Hawkhurst** – Cllr Taylor-Smith – it was agreed to defer the item

- 7.9 **Speeding signs** – Cllr Taylor-Smith it was agreed to defer for further information

- 7.10 **Budget monitoring report 2021/22 end of year un-audited accounts** – Noted

- 7.11 **Ukraine update report** – Cllr Escombe noted earlier update to residents questions

(Cllr Pyne left the meeting feeling unwell)

8. REPORTS OF COMMITTEE CHAIRMEN AND UPDATES

- 8.1 Facility and Services Committee minutes 14th March 2022 – To Follow

- 8.2 Planning Committee – 10th March 2022 – No queries

- 8.3 Community and Sports Centre Committee minutes 13th April 2022 – No queries

- 8.4 Strategy, Administration and Policy minutes 11th April 2022 - to follow

Cllr Escombe proposed and Cllr Lloyd-Owen seconded to extend the meeting
Majority in favour 7 for, 2 against, 2 abstained

9. Finance

9.1 Financial position

INCOME AND EXPENDITURE MARCH 2022 for FCM 25.04.22

Accounts for payment	£	10,269.06	to 31.03.22
Payment received	£	15,813.03	to 31.03.22
Net Expenditure	£	5,543.97	
Cambridge & Counties	£	89,379.55	to 31.03.22
Cambridge Building Society	£	84,720.01	to 31.03.22
Lloyds Current	£	10,001.00	to 31.03.22
Lloyds Access Reserve	£	85,342.72	to 31.03.22

9.2 Agreement to pay payments schedule

Cllr Lloyd-Owen proposed and Cllr Blake seconded to approve payment schedule
Agreed unanimously (11)

10. CORRESPONDENCES

No	From	Issue	Action
1	Various residents	Regarding broken traffic signals at Highgate Hill Crossroads	Reported to KCC on Monday 21 st March and again Thursday 24 th March 2021
2	A resident	Concern about adverts at the Kino	Currently 2 blackboards – films 2 blackboards – café 1 blackboard – general Banner advertising Market

11. NOTES & INFORMATION

12. BURIALS AND MEMORIALS

Name	Burial	Date
Mr King	Woodland, Burial	17.3.2022

13. CONFIDENTIAL:

13.1 New Policy – Cllr Taylor-Smith led a discussion and the new policy was agreed

13.2 Parish Office update – Cllr Lloyd-Owen led a discussion

CLOSURE: 10:30

Date.....

Signed.....